



Winsham Parish Council Minutes of the Ordinary Council Meeting held 3rd April 2024

Present: Cllrs S. Love, K. Fowler, S. Weller, J. Harding, G. Earl, F. Vickers, N. Mode

In attendance: Clerk to the Council R. Richards and two residents (one left before the meeting started)

0390 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Apologies were received from Cllrs Everard, H. Beentje and the reasons given approved

0391 To receive any Declarations of Interest - None

0392 Approve the Minutes of the Ordinary Council Meeting held 6th March 2024 (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the Minutes of the Ordinary Council Meeting held 6th March 2024

Proposed: Cllr Weller **Seconded:** Cllr Harding **Vote:** 6-0-1

0393 Outstanding Items Update

a) Update on the repairs needed to signposts so that an application for funding can be made to CRPE
Only two items need repairs. Clerk to check with Somerset Council what their responsibility is and what training councillors will need if they do it themselves

b) Update on the changes required to the Biodiversity Policy
Adaptations need to be made to the policy to make sure it reflects the views of the Parish Council. Cllrs Harding, Beentje and Vickers formed a working party to tackle this.

c) Update on the War Memorial repairs – carried forward to May

0394 Planning Matters

a) Members to resolve Applications received – None Received

b) Application Decisions/Notifications received

24/00162/HOU: Hen House Cow Down Road Winsham – Application Withdrawn

24/00448/TCA: Old Kings Arms 6 Church Street Winsham – Application Permitted

24/00131/FUL: Hen House Cow Down Road Winsham – Application Permitted with conditions

0395 Finance Proposals:

a) To note the schedule of cheques as contained in the April List of Payments and approve the bank reconciliations for 2nd March 2024

Resolved: Members noted the schedule of cheques and approved the bank reconciliations for March

Proposed: Cllr Harding **Seconded:** Cllr Weller **Vote:** 7-0-0

b) Members to update the Earmarked Reserves ready for the 2024/25 Financial Year

Resolved: Members agreed to the changes proposed by the Clerk

Proposed: Cllr Love **Seconded:** Cllr Fowler **Vote:** 7-0-0

c) Members to appoint at least one additional bank signatory and remove previous signatures

Resolved: Members agreed to appoint Cllr Harding **Proposed:** Cllr Vickers **Seconded:** Cllr Weller **Vote:** 7-0-0

0396 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

a) Policy for Seeking Legal & Technical Advice – No change

b) Privacy Policy Notice – To be updated ready for the May meeting

c) Website Privacy Notice Statement – To be updated ready for the May meeting

Resolved: Members adopted the Policy for Seeking Legal & Technical Advice

Proposed: Cllr Harding **Seconded:** Cllr Earl **Vote:** 7-0-0

0397 Members to carry out the quarterly review the Risk Management Scheme

A Risk Assessment Monitoring and Review Group was set up consisting of Cllrs Harding, Fowler and Weller.

0398 To review and approve the recently updated Asset Register – Carried forward to May meeting

0399 To consider repairs to the vehicle entrance to the Upper Rec

Clerk to check with NALC that we are allowed to use Council funds to repair the entrance.

0400 Update from the recent LCN Meeting

A short report was provided by Cllr Mode who attended the meeting.

0401 Items for Report

a) Parish Assets:

- ◆ Cemetery and Churchyard – Churchyard needs attention still a lot of debris left from the fallen tree. Clerk to seek advice on any work needed to trees in the churchyard
- ◆ Lower Recreation Ground – Following the incident with the Roundabout further quotes to be obtained for the roundabout safety surfacing and new signs to be looked into
- ◆ Upper Recreation Ground – Cllr Fowler was thanked for installing the new dog waste bin
- ◆ Bus Shelter – Nothing to report
- ◆ War Memorial – Clerk to chase repair
- ◆ Seating, Signage and Bins – Cllr Fowler to look into new slats for the seat next to War Memorial
- ◆ Telephone Box – Some remedial work will be carried out in the summer
- ◆ Allotments – Two vacant allotments to be advertised
- ◆ Winsham Community Resource Centre – The external door is rooting from the bottom up. Stuart Davie who fitted the door is going to look into problem. The railings and pews are still in the centre. Clerk to contact Peter Saunders about the pews.

b) Defibrillator – Cllr Love will look into funding from Somerset Prepared

c) Web Sites – Cllr Mode and the Clerk to research this further

d) Public Rights of Way – Cllr Harding has walked some of the footpaths and reported that the path to Ammerham is very wet and wondered if it will need a harder surface in the future.

e) Grass Cutting Report – No report

f) Gardening Group – Bits and pieces were done a few weeks ago but the weather is not helping at the moment.

g) Environmental Issues – Localised flooding was mentioned for future consideration. Sand bags for areas at risk were discussed.

h) Highways and Bus Services – Nothing to report

i) Reports from member representatives on outside bodies:

- ◆ Jubilee Hall – Cllr Vickers was unable to attend the meeting due to training commitments. The recent Bollywood event was a great success
- ◆ Winsham Recreational Trust – Next meeting of the WRT will be Monday 8th April. A very successful Easter egg hunt was held with 101 children taking part in the trail. The Easter Egg Hunt was a fund raiser in memory of Denise Nicholls and £605 was raised for resources for the community and children. Live music and a BBQ were also both successful.

j) Clerk's report and correspondence – see Agenda Notes

k) Training – Nothing to report

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0402 Quotes for consideration and decision by Members

a) Members to agree the starting rate of pay for the new Clerk / RFO

Resolved: Members agreed the rate for the new clerk **Proposed:** Cllr Love **Seconded:** Cllr Harding **Vote:** 7-0-0

0403 Date of the Next Meeting – Annual Council Meeting - Wednesday 1st May 2024

Minutes approved by Winsham Parish Council on: 6th September 2023 – Minute No. 0264

Signed: Chairman