



Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 6th June 2018 at 7:00pm

Present: Cllrs N Eastick, B Lewsey, J Stevens, D Clark, D Wallbridge and S Davie

In attendance: Mrs Teresa Pinder, Clerk to The Council; Sue Osborne, District Councillor and 68 residents.

3565 ELECTION OF CHAIRMAN

Proposal: To elect a Chairman for the forthcoming year.

Resolved: Cllr A Simkins was elected as Chairman for the forthcoming year.

Proposed: Cllr D Wallbridge Seconded: Cllr D Clark 5-0-1

As the Chairman and Vice-Chairman were not present, the Members agreed that Cllr J Stevens Chair the rest of the meeting.

Proposed: Cllr B Lewsey Seconded: Cllr D Clark 5-0-1

3566 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Members agreed that the Chairman will sign the Declaration of Acceptance of Office before or at the next meeting.

3567 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN (LGA 1972 s85 (1))

Cllr A Simkins for personal reasons.

The Members were happy with the reason given.

3568 DECLARATIONS OF INTEREST

None received.

3569 TO APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 2ND MAY 2018 (LGA 1972 sch 12, para 41(1))

Resolved: The minutes of the Annual Council Meeting held on the 2nd May 2018 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr B Lewsey Seconded: Cllr N Eastick 4-0-1

3570 GENERAL POWER OF COMPETENCE

Proposal: The Members to acknowledge and resolve that the Parish Council no longer holds the General Power of Competence due to not having two thirds of it's members elected.

Resolved: The Members acknowledged and resolved that the Parish Council no longer holds the General Power of Competence.

Proposed: Cllr J Stevens Seconded: Cllr B Lewsey 6-0-0

3571 PLANNING MATTERS

a) Applications:

Application No: 18/01602/FUL

Applicant: Mr & Mrs Pike

Proposal: The erection of a pair of two bedroomed semi-detached dwelling houses and associated parking (revised application 18/00438/FUL)

Location: Land Rear of Victory Garage, Church Street, Winsham, Chard, Somerset, TA20 4JD

Resolved: Recommend Approval

Proposed: Cllr N Eastick Seconded: Cllr S Davie 6-0-0

Application No: 18/00001/FUL

Applicant: Winsham Shop Limited

Proposal: Alterations to include the change of use from a dwelling (Use Class C3) to a shop, Post Office (Use Class A1) and cafe (Use Class A3) on ground and offices (Use Class A2) on first floor.

Location: The George, Back Street, Winsham, Somerset, TA20 4ED

Resolved: Recommend Approval

Proposed: Cllr J Stevens Seconded: Cllr S Davie 6-0-0

Application No: 18/00002/LBC

Applicant: Winsham Shop Limited

Proposal: Alterations to include the change of use from a dwelling (Use Class C3) to a shop, Post Office (Use Class A1) and cafe (Use Class A3) on ground and offices (Use Class A2) on first floor.

Location: The George, Back Street, Winsham, Somerset, TA20 4ED

Resolved: Recommend Approval

Proposed: Cllr N Eastick Seconded: Cllr D Wallbridge 6-0-0

Application No: 18/01705/ADV

Applicant: Winsham Shop Limited

Proposal: The display of 1 No. Non-illuminated fascia sign and 1 No. Non-illuminated Post Office lozenge sign.

Location: The George, Back Street, Winsham, Somerset, TA20 4ED

Resolved: Recommend Approval

Proposed: Cllr N Eastick Seconded: Cllr D Wallbridge 6-0-0

b) Planning determinations received from SSDC

Planning determinations received from SSDC were available to view at the meeting.

c) Plans and determinations received after the posting of the agenda

None received

3572 WESTERN WAY DEVELOPMENTS

Proposal: To respond to the correspondence received from Complex Asset Management Solutions (CAMS) regarding the housing needs for Winsham.

Resolved: The Members agreed on the following response: The acting Chairman and Clerk will formulate a suitable response bearing in mind the findings from the 2018 Housing Survey and the determination on planning reference number 15/00830/FUL which includes Section 106 monies.

Proposed: Cllr N Eastick Seconded: Cllr D Clark 6-0-0

3573 FINANCE

Proposal:

(a) To note the schedule of cheques.

(b) To approve the bank reconciliations as at 31st April 2018.

Resolved:

a) The schedule of cheques numbered 322395 to 322406 and a direct debit totalling £3046.83 were noted. The cheques were signed by Cllrs N Eastick and D Wallbridge.

b) The Bank reconciliations for both the Current and Deposit Accounts were approved.

Proposed: Cllr D Clark Seconded: Cllr S Davie 6-0-0

3574 POLICY/FORM REVIEW

Proposal: To review and adopt the following policies:

a) WPC Allotment Regulation WEF May 2018 (amended)

b) Terms of Reference for Groups, Working Parties and Task and Finish Groups (no change).

c) Councillor Privacy Notice (new)

d) Donations Policy (new)

e) Standing Orders (amendments in red)

f) WPC Website Privacy Statement (replaced)

Resolved: The Members reviewed and adopted the following policies en bloc:

- a) WPC Allotment Regulation WEF May 2018
- b) Terms of Reference for Groups, Working Parties and Task and Finish Groups.
- c) Councillor Privacy Notice.
- d) Donations Policy
- e) Standing Orders
- f) WPC Website Privacy Statement

Proposed: Cllr S Davie Seconded: Cllr N Eastick 6-0-0

3575 WINSHAM PARISH COUNCIL WEBSITE

Proposal: Members to consider:

- a) Whether to purchase an SSL Certification for the Parish Council's website at an initial cost of £125 and £50 per annum thereafter.
- b) Proceeding with individual parish council only email addresses at an annual cost of £18.00 per account.
- c) Proceeding with Vision ICT's offer of securely backing up the Parish Council's documents with a one off cost of £50, and £10 per month.

Resolved: The Members agreed to defer all three items until next month, which the Clerk will investigate, voted en bloc:

- a) Agreed to defer this item until next month.
- b) Agreed to defer this item until next month.
- c) Agreed to defer this item until next month.

Proposed: Cllr J Stevens Seconded: Cllr D Clark 6-0-0

3576 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS

The Members received an update on the current position.

3577 SOMERSET ASSOCIATION OF LOCAL COUNCILS (SALC)

Proposal: To approve the continuing membership of SALC at a cost this year of £190.47.

Resolved: The Members approved the continuing membership of SALC at a cost this year of £190.47.

Proposed: Cllr J Stevens Seconded: Cllr N Eastick 6-0-0

3578 NEWSLETTER

Proposal: To consider whether to continue with the Newsletter, following the autumn edition.

Resolved: The Members decided not to continue with the Newsletter following the autumn edition.

Proposed: Cllr N Eastick Seconded: Cllr B Lewsey 4-1-1

3579 INFRACTIONS TO THE GRANT POLICY

Proposal: Owing to an infraction against the Grant Policy, to consider writing to Winsham Primary School as they did not present at the Annual Parish Meeting.

Resolved: The Members agreed to not write a letter to Winsham Primary School due to mitigating circumstances.

The Parish Council look forward to meeting the new Headmistress in due course.

Proposed: Cllr S Davie Seconded: Cllr N Eastick 6-0-0

3580 REMEMBRANCE DAY WREATH

Proposal: To approve the ordering of a wreath for Remembrance Day.

Resolved: The Members approved the ordering of a Civic Wreath for Remembrance Day.

Proposed: Cllr J Stevens Seconded: Cllr D Clark 6-0-0

3581 OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Bus Service meeting with Somerset County Council – Update to be received from Cllr A Simkins

- f) War Memorial Cleaning
- g) Networking Event - Chard Business Voice
- h) Cemetery Tidy Up

The Members received updates on the above items.

3582 ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
Damage has been done to some of the items in the Lower Rec which is extremely disappointing. The Councillors discussed the gate to the entrance of the Lower Rec which will be considered at the next meeting.
- b) Web Sites, Welcome Pack
Nothing to report.
- c) Public Rights of Way
Nothing to report.
- d) Grass Cutting Report
Nothing to report
- e) Highways and Bus Services
Nothing to report
- f) Reports from member representatives on outside bodies:
Jubilee Hall – None as the representative did not attend the recent meeting
Winsham Playing Fields/Sports and Social Club
Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.
The Clerk reported that another date had been set for a by-election being 18th July if the election is contested. Any nominations must be delivered to the Returning Officer at SSDC by no later than 4 pm on Thursday 21st June 2018. Details are on the Parish Council's website and the Clerk has hard copies of the Nomination papers if required.
- h) Parish Council Newsletter
Noting further to Report
- i) Councillor Surgeries
Cllr B Lewsey provided an update on last surgery.
- j) Training

3583 QUESTIONS TO THE CHAIRMAN

No questions were received.

3584 CONFIDENTIAL ITEMS

Proposal: Members to resolve that Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

Resolved: Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they were instructed to withdraw.

Proposed: Cllr J Stevens Seconded: Cllr N Eastick 6-0-0

3585 CLERK'S PAY REVIEW

Proposal: To approve an increase of 3% to Winsham Parish Council's Salary Scales with effect from 1st April 2018, as recommended jointly by the Society of Local Council Clerks (SLCC) and the National Association of Local Councils (NALC).

Resolved: The Members approved an increase of 3% to Winsham Parish Council's Salary Scales with effect from 1st April 2018 as recommended jointly by the Society of Local Council Clerks (SLCC) and the National Association of Local Councils (NALC).

Proposed: Cllr N Eastick Seconded: Cllr S Davie 6-0-0

3586 DATE OF THE NEXT MEETING – WEDNESDAY 11TH JULY 2018

The Meeting closed at 9.45 pm

Signed: Chairman Date: 21st June 2018 Minute No: 3589