



Winsham Parish Council

Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wed 8th January 2020 at 7:30pm

Present: Cllrs S. Davie, J. Hill, S. Love, J. Clampett, J. Everard, S. Weller and K. Fowler

In attendance: Mrs Rose Richards, Clerk to the Council; County Councillor Linda Vijeh, District Councillor Sue Osborne, PCSO John Martin and 12 residents.

4005 To Receive Apologies for Absence and Approve the Reasons Given (LGA 1972 s85 (1))

Apologies were received from Cllr H. Beentje due to work commitments and Cllr Dave Checkley who has had to resign due to his health. The reasons given were accepted. The vacancy will be reported to the returning officer and a section 87 notice displayed for the required 14 days.

4006 Declarations of Interest

Cllr Weller declared an interest in Planning Application 19/03233/FUL but confirmed that this was not pecuniary.

4007 To Approve The Minutes of the Ordinary Council Meeting Held on 4th Dec 2019 (LGA 1972 sch 12, para 41(1))

Resolved: The minutes of the Ordinary Council Meeting held on the 4th December 2019 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr Weller Seconded: Cllr Hill 6-1-0

4008 Date for the Annual Parish Meeting

Members to agree the date for the Annual Parish Meeting

The preferred date for the meeting would be Wednesday 13th May 2020 if the Jubilee Hall was available.

4009 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations
- c) Review 9 Month Spend against Budget
- d) Review 2020/21 Draft Budgets
- e) Approve and sign the Precept Notification Form

Resolved:

- a) Members noted the schedule of cheques numbered 322511 to 322513 totalling £572.22. This month the signatories were Cllrs Davie and Hill
- b) Members approved the bank reconciliations dated 2nd December 2019.
Proposed: Cllr Love Seconded: Cllr Hill 7-0-0
- c) The Members approved the 9 month Spend Against Budget as at 31st December 2019.
Proposed: Cllr Davie Seconded: Cllr Clampett 7-0-0
- d) The Members approved the 2020/21 Draft Budgets. Proposed: Cllr Everard Seconded: Cllr Davie 7-0-0
- e) The Members approved the Precept Notification Form which was signed by the Chairman.
Proposed: Cllr Clampett Seconded: Cllr Hill 7-0-0

4010 Planning Matters

Proposals: Members to resolve:

- a) Application Reference: **19/03233/FUL**
Applicant: Mr Slade
Proposal: The erection of 2 No dwellings and garages with new access
Location: Land North of Court Street, Winsham

Resolved: After considering residents concerns regarding the access road the Members resolved to recommend approval. Proposed: Cllr Davie Seconded: Cllr Clampett 6-1-0

Application Reference: **19/03258/FUL**

Applicant: Mr Piers Millar

Proposal: Change of use and conversion of a former agricultural building for use as two units of holiday accommodation or ancillary accommodation (dual use), with recladding and provision of bat roost within modern agricultural building

Location: Midnell Farm, Crewkerne Hill, Winsham

Resolved: Members resolved to Recommend Approval. Proposed: Cllr Love Seconded: Cllr Hill 7-0-0

b) Planning determinations received from SSDC

Application Reference: 19/02616/FUL Puthill Barn, Limekiln Lane - Status Approved with conditions

Application Reference: 19/02710/REM Land OS 7216 Part Church Street - Status Permitted with conditions

Application Reference: 19/02711/REM Land OS 7216 Part Church Street - Status Permitted with conditions

c) Plans and determinations received after the posting of the agenda - None

4011 Document Review

Proposal: Members to review and adopt the following policies:

a) Social Media Policy – No Change

b) Model Financial Regulations

c) Winsham Cemetery – Fees & Policies including review cemetery charges

Resolved:

a) Members reviewed and adopted the Social Media Policy. Proposed: Cllr Everard Seconded: Cllr Davie 7-0-0

b) Changes to the Model Financial Regulations were agreed. Proposed Cllr Davie Seconded: Cllr Hill 7-0-0
Clerk to implement changes ready for the regulations to be adopted at the February meeting

c) Winsham Cemetery – Fees & Policies. Members agreed that there would be no increase to the cemetery fees for 20/21 and no changes to the Policy. Proposed: Cllr Davie Seconded: Cllr Fowler 7-0-0

4012 Defibrillators

Update on the handover of the defibrillator at the Bell Public House.

Update on providing a second defibrillator at the Davies Close community rooms.

Resolved: Both items to be deferred to the February Meeting. Proposed: Cllr Davie Seconded: Cllr Clampett 7-0-0

4013 Lower Rec Annual Inspection

Update on the replacement of the Cargo Netting and ladder and fitting of the gate closers.

It was reported that Playdale had been to fit the Cargo Netting but had brought the wrong nets.

4014 Parish Survey

The Parish Survey has now been printed and the timescale for distribution agreed. It was reported that additional copies would be available at the village shop.

4015 Items for Report

a) Parish Assets:

Cemetery, Upper Rec/Lower Rec, Bus Shelter, War Memorial, Seating, Signage and Bins.

Cemetery: The cost of materials for the cemetery fence was agreed and the work carried out by Cllr Hill and S. Hill.

Lower Rec: Cllr Love reported that Risk Assessments were now being completed and filed electronically.

b) Web Sites, Welcome Pack

c) Public Rights of Way – Update

d) Grass Cutting Report

e) Highways and Bus Services

It was also reported that the sign at the bus stop had been damaged. Cllr Everard will be contacting the bus company regarding its replacement

f) Reports from member representatives on outside bodies:

Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre

Proposal: With the resignation of Cllr Checkley we need a new representative on the Jubilee Hall Committee.

Resolved: It was proposed that Cllr Weller would be Winsham Parish Councils representative on the Jubilee Hall Committee. Proposed: Cllr Love Seconded: Cllr Davie 7-0-0

Winsham Community Resource Centre: It was reported that the electricity supply to the resource centre has been disconnected and the meter removed by the supplier.

g) Clerk's report and correspondence

h) Training

Proposal: Clerk to attend Effectively Managing Your Council's Documents Interactive Seminar on Wed 22nd Jan 2020

Resolved: Members approved the Clerk attending the seminar. Proposed: Cllr Hill Seconded: Cllr Love 7-0-0

4016 County Lines

The lack of awareness regarding the meaning of County Lines and a number of suggestions were discussed.

Resolved: Councillors would investigate this further and report back to the February meeting.

Proposed: Cllr Davie Seconded: Cllr Fowler 7-0-0

4017 Christmas Tree Recycling

It was reported that the recycling point has been placed next to the Bus Shelter but some trees have been left at the Resource Centre. Clerk to contact SSDC to make sure they collect the trees left at both locations

4018 VE DAY 75th Anniversary 8th to 10th May 2020

Members to discuss celebrations to mark the 75th Anniversary of the end of the war in Europe.

It was suggested that to mark the occasion the lettering on the War Memorial should be restored.

Cllr Davie will also speak to the Church Warden and Margaret Spurdle from the British Legion regarding their thoughts on the celebrations.

4019 Environmental Strategy

Following on from the Annual Town and Parish meeting held in October we need to nominate an Environment Champion who will be willing to receive updates from SSDC and provide information about our area. We also need to find out if any local groups or individuals would be interested in being included in the new network to share information. The Environmental Champion would be nominated at the February meeting.

4020 The Great British Spring Clean

Members to discuss taking part in the Great British Spring Clean being held between 20 March 2020 and 13 April 2020. It was agreed that Winsham would take part in this sometime during the weekend 20th, 21st or 22nd March.

4021 Use of the Parish Office

Proposal: To only use the parish office for the postal address, document storage and access to the telephone answering machine.

Resolved: Members agreed that the office would only be used for document storage, post, telephone messages and as a drop off point. Subsequently a reduction in hire fees was expected. Proposed: Cllr Hill Seconded: Cllr Love 7-0-0

4022 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4022 Legal Proceedings

Members to review progress of proceedings and associated matters.

Clerk to invite the contractor for the Western Way Development to a 30 minute meeting prior to the start of the February Council meeting.

4023 Date of the Next Meeting – 5th February 2020

The meeting closed at 9.40pm