



## Winsham Parish Council

### Notice of the Ordinary Council Meeting – 7<sup>th</sup> November 2018

#### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 7<sup>TH</sup> NOVEMBER 2018 at 7.30pm** in the **Jubilee Hall, Winsham**.

*Teresa Pinder*

Teresa Pinder, Clerk to the Parish Council  
31<sup>st</sup> October 2018

#### PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### (1) CO-OPTION OF TWO COUNCILLORS

Proposal: To co-opt two councillors onto Winsham Parish Council.

#### (2) DECLARATION OF ACCEPTANCE OF OFFICE

Proposal: The newly appointed councillors to sign their Declaration of Acceptance of Office

#### (3) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

#### **(4) DECLARATIONS OF INTEREST**

Council to receive any declarations of interest.

#### **(5) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 3<sup>rd</sup> OCTOBER 2018** (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 3<sup>rd</sup> October 2018.

#### **(6) PLANNING MATTERS**

Proposals: Members to resolve:

a) Applications:

**Application No: 18/02453/FUL**

Applicant: Mr & Mrs Versluys

Proposal: Alterations & the erection of an attached residential annex and a new agricultural building.

Location: Mello View, Crewkerne Hill, Winsham, Chard, Somerset, TA20 4BF

b) Planning determinations received from SSDC

c) Plans and determinations received after the posting of the agenda

#### **(7) DIVERSION OF PART OF PUBLIC BRIDLEWAY CH 30/6 AT MIDNELL FARM IN THE PARISH OF WINSHAM**

Proposal: Members to consider and decide if it agrees or objects to the proposed diversion of Public Bridleway CH 30/6 at Midnell Farm, Winsham.

#### **(8) FINANCE**

Proposal:

a) To note the schedule of cheques.

b) To approve the bank reconciliations as at 2<sup>nd</sup> October 2018.

c) To arrange a date for the Finance Group to meet to discuss the budget for 2019-2020.

#### **(9) WINSHAM PLAYING FIELDS TRUST**

To receive updates from the Chairman.

Proposal: Members to approve/confirm:

a) To consider the resignations of the two remaining Trustees of Winsham Playing Fields Trust with effect from 30<sup>th</sup> November 2018.

b) To agree on the appropriate action, following receipt of solicitor's advice.

c) To direct our solicitor to give advice as to the future management of the Playing Fields.

d) To discuss the associated connected matters, including financial, to the Winsham Playing Fields Trust of the Sports and Social Club, the Football Club and any other relevant bodies and agree the way forward.

#### **(10) 100<sup>TH</sup> ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS**

Proposal: Members to consider assisting with the Jubilee Hall buffet following the commemoration.

#### **(11) POLICY DOCUMENT REVIEW**

Proposal: Members to review and adopt the following policies

a) Four Year Financial Action Plan – Finance Working Group to convene by end of November 2018, in conjunction with item 8 c).

b) Filming Policy (small amendments in red)

c) Recording of Decisions made by Officers Policy (no change)

d) WPC Lower Recreation Ground Rules & Regulations (slight amendment)

#### **(12) GAMBLING ACT 2005 – CONSULTATION ON DRAFT STATEMENT OF PRINCIPLES**

Proposal: To consider whether to comment on South Somerset District Council's Statement of Principles relating to the Gambling Act 2005.

#### **(13) BUS SHELTER REPAIRS** (Local Government (Miscellaneous Provision) Act 1953, s. 4)

Proposal: To agree to obtain quotations for refurbishing/re-varnishing the woodwork in the Bus Shelter and internal boarding repair and roof repair/tile replacement, which was deferred at a previous meeting.

#### **(14) ANNUAL PLAYGROUND INSPECTION REPORT AND RISK ASSESSMENT**

Proposal: To receive the Annual Playground Inspection Report and Risk Assessment.

- a) Members to make recommendations in relation to the Junior Multi Unit
- b) Members to make recommendations in relation to the comments relating to the benches, bin and tree seat.
- c) Members to make recommendations in relation to the comments relating to the seat near war memorial and fence.
- d) Members to make recommendations regarding no ownership sign.
- e) Members to make recommendations in relation to the comments relating to the clasp used for the pedestrian gates.

#### **(15) WINSHAM POST OFFICE & SHOP**

To acknowledge the recent developments of the Winsham Shop and Post Office move.

#### **(16) GRIT BINS**

Proposal: To consider purchasing sufficient 25 kg bags of rock salt, at a cost of £4.75 per bag, from the County Council to re-fill the grit bins in the Parish, which will have to be collected.

#### **(17) OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Networking Event - Chard Business Voice
- f) Cemetery Tidy Up

#### **(18) ITEMS FOR REPORT**

- a) Parish Assets:  
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:  
Jubilee Hall  
Winsham Playing Fields/Sports and Social Club  
Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.
- h) Parish Council Newsletter
- i) Training

#### **(19) QUESTIONS TO THE CHAIRMAN**

#### **(20) CONFIDENTIAL ITEMS**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

#### **(21) LEGAL PROCEEDINGS**

Proposal: Members to review progress of proceedings and associated matters.

#### **(22) DATE OF THE NEXT MEETING – WEDNESDAY 5<sup>TH</sup> DECEMBER 2018**