



Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 7th November 2018 at 7:30pm

Present: Cllrs A Simkins, S Davie, J Bell, and D Wallbridge

In attendance: Mrs Teresa Pinder, Clerk to The Council; District Councillor Sue Osborne, County Councillor Linda Vijeh and 7 residents.

3675 CO-OPTION OF TWO COUNCILLORS

Proposal: To co-opt two councillors onto Winsham Parish Council.

Resolved: No applications were received so this item was deferred to next month.

3676 DECLARATION OF ACCEPTANCE OF OFFICE

Proposal: The newly appointed councillors to sign their Declaration of Acceptance of Office.

Resolved: Not applicable

3677 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN (LGA 1972 s85 (1))

Apologies received from Cllr N Eastick due to personal reasons and Cllr D Clark due to family matters. The reasons given were approved.

3678 DECLARATIONS OF INTEREST

None received.

3679 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 3RD OCTOBER 2018 (LGA 1972 sch 12, para 41(1))

Resolved: The minutes of the Ordinary Council Meeting held on the 3rd October 2018 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr S Davie Seconded: Cllr D Wallbridge 4-0-0

3680 PLANNING MATTERS

a) Applications:

Application No: 18/02453/FUL

Applicant: Mr & Mrs Versluys

Proposal: Alterations & the erection of an attached residential annex and a new agricultural building.

Location: Mello View, Crewkerne Hill, Winsham, Chard, Somerset, TA20 4BF

Resolved: Recommend Approval

Proposed: Cllr A Simkins Seconded: Cllr S Davie 4-0-0

b) Planning determinations received from SSDC

Planning determinations received from SSDC were available to view at the meeting.

c) Plans and determinations received after the posting of the agenda

None received.

3681 DIVERSION OF PART OF PUBLIC BRIDLEWAY CH 30/6 AT MIDNELL FARM IN THE PARISH OF WINSHAM

Proposal: Members to consider and decide if it agrees or objects to the proposed diversion of Public Bridleway CH 30/6 at Midnell Farm, Winsham.

Resolved: The Members agreed with the proposed diversion of Public Bridleway CH 30/6 at Midnell Farm, Winsham. The Clerk will submit this response to the relevant body.

Proposed: Cllr A Simkins Seconded: Cllr S Davie 4-0-0

3682 FINANCE

Proposal:

- (a) To note the schedule of cheques.
- (b) To approve the bank reconciliations as at 2nd October 2018.
- (c) To arrange a date for the Finance Group to meet to discuss the budget for 2019-2020.

Resolved: The Members:

- a) Noted the schedule of cheques numbered 322430 to 322439 and direct debit totalling £1864.58.
The cheques were signed by Cllrs A Simkins & D Wallbridge
The Clerk's old laptop will be bought by Pro PC for £80 which will be taken off the bill for the new laptop.
- b) Approved the bank reconciliations as at 2nd October 2018.
Proposed: Cllr A Simkins Seconded: Cllr J Bell 4-0-0
- c) Agreed that the Finance Group will meet on the 15th October 2018 at 7.00 pm.

3683 WINSHAM PLAYING FIELDS TRUST

To receive updates from the Chairman.

Proposal: Members to approve/confirm:

- a) To consider the resignations of the two remaining Trustees of Winsham Playing Fields Trust with effect from 30th November 2018.
- b) To agree on the appropriate action, following receipt of solicitor's advice.
- c) To direct our solicitor to give advice as to the future management of the Playing Fields.
- d) To discuss the associated connected matters, including financial, to the Winsham Playing Fields Trust of the Sports and Social Club, the Football Club and any other relevant bodies and agree the way forward.

Resolved: The Members:

- a) Considered the resignations of the two remaining Trustees of Winsham Playing Fields Trust with effect from 30th November 2018 and the Members have confirmed, following advice from it's solicitor, that there "is an obligation on the existing Trustees to find other Trustees or continue until there are alternative Trustees appointed." The Chairman will update the current Trustees on this position.
Proposed: Cllr J Bell Seconded: Cllr S Davie 4-0-0
- b) Agreed to research converting the Trust into a Charitable Incorporated Organisation (CIO), by reference to the Charities Commission and it's Solicitor, regarding necessary documentation, management, associated costs and potential time frames.
Proposed: Cllr A Simkins Seconded: Cllr J Bell 4-0-0
- c) Agreed to direct its solicitor as in b) above.
- d) Agreed to ask the solicitor the following:
What responsibilities the council has currently and once it becomes the Managing Trustee in regards to the oversight of the Sports and Social Club.
Update the Solicitor with the Council's understanding of the current Sports and Social Club Underlease and Management and advise on the Council's rights as to the future of the said Club.
Proposed: Cllr J Bell Seconded: Cllr S Davie 4-0-0

3684 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS

Proposal: Members to consider assisting with the Jubilee Hall buffet following the commemoration.

Resolved: Cllrs S Davie & J Bell agreed to assist with the setting up of the Jubilee Hall and then packing away and washing up afterwards.

Proposed: Cllr A Simkins Seconded: Cllr D Wallbridge 4-0-0

3685 POLICY DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies

- a) Four Year Financial Action Plan – Finance Working Group to convene by end of November 2018, in conjunction with item 3682 c).
- b) Filming Policy (small amendments in red)
- c) Recording of Decisions made by Officers Policy (no change)
- d) WPC Lower Recreation Ground Rules & Regulations (slight amendment)

Resolved: The Members reviewed and adopted the following policies

- a) The Finance Working Group will convene on the 15th November 2018 to review the Four Year Financial Action Plan policy in conjunction with preparing the Draft Budget for 2019/20.

- b) Filming Policy
Proposed: Cllr J Bell Seconded: Cllr S Davie 4-0-0
- c) Recording of Decisions made by Officers Policy
Proposed: Cllr A Simkins Seconded: Cllr D Wallbridge 4-0-0
- d) WPC Lower Recreation Ground Rules & Regulations
Proposed: Cllr J Bell Seconded: Cllr A Simkins 4-0-0

3686 GAMBLING ACT 2005 – CONSULTATION ON DRAFT STATEMENT OF PRINCIPLES

Proposal: To consider whether to comment on South Somerset District Council’s Statement of Principles relating to the Gambling Act 2005.

Resolved: The Members agreed not to comment on South Somerset District Council’s Statement of Principles relating to the Gambling Act 2005.

Proposed: Cllr A Simkins Seconded: Cllr J Bell 4-0-0

3687 BUS SHELTER REPAIRS (*Local Government (Miscellaneous Provision) Act 1953, s. 4*)

Proposal: To agree to obtain quotations for refurbishing/re-varnishing the woodwork in the Bus Shelter and internal boarding repair and roof repair/tile replacement, which was deferred at a previous meeting.

Resolved: The Members agreed for the Clerk to obtain quotes for the work on the Bus Shelter.

Proposed: Cllr A Simkins Seconded: Cllr J Bell 4-0-0

3688 ANNUAL PLAYGROUND INSPECTION REPORT AND RISK ASSESSMENT

Proposal: To receive the Annual Playground Inspection Report and Risk Assessment.

- a) Members to make recommendations in relation to the Junior Multi Unit
- b) Members to make recommendations in relation to the comments relating to the benches, bin and tree seat.
- c) Members to make recommendations in relation to the comments relating to the seat near war memorial and fence.
- d) Members to make recommendations regarding no ownership sign.
- e) Members to make recommendations in relation to the comments relating to the clasp used for the pedestrian gates.

Resolved: The Members agreed the following:

- a) To monitor and review the equipment in relation to the Junior Multi Unit in the Spring 2019.
- b) To review and monitor the situation regarding the comments relating to the benches, bin and tree seat in March 2019.
- c) To monitor and review the seat near the war memorial and fence in Spring 2019 but the bolt on the seat will be tightened.
- d) Cllr S Davie will review the current sign and, if appropriate, ask the Clerk to arrange for an ownership sign to be purchased and erected.
- e) To look into having a more secure clasp fitted. The Clerk will enquire through the Inspector what clasp he recommends be fitted.

All items were voted for en bloc.

Proposed: Cllr A Simkins Seconded: Cllr J Bell 4-0-0

3689 WINSHAM POST OFFICE & SHOP

The Members were updated with regard to recent developments of the Winsham Shop and Post Office move.

3690 GRIT BINS

Proposal: To consider purchasing sufficient 25 kg bags of rock salt, at a cost of £4.75 per bag, from the County Council to re-fill the grit bins in the Parish, which will have to be collected.

Resolved: The Members agreed to purchase twenty 25kg bags of rock salt at a cost of £4.75 per bag, from the County Council to re-fill the grit bins in the Parish. Cllr N Eastick is requested to collect them on behalf of the Parish Council, where mileage will be paid.

Proposed: Cllr J Bell Seconded: Cllr A Simkins 4-0-0

3691 OUTSTANDING ITEMS UPDATE

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review

- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Networking Event - Chard Business Voice
- f) Cemetery Tidy Up

The Members received updates on the above items.

3692 ITEMS FOR REPORT

- a) Parish Assets:
 - Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
 - Jubilee Hall
 - Winsham Playing Fields/Sports and Social Club
 - Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.

The Clerk reported that she had heard back from SCC regarding the Horse and Rider signs that the members agreed to be erected at the last meeting, where the officer in charge of the matter would visit the site. He did however warn that the signs, if approved, were unlikely to be erected until after April 2019 due to budget constraints.
- h) Parish Council Newsletter
- i) Training

3693 QUESTIONS TO THE CHAIRMAN

None received.

3694 CONFIDENTIAL ITEMS

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

Resolved: The Members resolved that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they were instructed to withdraw.

Proposed: Cllr J Bell Seconded: Cllr A Simkins 4-0-0

3695 LEGAL PROCEEDINGS

Proposal: Members to review progress of proceedings and associated matters.

Resolved: Cllr A Simkins will report the relevant information to the Police.

Proposed: Cllr J Bell Seconded: Cllr S Davie 4-0-0

3696 DATE OF THE NEXT MEETING

Following discussion, the Members agreed to change the next meeting date to Monday 3rd December 2018.

The meeting finished at 10.15 pm

Signed: Chairman Date: 15th November 2018