



Winsham Parish Council

Notice of the Ordinary Council Meeting – 1st August 2018

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 1ST AUGUST 2018** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
24th July 2018

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 17TH JULY 2018 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 17th July 2018.

(4) PLANNING MATTERS

Proposals: Members to resolve:

- a) Applications:
- b) Planning determinations received from SSDC
- c) Plans and determinations received after the posting of the agenda
- d) To appoint a Member to lead on future planning applications.

(5) FINANCE

Proposal:

- (a) To note the schedule of cheques.
- (b) To approve the bank reconciliations as at 30th June 2018.

(6) 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS

Proposal: Members to consider an alternative menu option.

(7) POLICY DOCUMENT REVIEW

Proposal: Members to review and adopt the Whistleblowing Policy (no change).

(8) WINSHAM PLAYING FIELDS CHARITY LEASE

Proposal: Members to discuss reviewing the lease between the Parish Council and the Winsham Playing Fields Charity that currently exists.

(9) PLAYING FIELDS ACCESS

To receive an update on the current position.

Proposal: Members to

- a) Review access to the playing field.
- b) Further consider the residents submission with a view to seeking a resolution.

(10) PROPOSED PARKING AT WCRC

Proposal: Members to consider approving the use of the parking area outside the WCRC for the benefit of people working in the proposed relocated Winsham Shop and Post Office (The George), Office area of four places.

(11) COMMUNITY TRANSPORT

Proposal: With reference to minute number 3309 from June 2017 Parish Council Meeting, Members to agree which councillor to contact Cllr John Higgs at Thorncombe Parish Council to discuss how they set up and run their community transport scheme.

(12) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Bus Service meeting with Somerset County Council
- f) Networking Event - Chard Business Voice
- g) Cemetery Tidy Up

(13) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services

- f) Reports from member representatives on outside bodies:
 - Jubilee Hall
 - Winsham Playing Fields/Sports and Social Club
 - Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.
- h) Parish Council Newsletter
- i) Councillor Surgeries
- j) Training

(15) QUESTIONS TO THE CHAIRMAN

(16) CONFIDENTIAL ITEMS

Proposal: Members to resolve that Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

(17) SOMERSET COUNTY COUNCIL CHAIRMAN'S AWARDS FOR SERVICE TO THE COMMUNITY

Proposal: To consider putting a name forward for the Award

(18) DAMAGE TO LOWER RECREATION GROUND RETAINING WALL ON WESTERN WAY

Proposal: Members to consider quotations received for the repair of the retaining wall on Western Way.

(19) DATE OF THE NEXT MEETING – WEDNESDAY 5TH SEPTEMBER 2018