



Winsham Parish Council Ordinary Council Meeting – 6th January 2021

Minutes of the Ordinary Meeting of the Parish Council held using Zoom on Wed 6th January 2021 at 7:30pm

Present: Cllrs S. Davie, J. Everard, K. Fowler, S. Weller, J. Hill, L. Miller, J. Clampett, S. Love and H. Beentje

In attendance: Mrs Rose Richards, Clerk to the Council, County Councillor Linda Piggott-Vijeh and 3 residents.

4211 **To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**

Council to receive any apologies for absence and to approve reasons given. No apologies received.

4212 **Declarations of Interest**

Members to receive any declarations of interest. The Chairman declared an interest in Item 4226.

4213 **Approve the Minutes of the Ordinary Council Meeting Held on 2nd Dec 2020 (LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 2nd December 2020.

Resolved: Members resolved to approve the Minutes of the Ordinary Council Meeting held on 2nd Dec 2020

Prop: Cllr Beentje **Sec:** Cllr Clampett **Vote:** 9-0-0

4214 **Outstanding Items Update**

- a) War Memorial Grant – On hold until after lockdown
- b) Defibrillator funds to be transferred to the council – Transferred completed on 6th December 2020 and funds have been earmarked specifically for the defibrillator.
- c) Neighbourhood Watch Volunteers – A public meeting will be held when circumstance allow.
- d) Fitting of new bench seat in Lower Recreation Ground – The cold weather has delayed this.
- e) Treating the moss on the rubber matting in the Lower Recreation Ground – The moss has been treated twice recently and areas that are particularly slippery have been brushed but areas are still green.
- f) Balsom Close Nature Area – See Item 4221 below
- g) Review of Allocated Responsibilities – Cllrs Clampett & Miller reported that the review is still a work in progress.
- h) Future plans for Winsham Web Museum, E-Letter and Parish Website (not to be confused with the Parish Council Website which is the clerk's responsibility). Cllrs agreed that we would have to be guided by John Sullivan on this.

4215 **Finance**

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd December 2020

Resolved: Members noted the schedule of cheques and resolved to approve the bank reconciliations.

Prop: Cllr Davie **Sec:** Cllr Hill **Vote:** 9-0-0

4216 **Budget and Precept**

Proposals: To approve the 2021/22 Budget and subsequent precept figure

Resolved: Members resolved to approve the 2021/22 Budget and Precept figure.

Prop: Cllr Davie **Sec:** Cllr Everard **Vote:** 9-0-0

4217 **Planning Matters**

- a) Members to resolve Applications received:
 - Application Reference: 20/03140/LBC
 - Applicant: Mr Dominic Heath-Coleman

Location: Winsham Primary School

Proposal: The carrying out of alterations to include the replacement of existing single glazed windows and conservatory frames and glazing with historically appropriate slim double-glazing units and replace several timber doors with powder coated aluminium doors (resubmission of approved scheme 19/02945/LBC with minor variation to include small extension to existing conservatory to provide link with existing external door)

Observations Required by: 29 December 2020 – Extension requested

Resolved: Members resolved to recommend approval.

Prop: Cllr Davie **Sec:** Cllr Love **Vote:** 9-0-0

- b) Planning determinations received from SSDC -
Application No: 20/02732/FUL Erection of 18 Solar panels at Fosseyway House – Permitted with Conditions
- c) Plans and determinations received after the posting of the agenda – None received

4218 Document Review

Members to review and adopt the following policies:

- a) Cemetery Regulations and Fees – No Changes
- b) Social Media Policy – No Changes

Resolved: Members resolved to adopt the Cemetery Regulations and Social Media Policy.

Prop: Cllr Davie **Sec:** Cllr Hill **Vote:** 9-0-0

4219 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard – The kissing gate has been refurbished and reinstalled by Cllr Fowler
 - ◆ Lower Recreation Ground – A second letter is to be sent to the residents of 1 Western Way asking them to cut their overgrown hedge that backs on to the play area.
 - ◆ Bus Shelter – Nothing to report
 - ◆ War Memorial – Nothing to report
 - ◆ Seating, Signage and Bins – Dog Bins need emptying again
- b) Web Sites, Welcome Pack – Still being updated
- c) Public Rights of Way – It was reported that Highways have a backlog and are only now dealing with footpath issues that were raised last May 2020.
- d) Grass Cutting Report – Quotes for 2021 and 2022 were discussed.
- e) Highways and Bus Services – It was reported that a 4 by 4 is regularly parking in such a manner in Western Way that passing vehicles have to encroach on to a resident's driveway. The driveway now has two large pot holes which are getting dangerous.
- f) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall – Nothing to report
 - ◆ Winsham Recreational Trust – Chairman K. Fowler reported that the Pavilion loft installation has been installed and low energy wall heaters will be fitted in the next few months. The trust is also looking into quotes to replace the windows and guttering.
 - ◆ Winsham Community Resource Centre – Remaining funds still need to be transferred to Winsham Parish Council. A previous account signatory has offered to help with this.
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training - Cllr Miller has been booked on the Essential Councillors Training

4220 Balsom Close Car Park Signage

Members to discuss signage for the car park – It was decided that the Balsom Close Nature Area Working Group would also deal with the Car Park Signage.

4221 Balsom Close Nature Area

Update on progress. Working Group to meet with the developer to discuss their concerns. Plans for the nature area will be checked, and amended if necessary, to make sure they comply with the specifications set out in the planning permission.

4222 BT Phone Box Contract

Members to confirm they are happy for the Agreement for the Sale and Purchase of Telephone Kiosk(s) to a Local Authority in England is acceptable and can be signed by the Chairman.

Resolved: Members confirmed the agreement is acceptable and approved the chairman signing said agreement.

Prop: Cllr Davie **Sec:** Cllr Love **Vote:** 9-0-0

4223 Rialtas Year End Training

Members to approve the clerk attending the YE training at a cost of £185 plus VAT

Resolved: Members approved the Clerk attending Rialtas YE Training.

Prop: Cllr Everard **Sec:** Cllr Love **Vote:** 9-0-0

4224 Application 595M to upgrade part of footpath CH 30/4 (Rose Lane) in Winsham to a bridleway

Members to decide if there is any evidence they wish to submit to Somerset County Council in relation to the proposed upgrade to part of footpath CH30/4.

After a short discussion the Clerk was instructed to notify SSDC that the council have no evidence that this has ever been a bridleway.

4225 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4226 Quotes for replacement door to Resource Centre

Members to consider the quotes received to replace the Resource Centre door

Resolved: Members accepted the quoted provided by Stuart's Property Services

Prop: Cllr Fowler **Sec:** Cllr Weller **Vote:** 8-0-1

4227 Legal Proceedings

Members to review progress of any legal proceedings and associated matters

4228 Date of the Next Meeting – 3rd February 2021

Meeting Closed at 9.35pm

Signed..... Chairman