



Winsham Parish Council

Notice of the Ordinary Council Meeting – 5th August 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 5th August 2020 at 7.30 pm** held using **Zoom Video Conferencing**

Rose Richards

Rose Richards, Clerk to the Parish Council: 31st July 2020

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) Declarations of Interest - Council to receive any declarations of interest.

(3) To Approve the Minutes of the Ordinary Council Meeting Held on 1st July 2020 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 1st July 2020.

(4) Outstanding Items Update

- a) War Memorial Grant
- b) Website Accessibility Statement

(5) Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

(6) Planning Matters

- a) Members to resolve Applications received:
 - Application Reference: 20/01722/FUL
Applicant: Amy Roberts
Proposal: The construction of an outdoor domestic swimming pool
Location: Purtington House Limekiln Lane, Winsham TA20 4DH
Determination Deadline: Agreed as 7th August 2020
 - Application Reference: 20/01993/NMA
Applicant: Mrs G Adams
Location: Cobblestone Back Street Winsham
Proposal: Non-material amendment to approval 16/02585/FUL to allow change of material for first floor external gable wall from stone to painter render.
Observations required by: 14 August 2020
- b) Planning determinations received from SSDC
Application Details: 20/01257/FUL The erection of 1 dwelling at Land north of Court Cottage and Lane Cottage, Court Street, Winsham – Application permitted with conditions
- c) Plans and determinations received after the posting of the agenda

(7) Document Review

Members to review and adopt the following policies:

- a) Whistleblowing Policy
- b) Grant Awarding Policy

(8) Walking & Cycling Manifesto

Members to decide if they will support the Walking and Cycling Manifesto for Somerset

(9) Reversing Insect Decline

Members to discuss what action they can take to help to reverse insect decline

(10) Annual Playground Inspection Report

Members to discuss the findings of the annual inspection report for the lower recreation ground

(11) Items for Report

- a) Parish Assets:
 - ◆ Cemetery
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

(12) Great British Spring Clean 11th-27th September 2020 – Deferred from July

Members to discuss if they wish to get involved in the Great British Spring Clean taking place Friday 11th September to Sunday 27th September inclusive.

(13) Winsham United Charities

Annual Report and accounts have been received from the Trustees of Winsham United Charities. Members are reminded that the trustees welcome applications for grants from anyone living in the parish whose request falls into the category of seeking assistance with educational needs. All applications are considered, in confidence, but no promise of a grant is made. Applications should be made in writing to: The Correspondent; 2 Court Farm Close; Winsham; TA20 4JY

(14) Items Deferred until Normal Meetings Resume

- a) Allotment Charges for 2021/22
- b) Neighbourhood Watch volunteers
- c) Annual Council Meeting which includes election of Chairman, Vice Chairman
- d) Review of allocated responsibilities
- e) Review of Asset Register
- f) Review of Charity Trustees
- g) Lack of awareness regarding County Lines
- h) Parish Survey Results
- i) Defibrillator funds to be transferred to the Council
- j) Cemetery Maintenance - Members to discuss maintenance required in the cemetery including; staining of all woodwork, replacing missing latch on one of the gates, tidying up the trees, re-painting the iron railing fence and cutting back of the holly growing out of graves in the cemetery.

(15) Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

(16) Legal Proceedings

Members to review progress of any legal proceedings and associated matters

(17) Date of the Next Meeting – 2nd September 2020