



## Winsham Parish Council Ordinary Council Meeting – 17th July 2024

**Present:** Cllrs J. Everard, K. Fowler, G. Earl, F. Vickers, H. Beentje N. Mode, L. Rich;  
Clerk to the Council Mrs K Larsson

In attendance: Two members of the public and Somerset Councillor Sue Osborne

### **0462 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**

Apologies received from Cllr S. Love and J. Harding and the reasons approved.

### **0463 To receive any Declarations of Interest**

An interest in item 0465f, was noted for Cllr Rich. Dispensation to allow participation of discussion of the matter was allowed as her knowledge on the location was deemed beneficial, however, Cllr Rich will not participate on any vote for proposals related to the matter.

### **0464 Approve the Minutes of the Annual Council Meeting held 19th June 2024 (LGA 1972 sch 12, para 41(1))**

**Resolved:** Members approved the Minutes of the meeting.

**Proposed:** Cllr Everard **Seconded:** Cllr Earl **Vote**<sup>1</sup>: 6-0-1

### **0465 Outstanding Items Updates and Actions**

- a) Update of the changes required to the following policies:

Information & Data Protection and Privacy Policies are being updated as part of the website review. Cllr Rich had circulated a draft Biodiversity policy in advance of the meeting. Cllrs approved the content with two minor amendments – references to actions stated as “shall” “will” or similar would be changed to “wherever possible”, “will endeavour to” or similar.

**Resolved:** Members adopted the Biodiversity Policy, subject to amendments stated.

**Proposed:** Cllr Rich **Seconded:** Cllr Beentje **Vote**<sup>1</sup>: 7-0-0

- b) Update on the repairs needed to finger posts - South West Heritage are looking to remove the sign post by Davies Close to assess for repairs. Councillors had no objections.

**Resolved:** Members agreed for the sign to be removed for assessment.

**Proposed:** Cllr Everard **Seconded:** Cllr Mode **Vote**<sup>1</sup>: 7-0-0

- c) Update on the War Memorial repairs – Citadel attended but did not have the correct materials. Cllr Everard & the Clerk will continue to follow up.
- d) Works to churchyard trees – Cllrs Beentje, Fowler and Rich conducted a visual assessment, and recommended inspection of some additional trees, plus the need for a regular survey of all trees to be conducted by a suitably qualified contractor. Further site visit(s) with contractors will be organised to ensure the required works are included in quotations before proceeding further.
- e) Jubilee Hall ownership – No further updates at present.
- f) Upper recreation ground vehicle entrance – No further updates. Clerk to follow up with Somerset Council ROW/Highways.

### **0466 Planning Matters**

- a) Members to resolve Applications received – No new applications received.
- b) Application Decisions/Notifications received –
- 24/01330/COL: Broadenham Farm Ebben Lane Winsham Chard Somerset TA20 4EF – Application for Certificate of Lawful Use or Development – Application Permitted
- 24/01101/DOC1: Land Os 7216 Part Church Street Winsham Chard Somerset TA20 4JY - Discharge of Conditions No. 2 (Rendering), No. 3 (Roof Tiles), No. 4 (Windows and Doors) and No. 11 (ECVP) of Planning Application 23/01672/S73A – Conditions Discharged

#### 0467 Finance

Proposals:

- a) To note the schedule of cheques as contained in the June List of Payments and approve the bank reconciliations for 2nd July 2024

**Resolved:** Members noted the schedule of cheques and approved the bank reconciliations.

**Proposed:** Cllr Everard **Seconded:** Cllr Earl **Vote**<sup>1</sup>: 7-0-0

#### 0468 To consider request for siting shed on allotment plot number 7

**Resolved:** Members approved the application. It was also commented that the allotment agreement should be reviewed to include stipulations regarding siting of buildings on plots and will be undertaken by Cllr Fowler and the Clerk.

**Proposed:** Cllr Everard **Seconded:** Cllr Earl **Vote**<sup>1</sup>: 7-0-0

#### 0469 To consider grant application for Winsham Horticultural Society for £250

The grant was requested for a contribution towards costs of hiring a marquee, sports club and tables for the flower show.

**Resolved:** Members agreed to award the grant of £250.

**Proposed:** Cllr Everard **Seconded:** Cllr Fowler **Vote: Vote**<sup>1</sup>: 7-0-0

#### 0470 Items for Report

- a) Parish Assets:
  - i. Cemetery and Churchyard - The Clerk followed up the quotation from local stonemasons for moving collapsed stones but has not received a response yet.  
Action: B.E. Powell to be contacted to see if they can offer a quotation. (Clerk)
  - ii. Lower Recreation Ground – See minute 00471.
  - iii. Upper Recreation Ground - Nothing to report in addition to 0465f.
  - iv. Bus Shelter – No updates.
  - v. War Memorial - Nothing to report in addition to 0465c.
  - vi. Seating, Signage and Bins – The finger post at Street was cleaned. Cllr Fowler has the wood to repair the bench. The second dog waste bin was emptied as a one-off by Somerset Council.
  - vii. Telephone Box – No updates.
  - viii. Allotments – Nothing to report in addition to 0468.
  - ix. Winsham Community Resource Centre – The centre has been tidied. Enquiries are ongoing regarding disposal of the railings.
- b) Defibrillator – No updates.
- c) Web Sites – Cllr Mode has reviewed the website of other local parishes and set up a base for the new website. Supplier options for the domain and hosting to be reviewed. ACTION: Cllr Mode & the Clerk to progress.
- d) Public Rights of Way – Paths being walked by councillors have been found to be clear. It is noted that the gate at Western Way is always open.
- e) Grass Cutting Report – Grass cutting being carried out as required.
- f) Gardening Group – Hedgerow plants originally intended for the wildlife area which are currently located at a resident's property will be planted at the cemetery.
- g) Environmental Issues – No updates in addition to 0465a.
- h) Highways and Bus Services – Following investigations with Somerset Council, it has been concluded it is unlikely that Chalk Lane will have any repair works undertaken. The alternative crossing used by walkers is on private land and any work to improve this needs their permission which is also unlikely. The information will be communicated in the parish magazine.
- i) Reports from member representatives on outside bodies:
  - i) Jubilee Hall – Discussions are still ongoing regarding the boundary wall.
  - ii) Winsham Recreational Trust – It was noted that Cllr Harding has resigned as Chair of the Trust and a new council member will need to be appointed. To be included on the September meeting agenda.

- j) Clerk’s report and correspondence
  - Notification has been received of planned relocation of a honeybee colony from a property adjacent to the lower recreation ground on the 3rd August. Park should be unaffected, but contractor will be erecting signs on the day for awareness. Clerk will contact the primary school so they can communicate to families.
  - Email address for Cllr Rich is in the process of being set up.
  - Responses to queries received from PKF Littlejohn in relation to the AGAR have been submitted and acknowledged. Now await notice of conclusion of external audit.
- k) Training – The Clerk recently completed Cemetery Management training and will advise any recommended actions at a future meeting.

**Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**0471 Members to consider quotes received**

- a) Repairs to lower recreation ground: Step, manhole cover and safer surface.

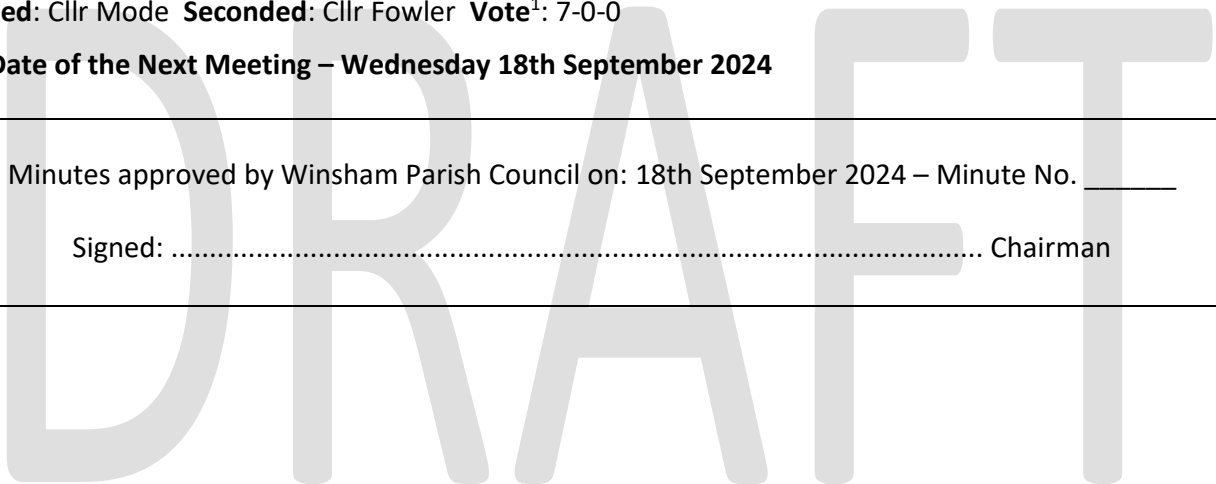
**Resolved:** Members agreed for works to be carried out by A R Peters at a cost of £595.

**Proposed:** Cllr Mode **Seconded:** Cllr Fowler **Vote<sup>1</sup>:** 7-0-0

**0472 Date of the Next Meeting – Wednesday 18th September 2024**

Minutes approved by Winsham Parish Council on: 18th September 2024 – Minute No. \_\_\_\_\_

Signed: ..... Chairman



*Note <sup>1</sup>: Votes recorded as “for-against-abstain”*