



Winsham Parish Council

Notice of the Ordinary Council Meeting – 5th February 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 5th FEBRUARY 2020 at 7.30 pm** in the **Jubilee Hall Committee Room, Winsham.**

Rose Richards

Rose Richards, Clerk to the Parish Council: 30th January 2020

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: *Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

(1) To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) Declarations of Interest - Council to receive any declarations of interest.

(3) To Approve the Minutes of the Ordinary Council Meeting Held on 8th January 2020 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 8th January 2020.

(4) Council Vacancy

To discuss any applications received and elect a new councillor if appropriate.

(5) Annual Parish Meeting Wednesday 13th May 2020

Responsibilities to be decided.

(6) Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

(7) Planning Matters

Proposals: Members to resolve:

- a) Applications received – None
- b) Planning determinations received from SSDC
Application Reference: 19/03258/FUL Applicant: Mr Piers Millar, Midnell Farm, Crewkerne Hill, Winsham
Proposal: Change of use and conversion of a former agricultural building for use as two units of holiday accommodation or ancillary accommodation (dual use), with recladding and provision of bat roost within modern agricultural building – Status Application permitted with conditions
- c) Plans and determinations received after the posting of the agenda

(8) Document Review

Proposal: Members to review and adopt the following policies:

- a) Standing Orders
- b) Model Financial Regulations

(9) Defibrillators

Update on the handover of the defibrillator at the Bell Public House and providing a second defibrillator at the Davies Close community rooms deferred from January meeting.

(10) Lower Rec Repairs

Update on the replacement of the Cargo Netting and ladder and fitting of the gate closers.

(11) Parish Survey

Interim results of the Parish Survey

(12) Councillors Responsibilities

Following the resignation of D. Checkley councillors to decide who should replace him for the following responsibilities: Parish Plan Review, Highway and Public Rights of Way, WPF Working Group, Personnel.

(13) Items for Report

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Bus Shelter, War Memorial, Seating, Signage and Bins.
- b) Web Sites, Welcome Pack
- c) Public Rights of Way – Update
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

(14) Allotment Charges

Annual review Allotment charges which currently stand at £25 for a large plot and £13.00 for a small plot.

(15) Playing Field CIO Update

(16) COUNTY LINES

The lack of awareness regarding the meaning of county lines was deferred from the January meeting

(17) VE DAY 75th ANNIVERSARY 8th TO 10th MAY 2020

Members to agree the celebrations for VE Day and restoring the lettering on the war memorial.

(18) Environmental Strategy

Proposal: To elect Winsham Parish Councils environmental Champion.

(19) The Great British Spring Clean

Date to be confirmed and members to discuss arrangements for taking part.

(20) Hire of the Jubilee Hall, Office, Committee Room and Main Hall

Proposal: Members to consider the proposed new annual rate of £500 for the hire of the office for storage purposes etc. This figure also includes the use of the Jubilee Hall Committee room and the main hall for meetings.

(21) Neighbourhood Watch

Deferred from the January meeting

(22) Australian Bushfire Emergency

Following on from the January meeting members to discuss ways to help victims of the bushfires

(23) Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw

(24) Legal Proceedings

Members to review progress of proceedings and associated matters

(25) Date of the Next Meeting – 4th March 2020