



Winsham Parish Council

Notice of the Ordinary Council Meeting – 4th September 2019

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 4th SEPTEMBER 2019 at 7.30 pm** in the **Jubilee Hall, Winsham.**

Rose Richards

Rose Richards, Clerk to the Parish Council 28th August 2019

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST - Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 7th August 2019 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 7th August 2019.

(4) COUNCIL VACANCY

Vacancy for a councillor still needs to be filled following the resignation of Diane Wallbridge.

(5) PLANNING MATTERS

Proposals: Members to resolve:

- a) Application Reference: 19/02125/S73
Proposal: Application to vary condition 2 (restriction of time) of planning approval 0/02789/FUL to allow residential letting on short hold tenancy agreement
Location: Barns at East Whatley Farm, Whatley Cross To Street Winsham Chard TA20 4JS
Applicant: Mrs Gina Thompson
- b) Planning determinations received from SSDC – Appeal in respect of the erection of a pair of two bedroom semi detached dwelling houses and associated parking at Land at the rear on Victory Garage, Church Street, Winsham has been dismissed.
- c) Plans and determinations received after the posting of the agenda -

(6) WESTERN WAY DEVELOPMENT (Balsam Close)

Members to accept the agreement with Addestone Properties Limited in respect of the contribution of £16,000 to Winsham Parish Council on commence of the development.

(7) FINANCE

Proposal:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

(8) WINSHAM PLAYING FIELDS TRUST

To receive updates from the Playing Fields Working Party.

Still chasing current Trustee for the information required to carry out the audit.

(9) DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Complaints Code of Practice – No Change
- b) Community Engagement Policy – No Change
- c) Bullying & Harassment Policy – No Change
- d) Equality Policy – No Change

(10) LOWER REC ANNUAL INSPECTION

Councillors K. Fowler and H. Beentje to report their findings on the swing gate, the cargo netting and replacing the swing seats.

(11) PARISH SURVEY

Update on the Parish Survey

(12) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins.
Update on Resource Centre dormant Bank account
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.
- h) Training – The Clerk is now booked on the following events: The Essential Clerk – Part 1 - Powers & Duties, The Essential Clerk – Part 2 – Meetings, Agenda's and Minutes and The Essential Clerk – Part 3 – Finance. These replace the original intensive day training that was booked earlier in the year.

(13) CEMETERY AND GRAVEYARD

Councillors H. Beentje and S. Davie to report their findings in relation to work required.

(14) CHURCH TOILETS AND OVERGROWN FOOTPATHS AND HEDGES

Members to discuss toilets for the church also the over grown footpaths and hedges which are encroaching on highways.

(15) GRAVE DIGGERS

Our regulations state that our 'preferred' gravedigger is Peter Parfitt but they do not specify that he must be used. The previous clerk said that she did not allow other gravediggers so this needs clarifying.

(16) COUNCILLORS SURGERIES

We have had a request from resident for the councillors to consider holding regular surgeries to enable parishioners to seek advice and voice their concerns.

(17) ALLOTMENTS

Members to consider a request from Sally Lines to install a polytunnel and fruit cage on Plot number 4.

(18) ROUTE 60+ DRIVER COURSES

Members to consider whether to provide a venue for Somerset County Council Road Safety team to run (free of charge) a presentation for older drivers.

(19) CLERKS CiLCA QUALIFICATIONS

Members to consider the clerks request to register for the ILCA qualification at a cost of £99 and the CiLCA qualification at a cost of £350. There is also a registration fee of £55.

(20) CONFIDENTIAL ITEMS

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

(21) LEGAL PROCEEDINGS

Members to review progress of proceedings and associated matters.

(22) DATE OF THE NEXT MEETING – 2nd October 2019