



Winsham Parish Council

Notice of the Ordinary Council Meeting – 4th April 2018

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 4TH APRIL 2018** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
26th March 2018

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 7TH MARCH 2018 (LGA 1972 sch 12, para 41(1))

(4) PLANNING MATTERS

a) Applications:

Application No: 18/00551/FUL

Applicant: Mr Mike Gummer

Proposal: The erection of a garage building to include garden store and ancillary accommodation to main dwelling.

Location: Woodlands, New Road, Winsham, Chard, TA20 4HS

Application No: 18/00730/FUL

Applicant: Stephen Taylor

Proposal: Demolition of water tank, erection of replacement water tank, the erection of extension to commercial building for B1/B8 use

Location: Manor Factory Cricket St Thomas Chard Somerset TA20 4BZ

Application No: 18/00860/S73A

Applicant: Mr & Mrs Howard Jennings

Proposal: Application to vary condition 4 (ancillary use only) of planning approval 17/01235/FUL to use garage as a holiday let/annexe.

Location: Whatley Cottage, Whatley, Winsham, Chard, Somerset, TA20 4JS

b) Planning determinations received from SSDC

(5) FINANCE

Members to:

- a) Note the schedule of cheques.
- b) Note the Bank reconciliation for February 2018.
- c) To approve the Spend against Budget as at 31st March 2018.

(6) RELOCATION OF SHOP AND POST OFFICE TO THE OLD GEORGE INN

Members to receive a presentation from Paula Ball regarding the latest position of the relocation of the Shop and Post Office to the Old George Inn.

Proposal: Members to:

- a) Advise the Winsham Shop and PO Committee how to apply for the tourism signs for the village.
- b) Consider a Grant of £6,000 towards stamp duty.

(7) DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Freedom of Information Policy (no change).
- b) Publication Scheme Model (a few additions in red).
- c) Bees Policy (new)
- d) Councillors Guide on Finance and Transparency 2017 – this is a publication which should be considered as “Good Practice” for financial matters (new).

(8) 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS

To receive an update from Cllr A Simkins.

Proposal: To discuss the format and funding for the Armistice Day Lunch, Sunday 11th November 2018.

(9) BUS SHELTER REPAIRS (Local Government (Miscellaneous Provision) Act 1953, s. 4)

Proposal: To agree to obtain quotations for refurbishing/re-varnishing the woodwork in the Bus Shelter and internal boarding repair and roof repair/tile replacement.

(10) MUGA

Proposal: To review/investigate the possibility of a MUGA, which was deferred from April 2017.

(11) STANDARDS IN PUBLIC LIFE CONSULTATION

Proposal: To agree on a response to the Standards in Public Life Consultation.

(12) REVISED SPEED INDICATOR DEVICE (SID) PROGRAMME (Highways Act 1980, s.274A)

Proposal: Members to consider whether to contribute £100 for each occasion a SID is installed in the village.

(13) PARISH COUNCIL NEWSLETTER

Proposal: Members to

- a) Approve the inclusion of an article about Winsham Pre-School into one of the next two issues.
- b) Approve the inclusion of the Annual Report into the next edition of the Newsletter to avoid the excess costs of printing the Annual Report separately.

(14) DRAFT SOMERSET STRATEGIC PLANNING FRAMEWORK 2018 – 2022

Proposal: Members to consider a response to the Draft Somerset Strategic Planning Framework 2018-2022.

(15) JUBILEE HALL REPRESENTATIVE

Proposal: To agree on a new representative to the Jubilee Hall Committee.

(16) COUNCILLOR SURGERIES

Proposal: Agree which members, and on what dates, will voluntarily undertake the monthly 'Meet Your Councillor' Surgeries at the Bell Inn.

(17) WINSHAM STREET FAIR 2018 (Localism Act 2011, Part 1, Section 1)

Proposal: Members to consider

- a) Granting £100 towards Face Painting at the 2018 Street Fair – Food and Farming Theme.
- b) Volunteering usually 2 people for 1 hour shifts at either end of Church Street.

(18) ANNUAL PLAYGROUND INSPECTION AND RISK ASSESSMENT OFFER 2018

Proposal: The Members:

- a) To approve South Somerset District Council's Annual Playground Inspection to be undertaken between June and August 2018 at a cost of £48 plus VAT.
- b) To approve the offer of a Playground Risk Assessment as it was last undertaken in July 2015 with a recommended review date of July 2018, at a cost of £30.50 plus VAT.

(19) EXTENSION OF 30MPH LIMIT ON THE B3162 TO BERE FARM

Proposed: Cllr A Simkins

Proposal: Members to:

- a) Note the response from Thorncombe Parish Council.
- b) Approve a letter to Bere Farm with the proposal.

(20) TO APPOINT ANOTHER COUNCILLOR TO THE FINANCE GROUP

Current Members are Cllrs J Stevens, A Simkins and R Miller.

Proposal: Members to

- a) Appoint another councillor to the Finance Group.
- b) Agree a date for the Finance Group to meet in April.

(21) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Bus Service meeting with Somerset County Council
- f) War Memorial Cleaning
- g) Networking Event - Chard Business Voice
- h) Annual Parish Meeting – Tuesday 15th May 2018 – Agree format.

(22) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies
- g) Clerk's report and correspondence – see attached Agenda Notes
- h) Parish Council Newsletter
- i) 'Meet Your Councillor' Surgeries
- j) Training

(23) QUESTIONS TO THE CHAIRMAN

"Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw".

(24) COMMUNITY SERVICE AWARD

Proposal: Following receipt of nominations, the Members to:

- a) Agree who will receive the Community Service Award, to be presented at the Annual Parish Meeting on Tuesday 15th May 2018.
- b) Agree what the prize for the Community Service Award will be.
- c) Decide whether to give an additional service award and to whom, in it's own gift.
- d) If (c) approved, then agree what the award will be.

(25) CLERK'S APPRAISAL FEEDBACK

To receive feedback on the outcomes of the Clerk's appraisal.

(26) DATE OF THE NEXT MEETING – WEDNESDAY 2ND MAY 2018