



Winsham Parish Council

Notice of the Ordinary Council Meeting – 7th March 2018

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 7TH FEBRUARY 2018** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
28th February 2018

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) COUNCILLOR CO-OPTION

Proposal: To co-opt one Councillors onto Winsham Parish Council.

(2) TO RECEIVE THE CO-OPTED COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE

The co-opted Councillor to sign the Declaration of Acceptance of Office.

(3) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(4) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(5) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 7TH FEBRUARY 2018 (LGA 1972 sch 12, para 41(1))

(6) PLANNING MATTERS

a) Applications:

Application No: 18/00438/FUL

Applicant: Mr & Mrs M Pike

Proposal: The erection of a pair of two bedroomed semi detached dwelling houses.

Location: Land Rear Of Victory Garage, Church Street, Winsham, Chard, Somerset, TA20 4JD

Application No: 17/04934/LBC

Applicant: Warner Leisure Hotels

Proposal: Interior alterations to change existing staff accommodation into guest bedrooms.

Location: Staff Accommodation, Warners Leisure Hotel, Cricket S Thomas, Chard, Somerset, TA20 4DD

b) Planning determinations received from SSDC

(7) FINANCE

Members to:

a) Note the schedule of cheques.

b) Note the Bank reconciliation for January 2018.

(8) DOCUMENT REVIEW

Proposal: Members to review and adopt the Training Policy.

(9) YOUTH NEEDS SURVEY

To receive an update on the Youth Needs Survey.

(10) PLAYGROUND EQUIPMENT

Proposal: Members to agree on a public survey to ask which piece of equipment to install at the Lower Recreation area, or whether to include this in the Parish Plan review.

(11) LIBRARIES CONSULTATION

Proposal: Members to consider responding to the Libraries Consultation.

(12) COMMUNITY COUNCIL FOR SOMERSET (CCS)

Proposal: To consider renewing the Membership for CCS for an annual fee of £40.00.

(13) JULY'S PARISH COUNCIL MEETING DATE

Proposal: To consider and approve the change of date of July's meeting from Wednesday 4th July to Wednesday 11th July 2018.

(14) JUBILEE HALL REPRESENTATIVE

Proposal: To agree on a new representative to the Jubilee Hall Committee.

(15) 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR COMMEMORATIONS

To receive an update from Cllr A Simkins.

(16) A303 SPARKFORD TO ILCHESTER DUALLING SCHEME – CONSULTATION

Proposal: Members to consider a response to the proposed new A303 Sparkford to Ilchester Dualling Scheme Consultation which closes on 9th March 2018.

(17) DOG FOULING SIGNS

Proposer: Cllr N Eastick

Proposal: To approve the new dog fouling signs and for 10 copies to be printed and laminated.

(18) HEALTH VISITING SERVICES

Proposal: Following a request from a resident, the Members to consider writing to the District Councillor, County Councillor and local MP with it's concerns that the changes may have on families within the Parish.

(19) NHS HEALTH CHECKS

Proposal: Members to agree to cover the cost of hiring the Committee Room at the Jubilee Hall for NHS Health Checks to be undertaken in June/July 2018.

(20) CONSULTATION: CRIME AND POOR PERFORMANCE IN THE WASTE SECTOR

Proposal: Members to consider a response to the Consultation – Crime and poor performance in the waste sector.

(21) TRAINING AND DEVELOPMENT

Proposal: To update and review training for:

- a) The Clerk
- b) Councillors

(22) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Bus Service meeting with Somerset County Council
- f) War Memorial Cleaning
- g) Networking Event - Chard Business Voice
- h) Housing Survey
- i) Annual Parish Meeting – Tuesday 15th May 2018
- j) 30 mph zone extension to BB3162

(23) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report – see Agenda Notes regarding costings for this coming season.
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies. (Jubilee Hall, Playing Fields/Sports & Social Club, WCRC)
- g) Clerk's report and correspondence – see attached Agenda Notes.
- h) Newsletter
- i) Councillor Surgeries

(24) QUESTIONS TO THE CHAIRMAN**(25) DATE OF THE NEXT MEETING – WEDNESDAY 4TH APRIL 2018**