



Winsham Parish Council

Notice of the Ordinary Council Meeting – 15th April 2019

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **MONDAY 15TH APRIL 2019** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
8th April 2019

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 6TH MARCH 2019 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 6th March 2019.

(4) PLANNING MATTERS

Proposals: Members to resolve:

a) Applications:

Application No: 19/00568/S73

Applicant: Mr N De Savary – Addestone Properties Ltd

Proposal: S73 application to vary conditions 2 (revised plans), 3 (materials/details), 4 (landscaping), 10 and 11 (updated Ecological Management Plan) and 13 (highways visibility plan updated) of approval 15/00830/FUL to reflect revisions in the layout, unit mix/tenure and an updated ecology report. Revised to reflect new plans and report.

Location: Land at Western Way, Winsham, Chard, Somerset, TA20 4JH

a) Planning determinations received from SSDC

b) Plans and determinations received after the posting of the agenda

(5) FINANCE

Proposal:

a) To note the schedule of cheques.

b) To approve the bank reconciliations as at 2nd March and 31st March 2019.

c) To approve the Spend Against Budget as at 31st March 2019.

d) To agree and approve the Summary Receipts and Payments for Year Ended 31st March 2019.

(6) ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) EXEMPTION

Proposal: Members to confirm Winsham Parish Council meets the criteria for 2018-19 and wishes to be an exempt authority, not subject to a limited assurance review, for the year ended 31st March 2019.

(7) WINSHAM PLAYING FIELDS TRUST

To receive updates from the Chairman.

Proposal: Members to discuss and approve/confirm:

a) To acknowledge receipt of the Winsham Playing Fields Trust Minutes of the AGM held on 29th March 2019.

b) The Draft CIO Constitution as provided by the Parish Council's Solicitor.

c) To approve in particular the Objects of the Draft Constitution.

d) The name of the CIO.

e) Confirmation to the Parish Council's Solicitor to formally establish the CIO.

f) The Parish Council to recognise there will need to be a formal arrangement between the CIO and other parties with regard to administrative and financial arrangements.

g) To consider employing an independent auditor to audit the Winsham Playing Fields Trust Accounts or any associated organisation and to obtain clarification of some transactions through the accounts.

(8) ANNUAL PARISH MEETING – TUESDAY 16TH APRIL 2019

To receive updates from the Chairman.

(9) COUNCIL ELECTIONS

To receive an update from the Clerk and Chairman.

Proposal: Members to:

a) Approve holding an informal induction for all Councillors following the Election on the 2nd May 2019.

(10) ANNUAL PLAYGROUND INSPECTION REPORT

Proposal: Members:

a) To review the report from Summer 2018.

b) To consider refurbishing the swings.

(11) CEMETERY

Proposal: To consider moving the top soil bag for grave infilling to another area of the cemetery or to construct a purpose built container.

(12) DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Bee Policy (no change)
- b) Freedom of Information Policy (no change)
- c) Publication Scheme Model (no change)

(13) SMALL IMPROVEMENT SCHEME (SIS)

To receive an update from the Chairman regarding the Small Improvement Scheme traffic calming for Winsham.

(14) LIGHTWEIGHT SPEED DISPLAY SIGN

Proposal: Members to consider whether to purchase a Speed Display Sign for Winsham or to call for volunteers for Speedwatch.

(15) HIGHWAYS

Proposal: Members to consider requesting Somerset County Highways to install railings, or similar such road furniture, on the road side of The George, as a protective measure.

(16) MAY ANNUAL PARISH COUNCIL MEETING

Proposal: To amend the date of the Annual Parish Council Meeting to Tuesday 21st May 2019.

(17) RURAL FUNDING DIGEST

The Chairman to brief on available grants through the Rural Funding Digest.

(18) RURAL STRATEGY

Proposal: Members to consider supporting the Rural Services Network's call on Government for a Rural Strategy.

(19) HORSE & RIDER SIGNS

Proposal: Following correspondence received from a resident with regard to the positioning of one of the new signs, members to consider the best way forward.

(20) CONSULTATION ON THE NEW CODE OF AUDIT PRACTICE

Proposal: Members to consider responding to NALC, who will be responding on behalf of the sector, on the following three questions:

Question 17 Do you think the Code should include more with respect to when auditors might be expected to use their additional powers?

Question 18 Do you think the current approach set out in the Code to undertake work at smaller authorities under specified procedures will enable auditors to continue to respond to the challenges at smaller authorities?

Question 19 Do you think the current approach to considering economy, efficiency and effectiveness at smaller authorities is appropriate and proportionate to the size of the bodies being reviewed?

(21) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Assets of Community Value – School
- d) Cemetery Tidy Up

(22) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
Jubilee Hall
Winsham Playing Fields/Sports and Social Club
Winsham Community Resource Centre

- g) Clerk's report and correspondence – see Agenda Notes.
- h) Training

(23) CONFIDENTIAL ITEMS

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

(24) LEGAL PROCEEDINGS

Proposal: Members to review progress of proceedings and associated matters.

(25) PERSONNEL SUCCESSION

To receive an update from the Chairman and Clerk.

(26) PLAYGROUND ANNUAL INSPECTION AND RISK ASSESSMENT

Proposal: Members to approve a quote for the Annual Playground Inspection for 2019 as South Somerset District Council is no longer providing this service.

(27) DATE OF THE NEXT MEETING – TBC