



## Winsham Parish Council

### Notice of the Ordinary Council Meeting – 6<sup>th</sup> February 2019

#### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 6<sup>TH</sup> FEBRUARY 2019** at **7.30pm** in the **Jubilee Hall, Winsham**.

*Teresa Pinder*

Teresa Pinder, Clerk to the Parish Council  
30<sup>th</sup> January 2019

#### PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### (1) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

#### (2) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

#### (3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 9<sup>TH</sup> JANUARY 2019 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 9<sup>th</sup> January 2019.

#### **(4) PLANNING MATTERS**

Proposals: Members to resolve:

- a) Applications:  
None Received.
- b) Planning determinations received from SSDC  
**Informal Hearing by the Planning Inspectorate – Application 17/03725/FUL**

Date of Hearing 13<sup>th</sup> February 2019 at 10 am at The Council Chamber, The Council Offices, Brympton Way, Yeovil, BA20 2HT

Proposal: Members to:

1. Confirm their availability to attend the hearing.
  2. Consider making a Statement to be read out at the hearing.
- c) Plans and determinations received after the posting of the agenda

#### **(5) FINANCE**

Proposal:

- a) To note the schedule of cheques.
- b) To approve the bank reconciliations as at 2<sup>nd</sup> January 2019.

#### **(6) WINSHAM PLAYING FIELDS TRUST**

To receive updates from the Chairman.

Proposal: Members to discuss and approve/confirm:

- a) The Draft Constitution from the Council's Solicitor for the new Charitable Incorporated Organisation (CIO).
- b) Once the current Trust is transferred to the new CIO where the Parish Council is sole Trustee, Members to consider leaving the gate unlocked, whilst having the ability and right to lock the gate when circumstances dictate.
- c) To consider what ground works and signage would be necessary.
- d) The Chair to report on the meeting with Bakersfield residents and to decide any subsequent action.

#### **(7) COUNCILLOR OPEN EVENING – WEDNESDAY 4<sup>TH</sup> MARCH 2019 (CONFIRMED)**

Proposal: Members to approve/confirm:

- a) What nibbles and drinks will be provided.
- b) Which Councillor(s) will be making the necessary preparations for the refreshments.
- c) Which Councillor(s) will be responsible for setting up the hall, if deemed necessary.
- d) Chairman to liaise with John Sullivan with regard to the presentation.

#### **(8) LOWER REC PLAYGROUND**

Proposal: Following recommendations from the Playground Inspector, Members to consider the best option regarding the catch on the entrance gate, following deferment of this item in December 2018.

#### **(9) ANNUAL PARISH MEETING – TUESDAY 16<sup>TH</sup> APRIL 2019**

Proposal: Members to approve/confirm:

- a) The list of attendee invitations to present at the Annual Parish Meeting on 16<sup>th</sup> April 2019.
- b) Which Councillor(s) will be responsible for organising the nibbles and drinks.
- c) Which Councillor(s) will be responsible for setting up the Hall.
- d) The format of the evening.
- e) Chairman to draft invite to attendees.

#### **(10) MERGER OF SOMERSET COMMUNITY PARTNERSHIP NHS FOUNDATION TRUST / TAUNTON AND SOMERSET NHS FOUNDATION TRUST**

Proposal: Members to consider responding on the new name as to whether it should be Somerset NHS Foundation Trust or Somerset Healthcare NHS Foundation Trust.

#### **(11) STANDING ORDERS**

Proposal: Following the National Association of Local Council's (NALC) updating of their model standing orders to include recent legislation changes, Members to approve Winsham Parish Council's amended Standing Orders.

### **(12) DONATIONS IN AID OF BRITISH TROOPS**

Proposal: Members to agree who to give the donations received from the exhibition in the Jubilee Hall in November to, amounting to £35.34.

### **(13) APRIL PARISH COUNCIL MEETING**

Proposal: Members to consider amending the date of the April meeting, being 3<sup>rd</sup> April 2019.

### **(14) CLEAN AIR STRATEGY CONSULTATION**

Proposal: Members to consider responding to the Clean Air Strategy Consultation, in particular Chapter 9 – Leadership at All Levels, by 15<sup>th</sup> February 2019 to the National Association of Local Councils (NALC).

### **(15) OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Assets of Community Value – School
- d) Cemetery Tidy Up

### **(16) ITEMS FOR REPORT**

- a) Parish Assets:  
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:  
Jubilee Hall  
Winsham Playing Fields/Sports and Social Club  
Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.
- h) Parish Council Newsletter
- i) Training  
The Chairman will be attending the Frome Climate Change Meeting on Friday 15<sup>th</sup> February at his own expense.

### **(17) CONFIDENTIAL ITEMS**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

### **(18) LEGAL PROCEEDINGS**

Proposal: Members to review progress of proceedings and associated matters.

### **(19) SUCCESSION PLANNING**

Proposal: Members to:

- a) Agree the best way forward.
- b) Consider adding another Councillor to the Personnel Group.
- c) Training update – Practitioners Conference
- d) Approve renewal of SLCC Membership WEF 1<sup>st</sup> March 2019.

### **(20) CEMETERY TIDY UP**

Proposal: Members to:

- a) Discuss the plan of works in the Cemetery.
- b) Consider the quotation for the works.

**(21) GRASS CUTTING QUOTATIONS FOR 2019**

Proposal: Members to review and approve one of the grass cutting quotations received for 2019.

**(22) RESIDENT'S CORRESPONDENCE**

Proposal: Members to consider responding to a parishioner's correspondence.

**(23) DATE OF THE NEXT MEETING – WEDNESDAY 6<sup>TH</sup> MARCH 2019**