



## Winsham Parish Council

Minutes of Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 1<sup>st</sup> March 2017 at 7:30pm

Present: Cllrs M Haggard, R Miller, J Stevens, S Davie, R White, D Wallbridge, A Simkins and T Harris  
In attendance: Mrs Teresa Pinder Clerk to The Council, District Councillor Sue Osborne, and 0 residents.

Cllr D Walbridge arrived at 7.40pm

### **3227 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN** (LGA 1972 s85 (1))

Apologies were received from Cllr N Eastick due to illness.  
The reason was approved by Council.

### **3228 DECLARATIONS OF INTEREST**

Cllr R Miller declared a personal interest in item 7 Winsham Shop and the Bell, being on the Board of Winsham Shop.  
Cllr S Davie declared a prejudicial interest in item 19 regarding the securing of the Benches quotation.  
Cllr R White declared a personal interest in planning item 17/00339/LBC

### **3229 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 1<sup>ST</sup> FEBRUARY 2017** (LGA 1972 sch 12, para 41(1))

**Resolved:** The minutes of the Ordinary Council Meeting held on the 1<sup>st</sup> February 2017 were approved as a correct and accurate record and were signed by the Chairman.  
**Proposed:** Cllr R White    **Seconded:** Cllr R Miller    7-0-1

### **3230 PLANNING MATTERS**

a) Applications

#### **Application No: 17/00339/LBC**

**Applicant:** Somerset County Council

**Proposal:** The installation of 3 No. Replacement windows

**Location:** Winsham Primary School House, Church Street, Winsham, Chard, Somerset, TA20 4HU

**Resolved:** Recommend Approval

**Proposed:** Cllr S Davie    **Seconded:** Cllr A Simkins    7-0-1

b) Planning determinations received from SSDC

Decisions were available to view at the meeting.

c) Plans and determinations received after the posting of the agenda  
None.

### **3231 FINANCE**

**Proposal:**

a) To note the schedule of cheques.

b) To appoint a Member who is a signatory on the account to be set up for on-line banking.

**Resolved:** The Members:

a) The schedule of cheques numbered 322278 to 322287 totalling £5955.32 were noted.  
The signatories this month were Cllrs M Haggard & R Miller.

b) Approved Cllr M Haggard who is a signatory on the Parish Council's accounts to be set up for viewing on-line banking.

**Proposed:** Cllr J Stevens    **Seconded:** Cllr R Miller    8-0-0

### **3232 SHARED ACCESS**

The Members received an update regarding this company installing equipment at the Sports Field.

**Proposal:** Members

a) To decide on amount to release for community grants.

- b) To decide on the deadline for applications for grants.
- c) To donate the £25 consent fee from Western Power to the affected allotment holder in lieu of disruption on their plot (in laying of underground cable to feed the new mast)

**Resolved:**

- a) This item was deferred until a future meeting, pending more detailed information from various organisations in the community.  
Proposed: Cllr T Harris    Seconded: Cllr R Miller    8-0-0
- b) This item was deferred until a future meeting, pending more detailed information from various organisations in the community.  
Proposed: Cllr T Harris    Seconded: Cllr M Miller    8-0-0
- c) The Members approved a donation of one year's allotment fee for any disrupted allotment plots from Western Power to the affected allotment holder in lieu of disruption on their plot (in laying of underground cable to feed the new mast)  
Proposed: Cllr A Simkins    Seconded: Cllr M Haggard    8-0-0

**3233 WINSHAM SHOP AND THE BELL**

The Members received an update on the current position.

Proposal: To consider appealing the SSDC's decision to not list the Winsham Community Shop as an Asset of Community Value.

**Resolved:** The Members agreed to not appeal the SSDC's decision to not list the Winsham Community Shop as an Asset of Community Value.

Proposed: Cllr T Harris    Seconded: Cllr S Davie    7-0-1

**3234 ANNUAL PARISH MEETING**

The Clerk confirmed that she had written to various organisations in the community inviting them to make a presentation on the 10<sup>th</sup> May at the Annual Parish Meeting. To date 14 organisations have confirmed they will attend and make a presentation.

**3235 CORONATION BAND DONATION**

Cllr J Stevens updated the Members on the current position.

The presentation of the £550.00 cheque to Winsham Primary School is being held on Friday 10<sup>th</sup> March 2017 at 2.30 pm at the School. This will include a buffet, and singing from the children.

**3236 LOCAL COUNCIL AWARD SCHEME**

Proposal:

- a) To consider applying for Foundation Status in the Local Council Award Scheme.
- b) To agree that the Parish Council Action Plan is Parish Plan Review 2016/17 tax year.
- c) To approve and adopt the Policy for training new staff and councillors.

**Resolved:** The Members:

- a) Agreed to Winsham Parish Council applying for Foundation Status in the Local Council Award Scheme.  
Proposed: Cllr J Stevens    Seconded: Cllr R Miller    8-0-0
- b) Agreed that the Parish Council Action Plan is the Parish Plan Review 2016/17 tax year.  
Proposed: Cllr D Wallbridge    Seconded: Cllr M Haggard    8-0-0
- c) Reviewed and adopted the Policy for Training new staff and councillors.  
Proposed: Cllr S Davie    Seconded: Cllr T Harris    8-0-0

**3237 PARISH AWARD**

Proposal: To gift an award to a parishioner who has served the community in some form or other, with nominations open all year round from the public (with final decision being made by the Parish Council). The first award commencing at the Annual Parish Meeting 2018.

**Resolved:** The Members agreed to gift an award to a parishioner who has served the community, with nominations open all year round from the public (with the final decision being made by the Parish Council), with the first award commencing at the Annual Parish Meeting 2018.

Proposed: Cllr R White    Seconded: Cllr R Miller    8-0-0

**3238 THE PARISH WAR MEMORIAL**

Proposer: Cllr A Simkins

Proposal: To consider in principle whether to undertake appropriate and affordable refurbishment of the War Memorial in time for the 100th Anniversary of the end of the First World War; 11 November 2018.

**Resolved:** The Members agreed that Cllr Simkins will contact The War Memorials Trust for their advice for refurbishment of the war memorial in readiness for the 100<sup>th</sup> Anniversary of the end of the First World War, 11<sup>th</sup> November 2018. The work to be undertaken at the beginning of the Summer 2018.

Proposed: Cllr A Simkins    Seconded: Cllr S Davie    8-0-0

### **3239 GROWING A RURAL COMMUNITY QUESTIONNAIRE**

Proposal: To agree on a response to the Rural Services Network questionnaire.

**Resolved:** The Members agreed on a response to the Rural Services Network questionnaire.

### **3240 REQUEST TO ERECT A POLYTHENE GREEN HOUSE ON ONE OF THE ALLOTMENTS**

Proposal: Members:

- a) To approve a request to erect a 6x4 seasonal polythene green house on one of the allotments.
- b) To approve a Buildings on Allotment Gardens Application for this request and for future use.

**Resolved:** The Members

- a) Approved a request to erect a 6x4 seasonal polythene green house on one of the allotments.

Proposed: Cllr J Stevens    Seconded: Cllr A Simkins    8-0-0

- b) Approved a Buildings on Allotment Gardens Application for this request and for future use.

Proposed: Cllr R White    Seconded: Cllr M Haggard    8-0-0

### **3241 OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates on the following outstanding items:

- a) HM Land Registry of Parish assets
- b) Parks and Open Spaces Policy on the website
- c) Parish Plan Review – any updates before first feedback next month

Updates were received.

### **3242 ITEMS FOR REPORT**

- a) **Parish Assets:**

**Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage & Bins.**

The Lower Rec repairs have been completed.

- b) **Web Sites, Welcome Pack**

Several Welcome Packs have been distributed to new members of the community.

- c) **Public Rights of Way**

Nothing new to report – obstructed footpath CH30/7 remains with Somerset County Council to resolve.

- d) **Grass Cutting Report**

Nothing to Report

- e) **Highways and Bus Services**

A letter will be sent shortly regarding the bus services from Cllr A Simkins.

- f) **Reports from Member Representatives on Outside Bodies**

Nothing to report.

- g) **Clerk's report and correspondence**

- Email received from a parishioner commenting on the state of the Liberty Trail footpath.
- Letter of response received from the Jubilee Hall Management Committee.

### **3243 QUESTIONS TO THE CHAIRMAN**

Has there been any further information regarding the phone box? Unfortunately not yet.

*"Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw".*

### **3244 CHURCH STREET LYCH GATE**

Proposal: To approve a quotation for the "repair" of the worn and damaged flagstone underneath the lych gate on Church Street.

**Resolved:** A quotation from Dan Anderson for the "repair", using Blue Lias, of the worn and damaged flagstones underneath the lych gate on Church Street has been approved.

Proposed: Cllr D Wallbridge    Seconded: Cllr R Miller    5-3-0

Cllr S Davie left the room

**3245 BENCHES**

Proposal: To approve a quotation for the securing of the two donated benches to the Parish.

**Resolved:** Quotations were requested from 3 contractors and a quotation from Stuart’s Garden Machinery Ltd was approved to secure the two donated benches in the Parish.

Proposed: Cllr T Harris   Seconded: Cllr A Simkins   7-0-1

Cllr S Davie returned to the room.

**3246 CLERK APPRAISAL FEEDBACK**

Cllr Stevens reported on the outcomes of the Clerk’s appraisal.

**3247 OVERTIME PAYMENT FOR THE CLERK**

Proposal: To approve 19 hours of overtime undertaken since February 2016.

**Resolved:** The Members approved paying the Clerk 19 hours of overtime undertaken during the past 12 months.

Proposed: Cllr A Simkins   Seconded: Cllr T Harris   8-0-0

**3248 DATE OF THE NEXT MEETING: WEDNESDAY 12<sup>TH</sup> APRIL 2017**

The meeting closed at 9.47 pm

Signed: ..... Chairman   Date: 12<sup>th</sup> April 2017