



Winsham Parish Council Ordinary Council Meeting – 7th April 2021

Minutes of the Ordinary Meeting of the Parish Council held by Zoom on Wednesday 7th April 2021 at 7.30pm

Present: Cllrs J. Everard, K. Fowler, J. Hill, S. Love (part), H. Beentje, S. Weller, L. Miller

In attendance: County Councillor Linda Piggott-Vijeh, District Councillor Sue Osborne and 2 residents

4263 To Receive Apologies for Absence and to Approve the Reasons given

Council to receive any apologies for absence and to approve reasons given. **(LGA 1972 s85(1))**

Apologies were received from Cllrs Davie and Clampett and the reasons given approved.

4264 Declarations of Interest

Members to receive any declarations of interest – None received.

4265 Approve the Minutes of the Council Meeting Held in March (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on Wednesday 3rd March 2021.

Resolved: Members resolved to approve the Minutes of the Ordinary Council Meetings held on 3rd March.

Proposed: Cllr Weller **Sec:** Cllr Beentje **Vote:** 6-0-0

4266 Outstanding Items Update

- a) Fitting of new bench seat in Lower Recreation Ground. This will be fitted by Paul Anderson and his builder over the next couple of weeks. Cllr Everard will liaise regarding the positioning.
- b) 'Car Park' signposts from the village to Balsom Close. A small sign will be fixed under the present Western Way and Balsom Close signs.

4267 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd March 2021

Resolved: Members noted the schedule of cheques and resolved to approve the bank reconciliations.

Proposed: Cllr Hill **Sec:** Cllr Beentje **Vote:** 6-0-0

4268 Quarterly Spend Against Budget

Proposal: Members to approve the Spend Against Budget report for the final quarter of 2020/21

Resolved: Members approved the 4th quarter spend against budget.

Proposed: Cllr Everard **Sec:** Cllr Fowler **Vote:** 6-0-0

Cllr Everard to ask Rose Richards to transfer the reserves in the account to the quarterly budget.

4269 Member to approve Philip Smith as the internal auditor for 2020/21

Resolved: Members approved the appointment of Philip Smith as the council's internal auditor for 2020/21.

Proposed: Cllr Weller **Sec:** Cllr Everard **Vote:** 6-0-0

4270 Planning Matters

- a) Members to resolve Applications received – None Received
- b) Planning determinations received from SSDC – None Received
- c) Plans and determinations received after the posting of the agenda

4271 Document Review

Members to review and adopt the following policies:

- a) Freedom of Information Policy
- b) Bee Policy
- c) Model Publication Scheme

Resolved: Members resolved to adopt the policies en-bloc

Proposed: Cllr Hill **Sec:** Cllr Beentje **Vote:** 6-0-0

4272 Pooles Lane potholes and fence on south side

Cllr Everard will ask Cllr Davie to enquire whether Mark Pike would repair the potholes.

There had been an item in the Chard and Ilminster News regarding dog fouling near the school field. It was agreed this should be noted in the Parish Magazine, the e-Letter and on Facebook. Signs will be put up.

4273 Fence on South side of Pooles Lane

There is uncertainty as to who is responsible for the repair of the fence. Cllr Everard will check the records in Taunton when the offices reopen and obtain documentation.

4274 Lower Rec working party to report on fencing and new equipment.

Cllr Love is trying to get someone from the District Council to come and advise.

4275 The Great British Spring Clean 28th May to 13th June

It was agreed we should take part on one of the Saturdays, litter-picking and cleaning. It will be posted on Facebook, the e-Letter, in the Parish Magazine and posters will be put up.

4276 Ideas for the Phone Box

It was agreed BT should be approached for some red paint to smarten up the box and a trial run with books, seeds and plants would be tested.

4277 Members to consider arrangements for the June meeting.

The next meeting on 5th May will be a Zoom meeting and arrangements for following meetings will be discussed then, depending on the legislation at the time.

4278 Members to consider the details contained in the Pre-Renewal documents received from our Insurers.

It appears the Community Resource Centre is over-insured. Cllr Everard will ask Rose Richards to talk to the insurers

4279 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard. Glass from broken vases and jars had been found.
Action: This area will be included in the Great British Spring Clean.
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial.
Cllrs Beentje and Love asked permission to alter the status of the memorial (presently "Good") on the War Memorial website. Thereafter it will be possible to apply for a grant. The WPC needs to decide what needs to be done in terms of cleaning and repair.
 - ◆ Seating, Signage and Bins. Cllr Everard suggested putting a dog bin in High Street
- b) Web Sites
John Sullivan has talked to Bethany Fowler and is very happy with her suggestions for making the website and the Museum more administrator and user friendly.
- c) Welcome Pack. Cllr Clampett is taking over the welcome pack.
- d) Public Rights of Way. The new stiles and gates are a great improvement. Cllr Hill will thank appropriately.
- e) Grass Cutting Report. The grass has been cut.
- f) Highways and Bus Services

- g) Reports from member representatives on outside bodies:
- ◆ Jubilee Hall: John Sullivan has asked for a representative from the Parish Council to attend their AGM.
 - ◆ Winsham Recreational Trust. Cllr Fowler reported that Cllr Weller and his wife had made and installed new curtains. Cllr Everard has repaired and replaced various plumbing items. Electric heaters have now been installed. Enquiries are being made about a liquor licence. More volunteers are needed to run the club. The Football Club announced the start of a mini league this Saturday. (No spectators allowed)
 - ◆ Winsham Community Resource Centre.
- h) Clerk's report and correspondence – see Agenda Notes
- i) Training

4280 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4281 Legal Proceedings

Members to review progress of any legal proceedings and associated matters

4282 Date of the Next Meeting – 5th May 2021

Meeting closed at 9.30 pm