



Winsham Parish Council

Minutes of the Ordinary Meeting of the Parish Council held using Zoom Video Conferencing on Wednesday 5th August 2020 at 7:30pm.

Present: Cllrs J. Everard, H. Beentje, J. Clampett, K. Fowler, J. Hill, S. Love, L. Miller and S. Weller

In attendance: Mrs Rose Richards, Clerk to the Council; County Councillor Linda Vijeh, District Councillor Sue Osborne, and 4 residents

In the absence of Cllr Davie the meeting was chaired by Vice Chairman J. Everard

4120 To Receive Apologies for Absence and to Approve the Reasons given [\(LGA 1972 s85 \(1\)\)](#)

Apologies for received from Cllr Davie and the reasons given approved.

4121 Declarations of Interest - Council to receive any declarations of interest.

None received.

Cllr Clampett lost her zoom connection

4122 To Approve the Minutes of the Ordinary Council Meeting Held on 1st July 2020 [\(LGA 1972 sch 12, para 41\(1\)\)](#)

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 1st July 2020.

Resolved: Members resolved to approve the Minutes of the Ordinary Council Meeting held on 1st July 2020

Prop: Cllr Weller **Sec:** Cllr Beentje **Vote:** 7-0-0

Cllr Clampett rejoined the meeting.

4123 Outstanding Items Update

- a) War Memorial Grant

Action: Cllr Love to contact A Simkins

- b) Website Accessibility Statement

Action: Clerk to assist Cllr Everard in preparing the Statement

4124 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

Resolved: Members noted the schedule of cheques totalling £992.68 and approved the latest bank reconciliations

Prop: Cllr Hill **Sec:** Cllr Fowler **Vote:** 8-0-0

4125 Planning Matters

- a) Members to resolve Applications received:

- Application Reference: 20/01722/FUL

Applicant: Amy Roberts

Proposal: The construction of an outdoor domestic swimming pool

Location: Purtington House Limekiln Lane, Winsham TA20 4DH

Determination Deadline: Agreed as 7th August 2020

Resolved: Members resolved to recommend approval of planning application 20/01722/FUL

Prop: Cllr Hill **Sec:** Cllr Fowler **Vote:** 8-0-0

- Application Reference: 20/01993/NMA was withdrawn prior to the meeting.

- b) Planning determinations received from SSDC

Application Details: 20/01257/FUL The erection of 1 dwelling at Land north of Court Cottage and Lane Cottage, Court Street, Winsham – Application permitted with conditions.

- c) Plans and determinations received after the posting of the agenda – None

4126 Document Review

Members to review and adopt the following policies:

- a) Whistleblowing Policy
- b) Grant Awarding Policy

Resolved: Members resolved to adopt the Whistleblowing Policy. **Prop:** Cllr Beentje **Sec:** Cllr Clampett **Vote: 8-0-0**

Action: The Grant Awarding Policy will be further reviewed and amended prior to next month's meeting.

4127 Walking & Cycling Manifesto

Members to decide if they will support the Walking and Cycling Manifesto for Somerset.

Resolved: Members agreed to support the manifesto **Prop:** Cllr Hill **Sec:** Cllr Clampett **Vote: 8-0-0**

4128 Reversing Insect Decline

Members to discuss what action they can take to help to reverse insect decline.

Action: Cllrs Beentje, Hill, Everard and Clampett to form a sub-committee to look into this further and report back.

4129 Annual Playground Inspection Report

Members to discuss the findings of the annual inspection report for the lower recreation ground

Action: Cllrs Hill, Everard and Miller to form a working party to undertake necessary cleaning and removal of moss and to come up with a plan of action for equipment that needs replacement or repair.

4130 Items for Report

- a) Parish Assets:
 - ◆ Cemetery

It was reported that some of the flower arrangements had been disturbed and the small gate removed from its hinges.

Action: Cllrs agreed to monitor the situation

- ◆ Lower Recreation Ground
- ◆ Bus Shelter
- ◆ War Memorial
- ◆ Seating, Signage and Bins

b) Web Sites, Welcome Pack

c) Public Rights of Way

Cllr Hill reported that there were a lot of brambles etc but this was to be expected at this time of year

d) Grass Cutting Report

e) Highways and Bus Services

f) Reports from member representatives on outside bodies:

- ◆ Jubilee Hall

Cllr Weller reported that the Hall was still closed so there nothing to report

- ◆ Winsham Recreational Trust

Cllr Fowler reported that they were making good progress and a report would be available for the September meeting.

- ◆ Winsham Community Resource Centre

The Clerk reported that she still hadn't received a response to the letter and application form sent to Barclays some months ago

- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

4131 Great British Spring Clean 11th-27th September 2020 – Deferred from July

Members to discuss if they wish to get involved in the Great British Spring Clean taking place Friday 11th September to Sunday 27th September inclusive.

Members agreed that they would not be getting involved in this and would look at doing something in the spring if they felt it was appropriate.

4132 Winsham United Charities

Annual Report and accounts have been received from the Trustees of Winsham United Charities. Members are reminded that the trustees welcome applications for grants from anyone living in the parish whose request falls into the category of seeking assistance with educational needs. All applications are considered, in confidence, but no promise of a grant is made. Applications should be made in writing to: The Correspondent; 2 Court Farm Close; Winsham; TA20 4JY
Cllrs discussed if the availability of grants from Winsham United Charities should be more widely publicised.

4133 Items Deferred until Normal Meetings Resume

- a) Allotment Charges for 2021/22
- b) Neighbourhood Watch volunteers
- c) Annual Council Meeting which includes election of Chairman, Vice Chairman
- d) Review of allocated responsibilities
- e) Review of Asset Register
- f) Review of Charity Trustees
- g) Lack of awareness regarding County Lines
- h) Parish Survey Results
- i) Defibrillator funds to be transferred to the Council
- j) Cemetery Maintenance - Members to discuss maintenance required in the cemetery including; staining of all woodwork, replacing missing latch on one of the gates, tidying up the trees, re-painting the iron railing fence and cutting back of the holly growing out of graves in the cemetery.

Cllrs agreed that these items should remain deferred until normal meetings resume

4134 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4135 Legal Proceedings

Members to review progress of any legal proceedings and associated matters

4136 Date of the Next Meeting – 2nd September 2020

Meeting Closed at: 9.08pm

Signed: Chairman

Date: 2nd September 2020