



Winsham Parish Council Minutes of the Ordinary Council Meeting held 5th July 2023

Present: S. Love, K. Fowler, C. Adams, S. Weller, G. Earl, F. Vickers

In attendance: Clerk to the Council R. Richards, Somerset Councillor Sue Osborne, and three residents

0229 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Apologies have been received from Cllrs J. Everard, J. Harding, and H. Beentje. The reasons given were approved.

0230 A Dispensation request for all Councillors for a period of 4 years to be considered

A dispensation is being sought to cover all matters relating to Winsham Recreational Trust including voting, for the maximum period of four years from 5th July 2023 to 31st May 2027

Resolved: Members and the Clerk approved the request for a dispensation received from Cllrs Adams, Beentje, Earl, Fowler, Harding, Love, Vickers and Weller on the grounds that without a dispensation no member of the Council would be able to participate on the matter **Proposed:** Cllr Weller **Seconded:** Cllr Fowler **Vote:** 6-0-0

0231 To receive any Declarations of Interest – None received

0232 Approve the Minutes of the Ordinary Council Meeting held 7th June 2023 (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the Minutes of the Ordinary Council Meeting held 7th June 2023

Proposed: Cllr Adams **Seconded:** Cllr Weller **Vote:** 6-0-0

0233 Outstanding Items Update

- a) Update on the Enforcement Notice at the Old Farmhouse, Purtington – **Action:** Clerk to chase again

0234 Planning Matters

- a) Members to resolve Applications received

- Application Reference: 23/01106/COU

Proposal: Use of existing building for light industrial fabrication business no longer connected to farm (retrospective application)

Location: The Workshop Land At Street Farm Forton Chard Somerset

Applicant: Mr Simon Hebditch

Comments Required by: 28th June 2023 – extension granted until 6th July 2023

Resolved: Members resolved to support the Planning Application 23/01106/COU

Proposed: Cllr Vickers **Seconded:** Cllr Adams **Vote:** 6-0-0

- Application Reference: 23/01411/FUL

Proposal: Erection of a detached multi-generational dwelling with detached garage/carport

Location: Land to The Rear Of The Old Bell Church Street Winsham Chard Somerset

Applicant: Mr and Mrs R Woodland

Comments Required by: 5th July 2023 – extension granted until 6th July 2023

Resolved: Members resolved to support the Planning Application 23/01411/FUL

Proposed: Cllr Weller **Seconded:** Cllr Love **Vote:** 6-0-0

- Application Reference: 23/01451/HOU

Proposal: Replacement single storey side extension to dwelling

Location: Lynch House Down Lane Purtington Chard Somerset TA20 4DH

Applicant: Mr and Mrs Nathan and Kirsty Mode

Comments Required by: 18th July 2023

Resolved: Members resolved to support the Planning Application 23/01451/HOU

Proposed: Cllr Love **Seconded:** Cllr Fowler **Vote:** 6-0-0

- b) Application Decisions received – None

0235 Finance

Proposals:

- a) To note the schedule of cheques as contained in the July List of Payments and approve the bank reconciliations for 2nd June 2023
- b) To review and accept the first quarter Spend to Budget

Resolved: Members noted the schedule of cheques and approve the bank reconciliations

Proposed: Cllr Love **Seconded:** Cllr Weller **Vote:** 6-0-0

Resolved: Members accepted the first quarter Spend to Budget

Proposed: Cllr Love **Seconded:** Cllr Vickers **Vote:** 6-0-0

0236 Document Review

Proposal: Members to review and adopt the following policies:

- a) Standing Orders – Revised to include voting by a written ballot for appointments
- b) Members Code of Conduct
- c) Donations Policy
- d) Councillors Guide on Finance & Transparency 2018 – For information only

All documents have been checked for website accessibility

Resolved: Members adopted all four policies **Proposed:** Cllr Adams **Seconded:** Cllr Vickers **Vote:** 6-0-0

0237 Members to review and agree the updated Asset Register – Postponed until August

0238 Members to decide on changes to the List of Responsibilities

Following a short discussion, changes were made to the List of Responsibilities and approved by the councillors present **Action:** Clerk to update the list and send a copy out to all councillors

0239 Members to Quarterly review of Risk Management Scheme – Postponed until August

0240 Members to decide whether to approve the grant application from Winsham Recreational Trust

Resolved: Members approved the grant application for £600 towards events on the Fun day.

Proposed: Cllr Weller **Seconded:** Cllr Earl **Vote:** 5-0-1

0241 Update on the Lower Recreation Ground

Cllr Adams reported that the safety matting is incredibly worn and uneven, causing trip hazards which even a clean won't fix and the climbing frame is now covered in graffiti. When the repainting and cleaning the of the playground equipment would be done was discussed. **Action:** Clerk to obtain quotes for a band repair to the roundabout safety surfacing.

0242 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard – Plots L1 and L2 **Action:** Clerk to arrange a meeting with the families who have reserved plots L1, L2 and L3 and the grave digger. Quote received from B E Powell & Sons to create bays in cemetery for grass cuttings and soil.
 - ◆ Bus Shelter – Nothing to report
 - ◆ War Memorial – Cllrs agreed this now looks the best they have seen it. The Chair thanked everyone who donated towards the repairs.
 - ◆ Seating, Signage and Bins – Seat at Ebben Lane has been temporarily fixed and will be permanently fixed next week

- ♦ Telephone Box – All good
- ♦ Allotments – Including a request to install a storage unit on Plot 6 – Members agreed to the request, but asked that the tenant be reminded that they are responsible for the shed and its contents.
- b) Defibrillator – Nothing to report
- c) Web Sites – Nothing to report
- d) Public Rights of Way – Nothing to report
- e) Grass Cutting Report – Powell’s aim to get the grass at the upper rec shorter and more manageable
- f) Gardening Group – In the process of getting new recruits
- g) Environmental Issues – Nothing to report
- h) Highways and Bus Services – Pavement at Balsom Close is finally being done. **Action:** Cllr Fowler to check where Highways have deposited the earth from the area in question.
- i) Reports from member representatives on outside bodies:
 - ♦ Jubilee Hall – A short report was provided by Cllr Weller
 - ♦ Winsham Recreational Trust – Members were reminded of a number of upcoming events being held throughout the summer and that the double patio doors are being fitted over the next month. There are also plans to look at a change of licence.
 - ♦ Winsham Community Resource Centre – Still being kept tidy by users
- j) Clerk’s report and correspondence – see Agenda Notes
- k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0243 Members to accept a quote for the Lower Rec Fencing

- a) Members to decide if they will accept a quote for the Lower Rec Fencing – Nothing was decided as Cllrs have agreed they need to go back to the residents of No 1 Western Way
- b) Members to decide on whether to accept a quote for profession cleaning of the safety surfacing in the Lower Rec or to purchase suitable products to do this themselves – Nothing was decided as the safety surface needs repair

0244 Date of the Next Meeting – Wednesday 2nd August 2023

Meeting closed at: 9.27pm

Minutes approved by Winsham Parish Council on: 2nd August 2023 – Minute No. 0248

Signed: Chairman