



Winsham Parish Council Ordinary Council Meeting – 5th May 2021

Minutes of the Ordinary Meeting of the Parish Council held by Zoom on Wednesday 5th May at 7.30pm

Present: Cllrs J. Everard (Chair), K. Fowler, J. Hill, S. Love, H. Beentje, S. Weller, L. Miller, J. Clampett
In attendance: Clerk to the Council Rose Richards, County Councillor Linda Piggott-Vijeh and 4 residents

4283 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Council to receive any apologies for absence and to approve reasons given. Cllr Davie sent in his apologies.

4284 Declarations of Interest

Members to receive any declarations of interest. None received.

4285 Approve the Minutes of the Council Meeting Held in April (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on Wednesday 7th April 2021.

Resolved: Members resolved to approve the Minutes of the Ordinary Council Meetings held on 7th April 2021.

Proposed: Cllr Beentje **Sec:** Cllr Weller **Vote:** 8-0-0

4286 Outstanding Items Update

- a) Fitting of new bench seat in Upper Recreation Ground. Cllrs thanked Mr Anderson who, with his builder had fitted the new bench. The bench below the bus shelter will now be removed for repair.
- b) Pooles Lane pot holes and fence on south side. Mark Pike is to be approached regarding the pot holes and Cllr Everard is checking who owns the fence.
- c) Ideas for Phone Box. This will be used as a book exchange for a trial period. It was also suggested that a map of all the public rights of way could be displayed. Cllr Fowler will be repairing the door and Cllr Weller re-painting the exterior

4287 Finance

Proposals:

- a) To note the schedule of cheques totalling £1,286.09
- b) To approve the bank reconciliations for 2nd April 2021

Resolved: Members resolved to approve the reconciliations **Proposed:** Cllr Clampett **Sec:** Cllr Miller **Vote:** 8-0-0

4288 Planning Matters

- a) Members to resolve Applications received

- Application Reference: 21/01406/FUL

Applicant: Mr R Woodland

Location: Woodlands View Fore Street Winsham Chard

Proposal: Proposed demolition of store and workshop, together with conversion of workshop to domestic garage and extension to the residential land associated with Woodlands View, along with the removal of Planning condition 2 (occupancy condition) of approval 97/01059/FUL dated 20th March 1998

Observations Required by: 18th May 2021

Resolved: Members resolved to support the application. **Proposed:** Cllr Everard **Sec:** Cllr Hill **Vote:** 8-0-0

- Application Reference: 21/01417/DPO

Applicant: Mr R Woodland

Location: Woodlands View Fore Street Winsham Chard Somerset TA20 4DY

Proposal: Application to discharge the Section 106 agreement between SSDC and David A Woodland and Jose V Woodland in associated with Planning approval 97/01059/FUL dated 17th March 1998

Observations Required by: 18th May 2021

Resolved: Members resolved to support the application. **Proposed:** Cllr Clampett **Sec:** Cllr Weller **Vote:** 8-0-0

b) Planning determinations received from SSDC – None Received

4289 Document Review

Members to review and adopt the following policies:

- a) Policy for Seeking Legal & Technical Advice
- b) Privacy Policy Notice
- c) Website Privacy Notice Statement
- d) Retention Policy and Appendix A
- e) Information and Data Protection Act Policy

Resolved: Members resolved to adopt the policies en bloc **Proposed:** Cllr Love **Sec:** Cllr Beentje **Vote:** 8-0-0

4290 Disabled Parking for resident of Davies Close

Members to consider the request for support for a disabled parking bay.

Action: Cllrs agreed to support the application. Cllrs Clampett and Miller to contact Yarlington.

4291 Letter received from A Simkins

Members have been asked to consider replacing restrictive stiles on footpaths with gates that provide easier transit to allow access to a wider range of users.

Action: Cllr Hill to discuss this with Mr Simkins and report back to the June meeting

4292 Members to consider Radio Ninesprings request for support

Radio Ninesprings are looking for a donation of £150 towards building the Chard FM transmitter to serve Winsham. Our application to Winsham Parish is for a community grant /donation of £150 towards building the Chard FM transmitter to serve Winsham or a letter supporting the project.

Resolved: Members resolved to award the donation of £150 once the correct grant application form is received.

Proposed: Cllr Love **Sec:** Cllr Hill **Vote:** 8-0-0

4293 Insurance Renewal

Members to approve the insurance renewal quote received from Came & Company

Resolved: Members resolved to accept the renewal quote from Came & Co and agreed that they will look at options for the 2022/23 Insurance in February 2022. **Proposed:** Cllr Beentje **Sec:** Cllr Love **Vote:** 8-0-0

4294 Asset Register

Members to approve the updated Asset Register.

Cllr Everard was thanked for all his hard work updating the Asset Register.

Resolved: Members resolved to approve the updated Asset Register **Proposed:** Cllr Hill **Sec:** Cllr Love **Vote:** 8-0-0

4295 Lower Recreation Ground Annual Inspection

Members to consider The Play Inspection Company's quote for the annual inspection of playground equipment

Resolved: Members accepted the quote **Proposed:** Cllr Love **Sec:** Cllr Miller **Vote:** 8-0-0

Action: Clerk to enquire if a councillor can be present during the inspection.

4296 Members to consider dates and venue for the June meeting and Annual Parish Meeting

The Hall is fully booked on Wednesday evenings so the Jubilee Hall committee have asked if we can change to Tuesdays until restrictions are lifted further. The Annual Parish Meeting must be held by 1st June.

Action: The APM will be held Tuesday 25th May and the next council meeting will be held on Tuesday 1st June.

4297 Members to consider a request to camp in the top field

Councillors decided camping could not be permitted in the top field due to a lack of facilities and insurance cover

4298 Members to decide if they wish to apply for the Somerset Community Foundation – Growing Grant

Action: Details would be forwarded to the School and Horticultural Society who may be interested

4299 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard

Cemetery Report: Maintenance work will start soon including the refurbishment of the rain collector and tap

- ◆ Lower Recreation Ground

Lower Rec Report: The hedge needs cutting back this autumn, quotes for boundary fencing to be obtained, three ham stones need removing and others repositioning. A working party needs to be formed to clean and repaint the play equipment where necessary

- ◆ Bus Shelter
- ◆ War Memorial

War Memorial Report: Cllr Beentje has changed the status of the memorial online from good to poor. If an inspection by the War Memorials Trust confirms this it will help with Grant Applications. Three quotes have been sought for the works.

- ◆ Seating, Signage and Bins

- b) Web Sites
- c) Welcome Pack
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Highways and Bus Services
- g) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre

Winsham Recreational Trust Report: They are in the process of obtaining an alcohol club premises licence. Unfortunately, because the previous club alcohol licence was not renewed, obtaining the licence and applying for grants has been delayed, however, they are hopeful the licence will soon be granted. There have been enquiries about bookings for several activities and with government restrictions soon to be relaxed the facilities will be available for use in the near future.

- h) Clerk's report and correspondence – see Agenda Notes
- i) Training

4300 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

The Chairman, Cllr Davie has sent in a letter of resignation.

Action: Clerk to notify the Returning Officer. Notices regarding the vacancy will be posted on Facebook, the council website and noticeboards.

4301 Legal Proceedings

Members to review progress of any legal proceedings and associated matters. – None to discuss

4302 Date of the Next Meeting

Annual General Meeting and Annual Parish Meeting Tuesday 25th May 2021

Ordinary Council meeting Tuesday 1st June 2021

Meeting Closed: 9.22pm