



Winsham Parish Council

Minutes of the Ordinary Council Meeting on the 16th July 2025

0612 Attendance, Apologies for Absence, and to Approve the Reasons given (LGA 1972 s85(1))

Present: Cllrs Everard, Fowler, Earl, Mode and Beer; Mrs Larsson (Clerk)

Apologies: Cllrs Beentje, Love, Harding and Rich

0613 To receive any Declarations of Interest

0614 Approve the minutes of the previous council meeting (LGA 1972 sch 12, para 41(1))

RESOLVED by majority to approve the minutes of the meetings on 9th and 18th June 2025 as a true record, which were signed by the Chair of the meeting. Noted abstentions due to absence from the meetings.

0615 Planning Matters

a) New applications:

- i) 25/01355/HOU: Whatley Barton Whatley Farm Whatley Winsham - Installation of Solar Panels to Roof

RESOLVED unanimously to submit a "no objection" response.

b) Planning updates, notifications and enforcement issues

- i) 25/01723/TCA: Stuckey Farm Cottage Fore Street Winsham TA20 4DY - Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area. T1 - English Yew - Crown Reduction, Reducing the height and spread of the tree by up to 2 metres.
- ii) 25/01263/PAMB: Lynch Field Part OS 6700 Puthill Farm Limekiln Lane Winsham - Prior Approval Notification for the proposed conversion of an existing agricultural building into a single residential dwelling – APPLICATION REFUSED
- iii) 25/01299/FUL: 1 & 2 Hey Farm Bungalows Winsham - To carry out renovation & extension works to transform the existing two bungalows into a single family property and erection of a single storey extension to west elevation – APPLICATION PERMITTED WITH CONDITIONS

0616 Financial & Audit

- a) To receive the latest financial report: The latest report with reconciliation to 02/07/25 was circulated in advance of the meeting. There were no queries raised.
- b) Payments: RESOLVED unanimously to approve the schedule of cheques as contained in the list of payments.

0617 To discuss condition of the war memorial and retaining wall at the lower rec and agree next steps

War Memorial: Citadel have attended site to review the condition and have agreed to re-attend in next two weeks to rake out the mortar and re-point.

Lower Rec Retaining Wall: An initial quote was received, but more detail was required and the final scope needs to be confirmed. Cllr Beer will draw up a specification with input from a structural engineer and look to obtain additional quotes.

0618 To consider establishing a water supply to the allotments

Prompted by the extremely dry weather, enquiries had been made regarding the possibility of installing a water supply at the allotments. Following a detailed discussion, councillors were unable to identify a viable solution at this time. It was agreed that, should a water supply be desired, allotment holders should submit a proposal outlining a clear plan for provision, to be presented to the council for consideration.

0619 To receive updates and agree any actions on the following areas:

- a) Parish Assets:
 - i) Cemetery and Churchyard - A memorial topple test is to be organised.
 - ii) Lower Recreation Ground: Some of the low branches on the tree will need to be cut. Some vandalism has taken place where a tree branch has been ripped off and some minor damage to a roundabout seat which appears repairable.
 - iii) Upper Recreation Ground: Awaiting a response from SC Planning with regards to the barrier at the car park entrance. Signage to be erected as part of the measures to prevent unauthorised encampment – Cllr Mode to provide the required wording.
 - iv) Bus Shelter: No updates.
 - v) War Memorial: As item 0617. No other updates.
 - vi) Seating, Signage and Bins: No updates
 - vii) Telephone Box: No updates
 - viii) Allotments: As item 0618. No other updates.
 - ix) Winsham Community Resource Centre: The external door requires replacing before winter. The Clerk to progress.
- b) Defibrillator: The clerk to advise Abri to proceed with their processes for approval of installation of a defibrillator at Davies Close. The council will support the ongoing costs in addition to the earmarked funds for purchase of the equipment.
- c) Web Sites & Social Media: New Winsham PC FB page created, clerk to be added as admin.
- d) Public Rights of Way: Issue with gate at the end of Western Way path reported.
- e) Grass Cutting Report: Council to begin review for the 2026/27 scope at September meeting.
- f) Gardening Group: No updates
- g) Environmental Matters: No updates.
- h) Highways and Bus Services: No updates. The LCN Highways meeting to be offered use of the hall.
- i) Reports from member representatives on outside bodies:
 - i) Jubilee Hall: Working party held which was well attended.
 - ii) Winsham Recreational Trust: No updates.
- j) Training: No requests.
- k) Clerk's report and correspondence
 - i) Parish Preparedness Survey: The clerk circulated and councillors to consider whether to make a submission.
- l) Outstanding items not covered by another agenda item (updates only): None. To be removed from future agendas.

0620 Proposals for items for the next meeting.

- m) Grass cutting and grounds maintenance 2026/27
- n) Bye-laws relating to unauthorised parking/camping at the Upper Rec.

Any additional motions for inclusion on the next agenda should be submitted by members to the Clerk at least 5 clear days before the meeting, in line with the councils adopted Standing Orders.

0621 Date of next ordinary meeting: Wednesday 17th September 2025, 7.30pm.

Closed 8.40pm

Minutes approved by Winsham Parish Council on: 17th September 2025 – Minute No. 0624

Signed: Jim Everard, Chairman