



Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 7th March 2018 at 7:30pm

Present: Cllrs R Miller, A Simkins, N Eastick, D Wallbridge and S Davie

In attendance: Mrs Teresa Pinder, Clerk to The Council; District Councillor Sue Osborne and 8 residents.

3489 COUNCILLOR CO-OPTION

Proposal: To co-opt a Councillor onto Winsham Parish Council.

Resolved: One application received from Mr B Lewsey who was duly voted onto the Parish Council.

Proposed: Cllr S Davie Seconded: Cllr N Eastick 5-0-0

3490 TO RECEIVE THE CO-OPTED COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE

Proposal: The co-opted Councillor to sign the Declaration of Acceptance of Office.

Resolved: Cllr B Lewsey signed the Declaration of Acceptance of Office.

3491 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN (LGA 1972 s85 (1))

Cllr J Stevens and Cllr D Clark sent their apologies for family reasons.

The Members were happy with the reasons given.

3492 DECLARATIONS OF INTEREST

None received.

3493 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 7TH FEBRUARY 2018 (LGA 1972 sch 12, para 41(1))

Resolved: The minutes of the Ordinary Council Meeting held on the 7th February 2018 were approved as a correct and accurate record and were signed by the acting Chairman.

Proposed: Cllr R Miller Seconded: Cllr S Davie 4-0-2

3494 PLANNING MATTERS

a) Applications

Application No: 18/00438/FUL

Applicant: Mr & Mrs M Pike

Proposal: The erection of a pair of two bedroomed semi detached dwelling houses.

Location: Land Rear Of Victory Garage, Church Street, Winsham, Chard, Somerset, TA20 4JD

Resolved: Recommend Approval subject to assurance that:

The FEML report does mention the "identified potential contaminant sources and associated scenarios warrant further investigation". We wish to seek assurance from Environmental Health of South Somerset District Council that appropriate measures are taken to minimise risk. This includes the protection of water courses which could adversely affect the River Axe and associated tributaries.

The number of car parking spaces recognises the pressure of limited spaces along Church Street.

Proposed: Cllr N Eastick Seconded: Cllr S Davie 6-0-0

Application No: 17/04934/LBC

Applicant: Warner Leisure Hotels

Proposal: Interior alterations to change existing staff accommodation into guest bedrooms.

Location: Staff Accommodation, Warners Leisure Hotel, Cricket S Thomas, Chard, Somerset, TA20 4DD

Resolved: No comment

- b) Planning determinations received from SSDC
Decisions were available to view at the meeting.

3495 FINANCE

Proposal: Members to:

- a) Note the schedule of cheques.
- b) Note the Bank reconciliation for January 2018.

Resolved: The Members:

- a) Noted the schedule of cheques numbered 322377 to 322382 and direct debits totalling £3185.99.
The cheques this month were signed by Cllrs R Miller & D Wallbridge
- b) Noted the Bank reconciliation for January 2018.

3496 DOCUMENT REVIEW

Proposal: Members to review and adopt the Training Policy.

Resolved: The Members reviewed and adopted the Training Policy.

Proposed: Cllr A Simkins Seconded: Cllr S Davie 6-0-0

3497 YOUTH NEEDS SURVEY

The Members received an update on the Youth Needs Survey where it was felt that one Parish Plan Review survey should be assembled to include the Youth Needs Survey.

3498 PLAYGROUND EQUIPMENT

Proposal: Members to agree on a public survey to ask which piece of equipment to install at the Lower Recreation area, or whether to include this in the Parish Plan review.

Resolved: The Members agreed to also include the Playground Equipment survey in with the Parish Plan Review.

Proposed: Cllr S Davie Seconded: Cllr R Miller 6-0-0

3499 LIBRARIES CONSULTATION

Proposal: Members to consider responding to the Libraries Consultation.

Resolved: The members agreed for Cllr A Simkins to respond directly on line for the Parish Council.

Proposed: Cllr R Miller Seconded: Cllr S Davie 6-0-0

3500 COMMUNITY COUNCIL FOR SOMERSET (CCS)

Proposal: To consider renewing the Membership for CCS for an annual fee of £40.00.

Resolved: The Members approved renewing the Membership for CCS for an annual fee of £40.00.

Proposed: Cllr R Miller Seconded: Cllr N Eastick 6-0-0

3501 JULY'S PARISH COUNCIL MEETING DATE

Proposal: To consider and approve the change of date of July's meeting from Wednesday 4th July to Wednesday 11th July 2018.

Resolved: The Members agreed to amend the date of July's Parish Council Meeting from Wednesday 4th July to Wednesday 11th July 2018.

Proposed: Cllr A Simkins Seconded: Cllr R Miller 6-0-0

3502 JUBILEE HALL REPRESENTATIVE

Proposal: To agree on a new representative to the Jubilee Hall Committee.

Resolved: This item was deferred for one month.

3503 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS

Cllr A Simkins updated the Members and gave the following timings for the suggested running order for the 11th November 2018 100th anniversary of the end of the first world war commemorations being held in Winsham.

Serial	Timing	Event	Location	Remarks
1	10:40	Assemble	War Memorial	Traffic Marshalls required
2	10:55	Welcome and introduction by clergy		
3	10:59	Last Post		Bugler required
4	11:00	2 Minute Silence		
5	11:02	Reveille		
6	11:04	Laying of Wreaths		RBL, PC, School (?), Taylors of C St T (?)
7	11:08	Prayers and Hymn		
8	11:15	Procession to St Stephen's Church	Church Street	Traffic Marshalls required
9	11:25	Arrival at Church	St Stephen's Church	
10	11:30 – 12:10	Remembrance Service		
11	12:15	End of Service		
12	12:15 - 12:30	Move to Jubilee Hall	Jubilee Hall	
13	12:30 – 14:30	Commemorative lunch		
14	14:45 onwards	Disperse		

3504 A303 SPARKFORD TO ILCHESTER DUALLING SCHEME – CONSULTATION

Proposal: Members to consider a response to the proposed new A303 Sparkford to Ilchester Dualling Scheme Consultation which closes on 9th March 2018.

Resolved: The Members agreed the following response to be sent to the Sparkford to Ilchester Dualling Scheme Consultation: The Parish Council endorse the route.

Proposed: Cllr S Davie Seconded: Cllr A Simkins 6-0-0

3505 DOG FOULING SIGNS

Proposer: Cllr N Eastick

Proposal: To approve the new dog fouling signs and for 10 copies to be printed and laminated.

Resolved: The Members did not approve the new dog fouling signs although want to investigate the possibility to put the Playing Fields and Lower Rec out of bounds for dogs and look to obtain a Public Space Protection Order.

Proposed: Cllr A Simkins Seconded: Cllr R Miller 6-0-0

3506 HEALTH VISITING SERVICES

Proposal: Following a request from a resident, the Members to consider writing to the District Councillor, County Councillor and local MP with it's concerns that the changes may have on families within the Parish.

Resolved: The Members agreed to write to the District Councillor, County Councillor and local MP with it's concerns that the changes to the Health Visiting Services may have on families within the Parish.

Proposed: Cllr A Simkins Seconded: Cllr S Davie 6-0-0

3507 NHS HEALTH CHECKS

Proposal: Members to agree to cover the cost of hiring the Committee Room at the Jubilee Hall for NHS Health Checks to be undertaken in June/July 2018.

Resolved: The Members agreed to cover the cost of hiring the Committee Room at the Jubilee Hall for NHS Health Checks to be undertaken in June/July 2018.

Proposed: Cllr A Simkins Seconded: Cllr R Miller 6-0-0

3508 CONSULTATION: CRIME AND POOR PERFORMANCE IN THE WASTE SECTOR

Proposal: Members to consider a response to the Consultation – Crime and poor performance in the waste sector.

Resolved: The Members agreed not to comment.

Proposed: Cllr A Simkins Seconded: Cllr R Miller 6-0-0

3509 TRAINING AND DEVELOPMENT

Proposal: To update and review training for:

- a) The Clerk
- b) Councillors

Resolved:

- a) There was nothing further to report.
- b) There was nothing further to report.

3510 OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Bus Service meeting with Somerset County Council
- f) War Memorial Cleaning
- g) Networking Event - Chard Business Voice
- h) Housing Survey

The Clerk informed the Members that the person whose name was drawn to receive the £30 voucher prize wishes the money to be donated to a charity. The Members agreed to donate it to CCS – Love Somerset Donate as it is a charity. CCS administered the survey for the Council and do good things for the community.

- i) Annual Parish Meeting – Tuesday 15th May 2018
- j) 30 mph zone extension to BB3162

Resolved: Updates were given on the above items

3511 ITEMS FOR REPORT

- a) **Parish Assets:**
Cemetery, Uper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
Nothing to Report.

- b) **Web Sites, Welcome Pack**
A resident requested a poster regarding the Pre-School be added to the Welcome Pack for future issuing, which was agreed.

- c) **Public Rights of Way**
A report had been received from the PPLO, following a couple of highlighted issues from a resident regarding footpaths CH30/1 and CH30/10. The PPLO's recommendations for footpath CH30/1 will be raised with the Area Warden, Rights of Way.

- d) **Grass Cutting Report**
A response has now been received from the grass cutting contractor with regard to costs for the coming season which the Members were happy with.
The issue of the hedge along the side of the Lower Rec was raised by a resident in that although some of it has been cut, there still remains hedging adjacent to some of the play equipment that is a danger to young

people. The Members agreed for the Clerk to write another letter to the owners of the hedge requesting it be cut on health and safety grounds.

e) **Highways and Bus Services**

Nothing to report.

f) **Reports from member representatives on outside bodies (Jubilee Hall, Playing Fields/Sports & Social Club, WCRC)**

Nothing reported.

g) **Clerk's report and correspondence**

Following publication of the Agenda, correspondence was received regarding the Revised Speed Indicator Device Programme (SID) from Somerset County Council (SCC) in that should the Parish Council wish to continue having the SID's installed in the village, the cost will be £100 per occasion, per SID. This will be an item on April's agenda.

The Clerk has also received confirmation from SSDC that 10 people or more have written to request an election for the one remaining councillor position. The election will take place on 18th April and nominations will close on 20th March 2018. The Parish Council agreed that they wish poll cards to be issued if the election is contested.

A letter has been received from the School, thanking the Parish Council for the £2,000 grant towards the laptop appeal.

h) Newsletter

i) Councillor Surgeries

The next surgery is Saturday 17th April 2018 at The Bell, 1.00 pm

3512 QUESTIONS TO THE CHAIRMAN

No questions were raised.

3513 DATE OF THE NEXT MEETING: WEDNESDAY 4TH APRIL 2018

The meeting closed at 9.29 pm

Signed: Chairman Date: 4th April 2018