



## Winsham Parish Council Minutes of the Ordinary Council Meeting held 6th September 2023

**Present:** Cllrs J. Everard, S. Love, H. Beentje, S. Weller, J. Harding, C. Adams, G. Earl, F. Vickers

In attendance: Clerk to the Council R. Richards, one resident and Somerset Councillor Sue Osborne who arrived at 8.35pm

**0262 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**

Apologies were received from Cllr Fowler and the reason give approved

**0263 To receive any Declarations of Interest** – Cllr Weller declared a personal interest in Planning Application 23/01150/OUT and Cllr Beentje also declared a personal interest in Planning Application 23/01668/FUL

**0264 Approve the Minutes of the Ordinary Council Meeting held 2nd August 2023 (LGA 1972 sch 12, para 41(1))**

**Resolved:** Members approved the Minutes of the Ordinary Council Meeting held 2nd August 2023

**Proposed:** Cllr Love **Seconded:** Cllr Beentje **Vote:** 4-0-4

**0265 Outstanding Items Update**

- a) Members to agree the revised Asset Register - Members agreed the Asset Register
- b) Update on request for Risk Assessment from Peter Parfitt – Chased and should be delivered this week
- c) Update on the cost of a new defibrillator for the Community Centre at Davies Close – No information currently available. This should be available for the October meeting.

**0266 Planning Matters**

- a) Members to resolve Applications received

- Application Reference: 23/01668/FUL

Proposal: Erection of a potting and equipment shed and an agricultural barn for machinery, hay and animal welfare

Location: Land at Whatley Hazelwood Hill Winsham Chard Somerset TA20 4JS

Applicant: Miss Donna Norfolk

Comments Required by: 30th August 2023 – Extension granted until 7th September

**Resolved:** Members resolved to object to the Planning Application 23/01668/FUL on the grounds that there were concerns over why such a tall building was required on such a small area of land

**Proposed:** Cllr Beentje **Seconded:** Cllr Vickers **Vote:** 8-0-0

- Application Reference: 23/01150/OUT

Proposal: Outline Application with some matters reserved except for Access for the erection of one 3-bedroom chalet bungalow dwelling and a double carport and an additional double-parking place.

Access to the site will be via Court Street and 'Chapel Lane' through the top of the garden of No 37 Church Street

Location: Land Rear Of 31 Church Street Winsham Chard Somerset TA20 4HY

Applicant: Mr Anthony Fuller

Comments Required by: 30th August 2023 – Extension granted until 7th September

**Resolved:** Members resolved to support Planning Application 23/01150/OUT with conditions

**Proposed:** Cllr Weller **Seconded:** Cllr Love **Vote:** 8-0-0

- b) Application Decisions received –

23/01113/LBC Whatley Farm Whatley Cross to Street Winsham TA20 4JS – Application Withdrawn

## **0267 Finance**

Proposals:

- a) To note the schedule of cheques as contained in the September List of Payments and approve the bank reconciliations for 2nd August 2023.

**Resolved:** Members noted the schedule of cheques and approve the bank reconciliations

**Proposed:** Cllr Love **Seconded:** Cllr Adams **Vote:** 7-0-1

- b) To discuss the completion of the external audit for 2022-23 and the Notice of Conclusion of Audit

**Resolved:** Members accepted the external auditors report and Notice of Conclusion for 2022-23

**Proposed:** Cllr Love **Seconded:** Cllr Beentje **Vote:** 8-0-0

## **0268 Document Review – All documents have been checked for website accessibility**

Proposal: Members to review and adopt the following policies:

- a) Dignity at Work – No change
- b) Equality & Diversity Policy – No change
- c) Website Accessibility Statement – No change

**Resolved:** Members adopted all three policies **Proposed:** Cllr Beentje **Seconded:** Cllr Vickers **Vote:** 8-0-0

## **0269 Members to consider the request from St Stephens Church for agreement and help funding an eco-compostable toilet in the churchyard**

**Action:** Clerk to invite a representative from St Stephens Church to attend the October meeting to provide full details of their plans

## **0270 Members to consider an offer in principle to buy the iron railings from the WPC**

It was agreed that in principle we would agree to sell some of the railings

## **0271 Members to consider amendments to the WRT Constitution, specifically the position of the WPC as the Sole Trustees in preparation for a final decision at the October meeting**

Cllr Harding will send out the amended constitution prior to the October meeting. The main change is for part of the Trustees will come from the Parish Council and the remaining from the members.

## **0272 Update on the Lower Recreation Ground – Cleaning and painting will be done when time allows**

## **0273 Members to discuss the 100th Anniversary of the War Memorial and how it should be recognised in November**

Cllrs Everard and Fowler to research each individual listed on the war memorial to find their life stories. John Sullivan, St Stephens Church, and the RBL all to be approached to see try and organise something together. Cllr Fowler to speak to Dan Anderson about the plaque. The wording on the plaque to was agreed as 'This War Memorial was restored in 2023 to commemorate its 100th Anniversary'

## **0274 Members to discuss the Councils donation for a Remembrance Day Wreath**

**Resolved:** Clerk to order two 17" wreaths with a donation of £50 to the RBL

**Proposed:** Cllr Harding **Seconded:** Cllr Everard **Vote:** 8-0-0

## **0275 Members to consider any action required regarding the dangerous tree at Hollowells**

Cricket St Thomas Estate have agreed that this is their responsibility and they are currently negotiating with the electricity company because an electricity line runs through the tree

## **0276 Members to approve a transfer of £7,500 from the Reserve Account to the Current Account**

**Resolved:** Members the transfer of £7,500 **Proposed:** Cllr Love **Seconded:** Cllr Beentje **Vote:** 8-0-0

## **0277 Items for Report**

- a) Parish Assets:
  - ♦ Cemetery and Churchyard – Temporary stone now in situ. Collapsed grave in the same vicinity needs tidying up

- ♦ Bus Shelter – Nothing to report
- ♦ War Memorial – See item 0273
- ♦ Seating, Signage and Bins – Seat at corner of Ebben Lane security bolts will be fitted as soon as the newly laid concrete
- ♦ Telephone Box – Nothing to report
- ♦ Allotments – An allotment will be available on 1st October 2023
- b) Defibrillator – See Item 0265 (c)
- c) Web Sites – Nothing to report
- d) Public Rights of Way – All good
- e) Grass Cutting Report – All good
- f) Gardening Group – Nothing to report
- g) Environmental Issues – Where to report fly tipping was clarified as via Somerset Council website
- h) Highways and Bus Services – Nothing to report
- i) Reports from member representatives on outside bodies:
  - ♦ Jubilee Hall – Cllr Vickers was unable to attend the last meeting as it was held during working hours
  - ♦ Winsham Recreational Trust – Patio doors have now been fitted and are very successful. No meeting was held in August so there will be more to report in October.
  - ♦ Winsham Community Resource Centre – It was reported that a lot more items have appeared and things are not being put back sensibly
- j) Clerk's report and correspondence – see Agenda Notes – **Action:** Cllr Earl to approach Paul Boarder re emptying the grass bin
- k) Training – Cllrs Vickers and Earl are booked on the Essential Councillor Training Parts 1 and 2

#### **Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

#### **0278 Quotes for consideration and decision by Members**

- a) Members to decide if they will accept a quote for the Lower Rec Fencing

**Resolved:** Members decided to accept a quote from Andy Peters

**Proposed:** Cllr Beentje **Seconded:** Cllr Harding **Vote:** 8-0-0

- b) Members to decide on a quote for a new dog waste bin and replacement litter bin

**Resolved:** Members decided to purchase a 50 Litre Titan Dog Waste Bin. **Action:** Clerk to check this will be added to the rota for emptying by Somerset Council.

**Proposed:** Cllr Harding **Seconded:** Cllr Everard **Vote:** 8-0-0

- c) Members to decide on a quote for replacement/repair of the wet pour surfacing in the Lower Rec
- Held over to October because no quotes are available

#### **0279 Date of the Next Meeting – Wednesday 11th October 2023**

Meeting Closed at: 9.40pm

Minutes approved by Winsham Parish Council on: 11th October 2023 – Minute No. 0282

Signed: ..... Vice Chairman