



Winsham Parish Council

Notice of the Ordinary Council Meeting – 2nd September 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 2nd September 2020 at 7.30 pm** held in the **Jubilee Hall, Winsham**

Rose Richards

Rose Richards, Clerk to the Parish Council: 27th August 2020

Face Coverings - Due to Covid-19

Members of the public attending the meeting are requested to wear face coverings

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) Declarations of Interest - Council to receive any declarations of interest.

(3) To Approve the Minutes of the Ordinary Council Meeting Held on 5th August 2020 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 5th August 2020.

(4) Outstanding Items Update

- a) War Memorial Grant
- b) Website Accessibility Statement – Based on Gov.UK sample document

(5) Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

(6) Planning Matters

a) Members to resolve Applications received:

- Application Reference: 20/02227/AGN
Applicant: Mr Andrew Whitehouse, Chard Equestrian Ltd
Location: White House Farm, Windwhistle, Cricket St Thomas
Proposal: Prior notification for the erection of a portal steel frame agricultural storage building for housing of agricultural machinery and equipment.
Determination Deadline: Monday 7th September 2020
 - Application Reference: 20/02048/FUL
Applicant: Cricket St Thomas Estate
Location: Land at Hoarstones, Cricket St Thomas, Limekiln Lane Winsham
Proposal: Erection of agricultural building for livestock and silage storage with adjacent yard area and landscape planting.
Determination Deadline: Wednesday 11th November 2020
 - Application Reference: 20/02124/FUL
Applicant: Mr Stephen Taylor
Location: Land at Hoarstones, Cricket St Thomas, Limekiln Lane Winsham
Proposal: Erection of lean-to extension to agricultural building.
Determination Deadline: Tuesday 15th September 2020
 - Application Reference: 20/02125/FUL
Applicant: Mr Stephen Taylor
Location: Land at Hoarstones, Cricket St Thomas, Limekiln Lane Winsham
Proposal: Erection of cover over existing silage pit.
Determination Deadline: Monday 19th October 2020
- b) Planning determinations received from SSDC
Application Details:
- c) Plans and determinations received after the posting of the agenda

(7) Document Review

Members to review and adopt the following policies:

- a) Complaints Code of Practice – No Change
- b) Community Engagement Policy – No Change
- c) Anti-Bullying & Harassment Policy - Based on NALC's new model document
- d) Equality and Diversity Policy - Based on NALC's new model document
- e) Grant Awarding Policy

(8) Reversing Insect Decline

Update from sub-committee

(9) Late Night Noise from Cricket St Thomas

In response to an email from a resident of Purtington the members will discuss the issue of the loud noise coming from Cricket St Thomas Hotel late into the night.

(10) Items for Report

- a) Parish Assets:
 - ◆ Cemetery
 - ◆ Churchyard – Wasps Nest
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre – Changing the lock
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

(11) Balsom Close

Items to discuss, car Park and survey report, unadopted road, car Park and footpath lighting, responsibility of main drain, width of Western Way in front of the new development.

(12) Winsham Recreational Trust application for funding

Members to consider the application for grant funding received from Winsham Recreational Trust.

(13) Items Deferred until Normal Meetings Resume

- a) Allotment Charges for 2021/22
- b) Neighbourhood Watch volunteers
- c) Annual Council Meeting which includes election of Chairman, Vice Chairman
- d) Review of allocated responsibilities
- e) Review of Asset Register
- f) Lack of awareness regarding County Lines
- g) Parish Survey Results
- h) Defibrillator funds to be transferred to the Council
- i) Cemetery Maintenance - Members to discuss maintenance required in the cemetery including; staining of all woodwork, replacing missing latch on one of the gates, tidying up the trees, re-painting the iron railing fence and cutting back of the holly growing out of graves in the cemetery.

(14) Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

(15) Legal Proceedings

Members to review progress of any legal proceedings and associated matters

(16) Date of the Next Meeting – 7th October 2020