



Winsham Parish Council Minutes of the Ordinary Council Meeting held 1st February 2023

Present: S. Love (Chair), K. Fowler, L. Miller, S. Weller, J. Harding, C. Adams and E. Pike

In attendance: Clerk to the Council R. Richards, District Councillor Sue Osborne and two residents

0136 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Cllrs Everard and Beentje the reasons given were approved

0137 To receive any Declarations of Interest – None received

0138 Approve the Minutes of the Ordinary Council Meeting held on 4th Jan 2023 (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the Minutes of the Ordinary Council Meeting held 4th January 2023

Proposed: Cllr Miller **Seconded:** Cllr Harding **Vote:** 7-0-0

0139 Outstanding Items Update

- a) Update on the Review of Allocated Responsibilities – Final changes were confirmed and a revised list will be sent out by the Clerk
- b) Update on the Enforcement Notice at the Old Farmhouse, Purtington – Chased but no response has been received – Clerk to contact H. Nesbitt if we don't hear by the end of the month
- c) Update on the new pads required for the defibrillator – The pads expire in July 2023 and Cllr Everard will fit these in good time. Cost of a second defibrillator for Davis Close to be researched. **Action** Cllr Love to seek advice from J Clampett

0140 Planning Matters

- a) Members to resolve Applications received - None received
- b) Application Decisions received

22/01921/FUL Land At Hoarstones Limekiln Lane Cricket St Thomas – Permitted with conditions

0141 Finance

Proposals:

- a) To note the schedule of cheques as contained in the February List of Payments
- b) To approve the bank reconciliations for 2nd January 2023

Resolved: Members noted the schedule of cheques and approved the bank reconciliations

Proposed: Cllr Fowler **Seconded:** Cllr Weller **Vote:** 7-0-0

0142 Document Review

Proposal: Members to review and adopt the following policies:

- a) Safeguarding Statement – No change
- b) Standing Orders – Updated to NALC Model policy amended in April 2022
- c) Financial Regulations – Based on NALC's regulations
- d) Training Policy – No change
- e) Homeworking Policy – New for 2023

All documents have been checked for website accessibility

Resolved: Members reviewed and adopted all policies **Proposed** Cllr Harding **Seconded** Cllr Miller **Vote:** 7-0-0

0143 Risk Management Plan

Proposal: Members to review and adopt the Risk Management Register

Resolved: Members reviewed and adopted the Plan **Proposed:** Cllr Love **Seconded:** Cllr Adams **Vote:** 7-0-0

0144 Members to agree a date for the Annual Parish Meeting – Date agreed 26th April 2023 each organisation to be asked to provide a quiz question

0145 Members to discuss the Upper Rec Car Park Area resurfacing

Removed from the agenda as the work has already been carried out and retrospective funding cannot be awarded. Apologies from the WRT for carrying out the work prior to approaching the Parish Council

0146 Consideration of the Kings Coronation Celebrations

Members to start making plans for the Kings Coronation. Sunday should be a street/community party and Monday a big help out. Suggested we have a party in the park on Sunday and maybe a litter pick on the Monday. Working Group to include Cllrs Adams, Pike, Miller and resident K. Everard

0147 Lower Recreation Ground

Working Party to report back on their progress. A list of proposals has been put together. The order of priority was discussed. **Action:** Clerk to contact Land Registry to find out who is responsible for the boundary at Western Way

0148 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard – Yew tree and holly tree discussed
 - ◆ Bus Shelter – Nothing to report
 - ◆ War Memorial – Nothing to report
 - ◆ Seating, Signage and Bins including Dog bin signs – Cllr Miller trying to set up a meeting about the siting of the new waste bins
 - ◆ Telephone Box – J Hill is looking after this
 - ◆ Allotments – Plot 7 has now been tenanted – **Action:** Clerk to speak to Cllr Beentje and J Hill about moving the tree whips. Hedge along allotments also needs laying or cutting back Cllrs Harding and Fowler will tackle this in the next week or so.
 - ◆ Defibrillator - Pads expire at the end of July
- b) Web Sites – Nothing to report
- c) Public Rights of Way – Cllr Harding continues to walk the paths and reported that some of the posts have been replaced
- d) Grass Cutting Report – Nothing to report
- e) Gardening Group – Nothing to report
- f) Environmental Issues – Nothing to report
- g) Highways and Bus Services – Nothing to report
- h) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall – The committee recently held a short meeting, where concerns were raised over the lottery and the popularity of the short mat bowls.
 - ◆ Winsham Recreational Trust – Cllr Harding reported that lots of work was being carried out including new carpets, Wi-Fi connection, redecoration and plans for an extension are under consideration. He advised that the charity commission return has been completed and submitted. The success of recent events was reported as were upcoming events for the next few months. The club is well used by the community, memberships are increasing and overall, it is doing extremely well and proving very popular.
 - ◆ Winsham Community Resource Centre – It was felt the metal railings in the centre are a health and safety issue. **Action:** Clerk to approach EMR in Chard and Busby's at Horton Cross to see if they will be interested in buying them.
- i) Clerk's report and correspondence – see Agenda Notes
- j) Training – Nothing to report

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0149 Members to discuss quotes for dismantling the Holly tree in the cemetery – No further quotes have been received so this will be held over to March.

0150 Members to consider quotes for the 2022-23 Internal Audit

It was agreed that we would accept the quote from MicroShade VSM

Proposed: Cllr Love **Seconded:** Cllr Miller Vote 7-0-0

0151 Date of the Next Meeting – Wednesday 1st March 2023

Meeting Closed at 9.26pm

Minutes approved by Winsham Parish Council on: 1st March 2023 – Minute No. 0154

Signed: Chairman