



Winsham Parish Council Notice of the Ordinary Council Meeting – 4th November 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 4th November 2020 at 7.30 pm** being held using **Zoom Video Conferencing**

Rose Richards

Rose Richards, Clerk to the Parish Council: 30th October 2020

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

4176 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

4177 Declarations of Interest

Members to receive any declarations of interest.

4178 Approve the Minutes of the Ordinary Council Meeting Held on 7th October 2020 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 7th October 2020.

4179 Outstanding Items Update

- a) War Memorial Grant
- b) Defibrillator funds to be transferred to the council
- c) Neighbourhood Watch Volunteers

4180 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

4181 Planning Matters

- a) Members to resolve Applications received:
 - Application Reference: 20/02755/HOU
 - Applicant: Mr & Mrs Moss
 - Location: Meadowcroft, Colham Lane, Winsham TA20 4EP
 - Proposal: Erection of two single storey extensions to front and side of dwelling
 - Observations Required by: 12th November 2020
- b) Planning determinations received from SSDC -
Application No's: 20/02124/FUL and 20/02125/FUL, Cricket St Thomas Estates, both permitted with conditions
- c) Plans and determinations received after the posting of the agenda

4182 Document Review

Members to review and adopt the following policies:

- a) Filming, Photographing, Audio Recording and Reporting Policy
- b) Recording of Decisions made by Officers Policy

4183 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard – Update on the progress of the Working Group.
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

4184 Winsham Recreational Trust Grant Application

Members to consider the grant application received from Winsham Recreational Trust

4185 Balsom Close Nature Area

Update on the nature area and car park

4186 Cemetery Fees for Memorials

Members to consider the Approval Fees and Removal or Replacement Fees for Memorials which currently stand at £75 for residents and £225 for non-residents

4187 Allotment Charges for 2021/22

Members to consider whether any changes need to be made to the allotment charges from April 2021

4188 Review of Allocated Responsibilities

Members to discuss any changes required to the list of Allocated Responsibilities

4189 Parish Survey Results

Members to discuss the Parish Survey Results

4190 Future Plans for Winsham Web Museum, E-Letter and Parish Web Site

Members to consider who will take over these significant areas of communication when John Sullivan decides to retire.

4191 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4192 Legal Proceedings

Members to review progress of any legal proceedings and associated matters

4193 Date of the Next Meeting – 2nd December 2020