



## Winsham Parish Council

Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 6th Nov 2019 at 7:30pm

Present: Cllrs S. Davie, J. Everard, H. Beentje, D. Checkley, J. Clampett, K. Fowler, J. Hill, S. Love, S. Weller

In attendance: Mrs Rose Richards, Clerk to The Council; County Councillor Linda Vijeh, District Councillor Sue Osborne and five residents. PCSO John Martin and Constable Lisa Hallett were unable to attend the meeting.

### **3954 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN** (LGA 1972 s85 (1))

No apologies were received.

### **3955 DECLARATIONS OF INTEREST**

None received.

### **3956 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 2nd Oct 2019** (LGA 1972 sch12, para41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 2nd October 2019.

Proposed: Cllr S. Davie Seconded: Cllr J. Everard Vote: 9-0-0

### **3957 PLANNING MATTERS**

a) Proposals: Members to resolve planning applications:

Application Reference: 19/02617/FUL

Applicant: Mr Stephen Taylor

Proposal: Erection of agricultural building

Location: Land at Hoarstones, Cricket St Thomas, Limekiln Lane, Winsham TA20 4EH

Application Reference: 19/02616/FUL

Applicant: Mr Stephen Taylor

Proposal: Alterations to access, formation of hardstanding and the erection of agricultural building (part retrospective)

Location: Puthill Barn, Puthill Farm, Limekiln Lane, Winsham TA20 4EH

**Resolved:** It was resolved to recommend approval of Applications 19/02617/FUL and 19/02616/FUL

Proposed: Cllr H. Beentje Seconded: Cllr S. Weller Vote: 9-0-0

Application Reference: 19/02710/REM

Applicant: Mr & Mrs Frecknall

Proposal: Application for the approval of Reserved Matters with respect of appearance, landscaping, layout and scale, following approval of 16/02521/OUT (Plot 1)

Land OS 7216 Part Church Street, Winsham TA20 4JY

Application Reference: 19/02711/REM

Applicant: Mr & Mrs Frecknall

Proposal: Application for the approval of Reserved Matters with respect of appearance, landscaping, layout and scale, following approval of 17/03908/OUT (Plot 2)

Land OS 7216 Part Church Street, Winsham TA20 4JY

**Resolved:** No Objections were observed for Applications 19/02710/REM and 19/02711/REM

Proposed: Cllr J. Everard Seconded: Cllr K. Fowler Vote: 8-0-1

Application Reference: 19/02125/S73

Proposal: Application to remove condition 2 of planning approval 09/02789/FUL to allow for the open residential use of the 2 units of holiday accommodation

Location: Barns at East Whatley Farm, Whatley Cross to Street Winsham TA20 4JS

**Resolved:** It was resolved to recommend approval of Applications 19/02125/S73

Proposed: Cllr S. Davie Seconded: Cllr K. Fowler Vote: 7-0-2

- b) Planning determinations received from SSDC  
Application Reference: 19/00568/S73 Status: Approved with Conditions
- c) Plans and determinations received after the posting of the agenda  
Details of the diversion of part of public bridleway CH 30/6 at Midnell Farm were discussed

**Resolved:** No Objections were observed for the alternative route of the bridleway

Proposed: Cllr J. Hill Seconded: Cllr S. Love Vote: 9-0-0

### **3958 WESTERN WAY DEVELOPMENT (Balsam Close)**

Addestones solicitors, Memory Crystal Ltd, have confirmed receipt of the signed agreement and the planning has recently been approved by SSDC.

### **3959 FINANCE**

Proposals:

- a) To note the schedule of cheques totalling £2,411.59. The cheques were signed by Cllrs J. Everard and J. Hill
- b) To approve the latest bank reconciliations
- c) To approve the six month Spend against Budget

**Resolved:** Members resolved to approve the 2nd October bank reconciliation

Proposed: Cllr H. Beentje Seconded: Cllr J. Hill Vote: 9-0-0

**Resolved:** Members resolved to approve the six month spend against budget

Proposed: Cllr S. Davie Seconded: Cllr S. Love Vote: 9-0-0

### **3960 SHOP TO USE PARISH OFFICE DURING RENOVATIONS**

Members to resolve if the shop can borrow the Parish Office whilst renovations are being carried out. Office furniture and filing cabinets will have to be relocated during this period.

**Resolved:** Members approved the use of the office for the Pop Up Shop during the renovations and congratulated the shop for moving forward with this after the refusal of planning permission for a move to the George. It was agreed that any additional cost for utilities will be met by the village shop.

Proposed: Cllr S. Davie Seconded: Cllr J. Everard Vote: 9-0-0

### **3961 WINSHAM PLAYING FIELDS TRUST**

To receive updates from the Playing Fields Working Party.

Members reported that three things had emerged from their recent meeting. Firstly the Charities Commission have advised that our CIO Application will take 5 months to complete due to a back log, secondly whether the Council should consider looking for a different solicitor and thirdly that a meeting needs to be arranged between the Working Party and the Playing Fields Trust to resolve several outstanding items.

**Resolved:** Members resolved that Cllr J. Everard would draft a letter to WPFT requesting a meeting.

Proposed: Cllr S. Davie Seconded: Cllr J. Everard Vote: 9-0-0

### **3962 DOCUMENT REVIEW**

Proposal: Members to review and adopt the following policies:

- a) Filming Photographing, Audio Recording and Reporting Policy
- b) Recording of Decisions made by Officers Policy

**Resolved:** The Members reviewed and adopted the following policies:

- a) Filming Photographing, Audio Recording and Reporting Policy
- b) Recording of Decisions made by Officers Policy

Agreed en bloc.

Proposed: Cllr J. Everard Seconded: Cllr J. Hill Vote: 9-0-0

### **3963 LOWER REC ANNUAL INSPECTION**

Proposals:

- a) Members to review and accept quote for replacing the cargo netting and ladder.
- b) Members to review quotes received for the gate closer hydraulic springs.

**Resolved:** It was agreed to accept the quote from Playdale to replace the Cargo Netting and ladder at a cost of £2,544.99 plus VAT, including fitting.

Proposed: Cllr S. Davie Seconded: Cllr H. Beentje Vote: 9-0-0

**Resolved:** It was agreed to accept the quote from Townsend Bearings for gas struts for the playground gates at a cost of £216.00 plus VAT, excluding fitting.

Proposed: Cllr S. Davie Seconded: Cllr J. Hill Vote: 9-0-0

### **3964 PARISH SURVEY**

Update. Cllr S. Love to obtain quotes for printing 400 and 500 parish surveys in both colour and black & white.

### **3965 ITEMS FOR REPORT**

a) Parish Assets:

Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins.

Cllr J. Everard reported that one of the steps on the War Memorial needs attention.

b) Web Sites, Welcome Pack

c) Public Rights of Way

d) Grass Cutting Report

The clerk reported that all 12 cuts have now been carried out by Andrew Partridge

e) Highways and Bus Services

f) Reports from member representatives on outside bodies:

Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre

g) Clerk's report and correspondence – see Agenda Notes.

h) Training.

The clerk reported she had attended Budget Training and Finance Training this week.

### **3966 CEMETERY AND GRAVEYARD**

a) Councillors H. Beentje and S. Davie to report on further work required. Cllr H. Beentje said there was nothing to report.

b) Members to consider South Somerset District Council's Parish Ranger Scheme in relation to the Cemetery fencing. Councillors decided not to sign up to the Parish Ranger Scheme as this would be an ongoing contract and not suitable for one off jobs. It was agreed that the fencing would be done by a local farmer who is happy to do this for a minimum cost on behalf of the community. Cllr J. Hill to liaise with the farmer on this.

### **3967 ALLOCATED RESPONSIBILITIES**

Members to carry a 6 month review of Allocated Responsibilities

**Resolved:** Members resolved the following:

Cllr S. Love would join Cllrs J Everard and S Davie on the Finance & Precept Group

Cllr J. Clampett would join Cllr J. Hill as a Representative on Winsham Community Resource Centre

Cllr J. Clampett would be the councils liaison with the Winsham United Charities Trustees

Cllrs S. Davie, J. Hill and S. Weller would make up the Winter Warden Group

Proposed: Cllr S. Davie Seconded: Cllr J. Everard Vote: 9-0-0

### **3968 HIGHWAYS SNOW WARDEN**

Members to discuss the Community Snow Warden Scheme and appoint a Winter Warden. See minute number 3967.

### **3969 REMEMBRANCE SUNDAY**

Members to decide who will lay the Poppy Wreath.

Members asked the Chairman S. Davie, being ex Military, if he would lay the wreath on behalf of the council. The Chairman said he would be honoured to do so and Cllr S. Weller offered to assist by carrying the wreath so that the Chairman could take part in the procession.

### **3970 RIGHTS OF WAY**

Members to consider checking the rights of way in November/December in relation to the condition of stiles, gates, signs and obstructions etc.

### **3971 FIGHT BACK AGAINST DOG FOULING POSTERS**

Members to resolve if they wish to purchase a campaign package which includes guidance and A3 glow-in the dark correx signs for a total of £250 plus VAT.

It was agreed to use the dog fouling posters recently found in the Parish Office to see if these have any effect.

**3972 COUNCILLORS SURGERIES**

Update. Everything is in hand for the councillor surgery taking place on Saturday 16th November. County Councillor Linda Vijeh offered to attend.

**3973 ALLOTMENTS**

Plot 1 and Plot 6 allotments will be available from 1st April 2020. We currently have one resident on the waiting list who is interested in Plot 1 and would like to keep the shed. They are also planning to grow flowers to sell.

**Resolved:** Members had no issue with the plot being used to grow flowers to sell and asked that the person taking over the plot is made aware that they will be responsible for the shed if it remains.

Proposed: Cllr S. Davie Seconded: Cllr J. Hill Vote: 9-0-0

**3974 MEETING DATES FOR 2020**

Members to approve meeting dates for 2020 and to consider date for AGM

Meeting dates were approved with the date for the AGM deferred until the December meeting.

**3975 CONFIDENTIAL ITEMS**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

Proposed: Cllr S. Davie Seconded: Cllr J. Everard Vote: 9-0-0

**3976 END OF CLERKS PROBATIONARY PERIOD**

Date for the Clerks appraisal to be organised.

It was agreed the Cllrs J. Everard and S. Love would carry out the appraisal at a date to be arranged this month.

**3977 LEGAL PROCEEDINGS**

Members to review progress of proceedings and associated matters.

There were no legal matters to review.

**3978 DATE OF THE NEXT MEETING – 4th December 2019**

Signed: ..... Chairman

Dated: 4th December 2019