



Winsham Parish Council Ordinary Parish Council Meeting – 15th May 2024

Present: Cllrs S. Love (Chair), K. Fowler, H. Beentje, G. Earl, F. Vickers;

Clerk to the Council R. Richards new Clerk Kim Larsson

In attendance: Four residents and Somerset Councillor Sue Osborne

0428 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Apologies were received from Cllrs J. Harding, N. Mode and J. Everard and the reasons given approved

0429 To receive any Declarations of Interest – None received

0430 Approve the Minutes of the Annual Council Meeting held 1st May 2024 (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the minutes of the Council Meeting held 1st May 2024

Proposed: Cllr Fowler **Seconded:** Cllr Beentje **Vote:** 5-0-0

0431 General Power of Competence

Members confirm that Winsham Parish Council are permitted to keep the General Power of Competence until after the next 'relevant annual meeting' which is the Annual Council Meeting that takes place in a year of ordinary elections

0432 Vacancy for a replacement councillor – Unfortunately Cllr Weller has resigned. Thanks went out to him for all his help in the past. Formal notice of the vacancy has been published.

0433 Outstanding Items Update

- a) Update on the repairs needed to finger posts and possible funding from CPRE

Traffic Management have been contacted about a liability waiver and Chapter 8 Training – still awaiting a response

- b) Update on the changes required to the Biodiversity Policy, the Privacy Policy Notice and the Website Privacy Notice Statement – Postponed until June meeting
- c) Update on the War Memorial repairs – Clerk to chase Citadel
- d) Update on Planning enforcement for Chard Equestrian and the Old Farmhouse Purtington – Postponed until July meeting
- e) Update on the arrangements for the Annual Parish Meeting – All in hand

0434 Planning Matters

- a) Members to resolve Applications received – None received

- b) Application Decisions/Notifications received –

24/00675/HOU: Whatley Grange – Application permitted with conditions

24/00476/FUL: Fourways Whatley Cross to Street – Application permitted with conditions

0435 Finance

Proposals:

- a) To note the schedule of cheques as contained in the May List of Payments and approve the bank reconciliations for 2nd May 2024
- b) Members to approve the new clerk becoming a signatory on the bank account

Resolved: Members noted the schedule of cheques, approved the bank reconciliations and approved the new clerk becoming a bank signatory

Proposed: Cllr Love **Seconded:** Cllr Beentje **Vote:** 5-0-0

- c) Members to approve the Internal Auditors report for 2023/24
- d) To consider and approve Section 1 – Annual governance statements 2023/24
- e) To consider and approve Section 2 – Accounting statements 2023/24
- f) To agree the dates for the Period of Public Rights

Resolved: Members approved the Internal Auditors report for 2023/24 and the Section 1 and 2 of the AGAR and the period of public rights as Monday 10th June to Friday 19th July 2024

Proposed: Cllr Love **Seconded:** Cllr Vickers **Vote:** 5-0-0

0436 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

- a) Disciplinary Procedure – No Change
- b) Grievance Procedure – No Change
- c) Governance & Accountability for Smaller Authorities in England (March 2023) – For information

Resolved: Members adopted all policies **Proposed:** Cllr Beentje **Seconded:** Cllr Fowler **Vote:** 5-0-0

0437 Members to decide on repairs to the vehicle entrance to the Upper Rec

Cllrs Earl, Harding, Love and Everard to form a Working party to look into this further.

Action Cllr Love to approach Abri for advice

0438 To discuss the what services Winsham PC will need to cover following the Devolution Postponed until the July meeting

0439 To discuss the foot bridge at the bottom of Chalk Way Lane – Residents have concerns about getting on to the footbridge. This is on private land so the landowner needs to be written to asking if they would be able to repair the footbridge. We also need the blocked culvert to be cleared and the damaged surface repaired by Highways. Clerk to contact Lee Norman and copy in Sue Osborne.

0440 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard – Flower vase was discussed but further details needed before a decision can be made. Enquiry into the fallen grave stones was discussed
 - ◆ Lower Recreation Ground – Manhole cover needs repair. Andy Peters to be asked to provide a quote. Rocks in lower rec to be discussed
 - ◆ Upper Recreation Ground – Feedback around the grass being cut has been received. Governance on the top third of the ground to be checked.
 - ◆ Bus Shelter – Cllr Beentje has cleared the ivy from the side of the bus shelter
 - ◆ War Memorial – Clerk to chase Citadel
 - ◆ Seating, Signage and Bins – Second dog bin in upper rec is not being emptied
 - ◆ Telephone Box – Still going well
 - ◆ Allotments – Both vacant allotments have now been taken
 - ◆ Winsham Community Resource Centre – Still trying to get rid of the railings
- b) Defibrillator – No further forward with a second one
- c) Web Sites – New Clerk to liaise with Cllr Mode
- d) Public Rights of Way – Nothing to report
- e) Grass Cutting Report – Two cuts have now been carried out
- f) Gardening Group – Nothing to report
- g) Environmental Issues – Clerk to look into getting the second dog waste bin emptied
- h) Highways and Bus Services – Nothing to report
- i) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall – Nothing to report
 - ◆ Winsham Recreational Trust – All good, new toilet floors have been fitted, a recent children's party resulted in very positive feedback

- j) Clerk's report and correspondence – see Agenda Notes
- k) Training – More training courses are available, details circulated

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0441 Members to consider quotes received

- a) Annual Insurance

Resolved: Members accepted the quote from Zurich Insurance

Proposed: Cllr Earl **Seconded:** Cllr Vickers **Vote:** 5-0-0

- b) Work required to the trees in the Churchyard – Still awaiting quote

0442 Date of the Next Meeting – Wednesday 19th June 2024

Meeting Closed: 9.25pm

Minutes approved by Winsham Parish Council on: 19th June 2024 – Minute No. 0447

Signed:*J. Everard*..... Chairman

.....*S. Love*..... Vice-Chair