



Winsham Parish Council

Notice of the Ordinary Council Meeting – 8th January 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 8th JANUARY 2020 at 7.30 pm** in the **Jubilee Hall, Winsham**.

Rose Richards

Rose Richards, Clerk to the Parish Council: 1st January 2020

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST - Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 4th Dec 2019 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 4th December 2019.

(4) DATE FOR ANNUAL PARISH MEETING

Proposal: Members to agree the date for the Annual Parish Meeting

(5) FINANCE

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations
- c) Review 9 Month Spend against Budget
- d) Review 2020/21 Draft Budgets
- e) Approve and sign the Precept Notification Form

(6) PLANNING MATTERS

Proposals: Members to resolve:

- a) Application Reference: **19/03233/FUL**
Applicant: Mr Slade
Proposal: The erection of 2 No dwellings and garages with new access
Location: Land North of Court Street, Winsham
Application Reference: **19/03258/FUL**
Applicant: Mr Piers Millar
Proposal: Change of use and conversation of a former agricultural building for use as two units of holiday accommodation or ancillary accommodation (dual use), with recladding and provision of bat roost within modern agricultural building
Location: Midnell Farm, Crewkerne Hill, Winsham
- b) Planning determinations received from SSDC
Application Reference: 19/02616/FUL Puthill Barn, Limekiln Lane - Status Approved with conditions
Application Reference: 19/02710/REM Land OS 7216 Part Church Street - Status Permitted with conditions
Application Reference: 19/02711/REM Land OS 7216 Part Church Street - Status Permitted with conditions
- c) Plans and determinations received after the posting of the agenda

(7) DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Social Media Policy – No Change
- b) Model Financial Regulations
- c) Winsham Cemetery – Fees & Policies including review cemetery charges

(8) DEFIBRILLATORS

Update on the handover of the defibrillator at the Bell Public House.

Update on providing a second defibrillator at the Davies Close community rooms.

(9) LOWER REC ANNUAL INSPECTION

Update on the replacement of the Cargo Netting and ladder and fitting of the gate closers.

(10) PARISH SURVEY

Update

(11) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins.
- b) Web Sites, Welcome Pack
- c) Public Rights of Way – Update
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training
Proposal: Clerk to attend Effectively Managing Your Council's Documents - Interactive Seminar on Wednesday 22nd January 2020

(12) COUNTY LINES

Deferred from December meeting

(13) CHRISTMAS TREE RECYCLING

We have been signed up to the Christmas Tree Recycling scheme and a poster provided by SSDC. The drop off location is Winsham Resource Centre (Band Hut) and the collection date 18th January 2020.

(14) VE DAY 75th ANNIVERSARY 8th TO 10th MAY 2020

Members to discuss celebrations to mark the 75th Anniversary of the end of the war in Europe

(15) ENVIRONMENTAL STRATEGY

Following on from the Annual Town and Parish meeting held in October we need to decide nominate an Environment Champion who will be willing to receive updates from SSDC and provide information about our area. We also need to find out if any local groups or individuals would be interested in being included in the new network to share information.

(16) THE GREAT BRITISH SPRING CLEAN

Members to discuss taking part in the Great British Spring Clean being held between 20 March 2020 and 13 April 2020 Keep Britain Tidy want to inspire over 600,000 people to join forces to clear litter pollution from our streets, parks and beaches.

(17) USE OF PARISH OFFICE

Proposal: To only use the parish office for the postal address, document storage and access to the telephone answering machine etc.

(18) CONFIDENTIAL ITEMS

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw

(19) LEGAL PROCEEDINGS

Members to review progress of proceedings and associated matters

(20) DATE OF THE NEXT MEETING – 5th February 2020