



# Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Tuesday 17<sup>th</sup> July 2018 at 7:30pm

Present: Cllrs A Simkins, S Davie, N Eastick, D Clark and D Wallbridge

In attendance: Mrs Teresa Pinder, Clerk to The Council; County Councillor Linda Vijeh, and 9 residents.

## 3593 CO-OPTION OF TWO COUNCILLORS

Proposal: To co-opt two councillors.

**Resolved:** The Members co-opted Mr Peter Williams and Mr James Bell.

Proposed: Cllr D Clark      Seconded: Cllr Diane Wallbridge

## 3594 TO RECEIVE THE COOPTED COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE

The co-opted Councillors signed the Declaration of Acceptance of Office.

## 3595 ELECTION OF VICE-CHAIRMAN

Proposal: To elect a Vice-Chairman

**Resolved:** Cllr S Davie was elected as Vice-Chairman

Proposed: Cllr N Eastick      Seconded: Cllr D Clark    5-0-0

## 3596 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN (LGA 1972 s85 (1))

Cllr B Lewsey was absent without apology.

## 3597 DECLARATIONS OF INTEREST

Cllr D Clark declared a prejudicial interest in item 14, Playing Fields.

Cllr D Wallbridge declared a prejudicial interest in item 14, Playing Fields.

## 3598 TO APPROVE THE MINUTES OF THE EXTRA ORDINARY COUNCIL MEETING HELD ON THE 21<sup>ST</sup> JUNE 2018 (LGA 1972 sch 12, para 41(1))

**Resolved:** The minutes of the Extra Ordinary Council Meeting held on the 21<sup>st</sup> June 2018 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr A Simkins      Seconded: Cllr S Davie    3-0-2

## 3599 PLANNING MATTERS

a) Applications:

No applications received.

b) Planning determinations received from SSDC

Planning determinations received from SSDC were available to view at the meeting.

c) Plans and determinations received after the posting of the agenda

No applications received.

d) To appoint a Member to lead on future planning applications.

**Resolved:** This item was deferred to the next meeting.

e) To ensure that the council is represented at Area West Planning meetings whenever an application affects the Parish.

**Resolved:** The Chairman will aim to attend Area West meetings where a planning application affects the parish, or nominate a delegate.

### **3600 FINANCE**

Proposal:

- (a) To note the schedule of cheques.
- (b) To approve the bank reconciliations as at 31<sup>st</sup> May 2018.
- (c) To approve the Spend Against Budget as at the 30<sup>th</sup> June 2018.

**Resolved:** The Members:

- a) Noted the schedule of cheques numbered 322407 to 322413 and direct debit totalling £3433.74.  
The cheques were signed by Cllrs N Eastick and A Simkins.
- b) Approved the bank reconciliations as at 31<sup>st</sup> May 2018.  
Proposed: Cllr A Simkins    Seconded: Cllr N Eastick    5-0-0
- c) Approved the Spend Against Budget as at the 30<sup>th</sup> June 2018.  
Proposed: Cllr D Clark    Seconded: Cllr S Davie    5-0-0

### **3601 WINSHAM PARISH COUNCIL WEBSITE**

Proposal: Members to consider:

- a) Whether to purchase an SSL Certification for the Parish Council's website at an initial cost of £125 and £50 per annum thereafter.
- b) Proceeding with individual parish council only email addresses at an annual cost of £18.00 per account.
- c) Proceeding with Vision ICT's offer of securely backing up the Parish Council's documents with a one off cost of £50, and £10 per month.

**Resolved:** The Members:

- a) Agreed for the Clerk to go to another company for a further quotation and bring this back to the next meeting for consideration.  
Proposed: Cllr D Clark    Seconded: Cllr N Eastick    5-0-0
- b) The Members agreed for the Clerk to go to another company for a further quotation and bring this back to the next meeting for consideration.  
Proposed: Cllr D Clark    Seconded: Cllr N Eastick    5-0-0
- c) The Members agreed for the Clerk to go to another company for a further quotation and bring this back to the next meeting for consideration.  
Proposed: Cllr D Clark    Seconded: Cllr N Eastick    5-0-0

### **3602 100<sup>TH</sup> ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS**

Proposal: Members to confirm the programme of events.

**Resolved:** The Members agreed to assist the Women's section of the Royal British Legion in holding the event, as in previous years, at 3.00 pm. The Clerk will contact the volunteers who offered to do the buffet to see if they are able to undertake this at a time of 3.00 pm. The Chairman will liaise with the Women's Section of the Royal British Legion regarding sign posting and advertising for residents who wish to attend the refreshments in the Jubilee Hall after the event.

Proposed: Cllr A Simkins    Seconded: Cllr D Clark    5-0-0

### **3603 2018 ARMISTICE PROJECT FOR THE CHARITY REMEMBERED**

Proposal: To approve applying for free Soldier Silhouettes to help commemorate the end of WW1.

**Resolved:** The Members approved applying for free Soldier Silhouettes to help commemorate the end of WW1.

Proposed: Cllr A Simkins    Seconded: Cllr D Clark    5-0-0

### **3604 GATE IN LOWER REC**

Proposer: Cllr A Simkins

Proposal: To consider and approve the best option for repairing the gate in the Lower Rec onto Western Way.

**Resolved:** The Members agreed to follow Cllr S Davie's recommendation in repairing the gate in the lower Rec onto Western Way, due to Health and Safety reasons at a cost of £20.

Proposed: Cllr D Clark    Seconded: Cllr N Eastick    5-0-0

### **3605 DAMAGE TO LOWER RECREATION GROUND RETAINING WALL ON WESTERN WAY**

Proposal: To decide what actions to take to have the retaining wall repaired as soon as practical.

**Resolved:** The Members agreed for the Clerk to obtain three quotations to repair the wall and for the Clerk to contact the Insurance Company. Cllr N Eastick to give details of one person to contact. Cllrs D Clark and S Davie will also provide quotations and to be brought to the Council for a decision at the next meeting.

Proposed: Cllr A Simkins      Seconded: Cllr D Wallbridge 5-0-0

### **3606 PLAYING FIELDS**

Proposal: Members to:

- a) Agree to discuss with the Playing Fields Charity the issue of access to the Upper Rec by members of the public during daylight hours.
- b) Consider the submissions from a resident with a view to seeking a resolution.

Cllrs D Clark and D Wallbridge left the room at 8.17pm

**Resolved:** The Members:

- a) Agreed that this item will be on the agenda next month to review the lease as it impacts on the Council, on the Club and on individuals. The Members to contact the Committee of the Winsham Playing Fields Charity to request that the Playing Field Committee consider reviewing the locking of the gate following the 3 month trial period.

Proposed: Cllr A Simkins      Seconded: Cllr N Eastick 3-0-2

- b) Request the Playing Field Committee updates the Parish Council when any relevant information is received with a view to seeking a resolution.

Proposed: Cllr A Simkins      Seconded: Cllr S Davie 3-0-2

Cllrs D Wallbridge and D Clark returned to the room at 8.41 pm

### **3607 TWITTER**

Proposal: To appoint a Member to administer Winsham Parish Council's Twitter Account.

**Resolved:** The Members appointed Cllr J Bell to administer Winsham Parish Council's Twitter Account.

Proposed: Cllr N Eastick      Seconded: Cllr A Simkins 5-0-0

County Councillor L Vjeh arrived at 8.45 pm.

### **3608 COUNCILLOR SURGERIES**

Proposal: To consider the future of Councillor Surgeries, and appoint members to future surgeries if required.

**Resolved:** To suspend the Councillor Surgeries for the time being but to be reviewed in September 2018.

Proposed: Cllr N Eastick      Seconded: Cllr S Davie 5-0-0

### **3609 NHS HEALTH CHECKS 27<sup>TH</sup> JULY**

The Members were informed that the NHS Health Check appointments on the 27<sup>th</sup> July have been filled.

### **3610 IMPROVING LIVES STRATEGY FOR SOMERSET**

Proposal: To consider responding to the online questionnaire for Improving Lives Strategy for Somerset.

**Resolved:** The Members agreed that Cllr A Simkins would respond to the questionnaire on behalf of Winsham Parish Council.

Proposed: Cllr D Clark      Seconded: Cllr S Davie 5-0-0

### **3611 ALLOTMENTS**

To receive an update.

Proposal: Members to consider what action to take.

**Resolved:** The Chairman thanked the members for their involvement and asked the Clerk to write to the tenant to thank him for the work that has been undertaken. The Members agreed that as the plot in question had now been cleared, the matter should be closed.

Proposed: Cllr N Eastick      Seconded: Cllr A Simkins 4-0-1

**3612 OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review – to be reviewed in the autumn 2018
- b) Land Registry of Parish Council’s Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School - to go onto August 2018 Agenda
- e) Bus Service meeting with Somerset County Council
- f) Networking Event - Chard Business Voice
- g) Cemetery Tidy Up – The Chairman to contact the Contractor.

Updates were received on the above items.

**3613 ITEMS FOR REPORT**

- a) Parish Assets:  
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:  
Jubilee Hall  
Winsham Playing Fields/Sports and Social Club  
Winsham Community Resource Centre
- g) Clerk’s report and correspondence – see Agenda Notes.  
A postcard has been received thanking the Parish Council for their donation of £100 used for Children’s Face Painting from the Winsham Street Fair Committee.
- h) Parish Council Newsletter
- i) Councillor Surgeries – updated earlier.
- j) Training – The Clerk updated the Members on new training available via SALC in Somerton. Anyone wishing to attend should let the Clerk know as soon as possible.

**3614 QUESTIONS TO THE CHAIRMAN**

None received.

**3615 DATE OF THE NEXT MEETING – WEDNESDAY 1<sup>ST</sup> AUGUST 2018**

The Meeting closed at 9.06 pm

Signed ..... Chairman Dated: 1<sup>st</sup> August 2018