



Winsham Parish Council

Notice of the Ordinary Council Meeting – 4th March 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 4th MARCH 2020 at 7.30 pm** in the **Jubilee Hall Committee Room, Winsham**

Rose Richards

Rose Richards, Clerk to the Parish Council: 27th February 2020

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) Declarations of Interest - Council to receive any declarations of interest.

(3) To Approve the Minutes of the Ordinary Council Meeting Held on 5th February 2020 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 5th February 2020.

(4) Council Vacancy

To discuss application/s received and elect a new councillor if appropriate.

(5) Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations
- c) To approve the 2020/21 Budgets and EMR Adjustments

(6) Planning Matters

Proposals: Members to resolve:

- a) Applications received – 20/00379/REM
Applicant: Mrs Betty Jeffery
Proposal: Application for reserved matters following outline approval of 18/02078/OUT (Inspectorate Ref:APP/R3325/W/19/3226245) seeking approval of appearance, landscaping, layout & scale
Location: Land Adjacent to Garden House Back Street Winsham Chard Somerset TA20 4EB
- b) Planning determinations received from SSDC
Application Reference:
- c) Plans and determinations received after the posting of the agenda

(7) Document Review

Proposal: Members to review and adopt the following policies:

- a) Safeguarding Statement
- b) Training Policy

(8) Defibrillators

Update on the handover of the defibrillator at the Bell Public House and providing a second defibrillator at the Davies Close community rooms deferred from January meeting.

(9) Winsham Street Fair Committee Donation Request

Proposal Members to consider Winsham Street Fair Committee's request for a donation of £231 towards specific costs as outlined in their application.

(10) Parish Survey

Further results of the Parish Survey

(11) Councillors Responsibilities

Following the resignation of D. Checkley councillors to decide who should replace him for the following responsibilities: Parish Plan Review, Highway and Public Rights of Way, WPF Working Group, Personnel. Deferred from February meeting.

(12) Items for Report

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Bus Shelter, War Memorial, Seating, Signage and Bins.
- b) Web Sites, Welcome Pack
- c) Public Rights of Way – Update
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training –
 - 1) Members to approve Clerk attending 'Understanding Internal Audit' course
 - 2) Members to approve the full cost of the clerk obtaining the CiLCA Qualification including £350 registration fee, approximately £340 for training sessions, 200 paid study hours and travel expenses.

(13) Allotment Charges

Annual review Allotment charges which currently stand at £25 for a large plot and £13.00 for a small plot. Deferred from the February meeting.

(14) Playing Field CIO Update

(15) County Lines

The lack of awareness regarding the meaning of county lines was deferred from the January meeting

(16) War Memorial Lettering

Members to consider the estimate provided by Stones of Martock.

(17) The Great British Spring Clean

Update on the arrangements.

(18) SCC Road Closure Registration

Members to agree on signing up for the new traffic management website

(19) Neighbourhood Watch

Responses from the request for volunteers

(20) Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw

(21) Legal Proceedings

- a) Members to review progress of proceedings and associated matters
- b) Members to obtain clarification according to the constitution in respect of conduct at meetings

(22) Date of the Next Meeting – 1st April 2020