



Winsham Parish Council

Notice of the Ordinary Council Meeting – 7th February 2018

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 7TH FEBRUARY 2018** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
30th January 2018

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) COUNCILLOR CO-OPTION

Proposal: To co-opt one Councillor onto Winsham Parish Council.

(2) TO RECEIVE THE CO-OPTED COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE

The co-opted Councillor to sign the Declaration of Acceptance of Office.

(3) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(4) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(5) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 3RD JANUARY 2018 (LGA 1972 sch 12, para 41(1))

(6) PLANNING MATTERS

- a) Applications: None
- b) Planning determinations received from SSDC

(7) FINANCE

Members to:

- a) Note the schedule of cheques.
- b) Note the Bank reconciliations for December 2017.

(8) ULTRAFAST BROADBAND

Proposal: Members to:

- a) Decide whether to promote the registering of interest for ultra-fast broadband with Gigaclear.
- b) If (a) agreed, then who will take responsibility for communications and being the point of contact.

(9) 100TH ANNIVERSARY OF THE END OF THE FIRST WORLD WAR CELEBRATIONS

Proposal: Members to consider how to commemorate the 100th anniversary of the end of the First World War.

(10) ACTION PLAN REVIEW

Proposal: Members to

- a) Review and agree the conclusions on the Action Plan for 2017.
- b) Agree the Action Plan for 2018.

(11) SOUTH SOMERSET DISTRICT COUNCIL BOUNDARY REVIEW

Proposal: Members to consider a response to the proposed new district boundaries within South Somerset District Council area.

(12) ANNUAL PARISH MEETING

Proposal: Members to agree list of invitees and format of the Annual Parish Meeting on Tuesday 15th May 2018.

(13) WINSHAM CHRISTMAS TREE

Proposal: Members to consider a request for a donation of £100 to this year's Christmas Tree Appeal.

(14) MEET YOUR COUNCILLOR

Proposal: Members to agree:

- a) Additional Dates and times for future surgeries.
- b) Session length.
- c) Who will attend the future surgeries at The Bell Inn.

(15) COMMUNITY SERVICE AWARD

Proposal: Members to agree to a simplified method for receiving nominations.

(16) SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) MEMBERSHIP

Proposal: To approve the continued Principal Membership for the Clerk to the SLCC at a cost of £134.00.

(17) 30 MPH ZONE EXTENSION – B3162

Proposer: Cllr A Simkins

Proposal: To request the Dorset Highways Department to extend the 30 mph speed limit on the B3162 to Bere Farm.

(18) HEDGE ALONG THE EDGE OF THE LOWER RECREATION GROUND

To receive an update.

Proposal: To consider the next steps.

(19) TRAINING AND DEVELOPMENT

Proposal: To update and review training for:

- a) The Clerk
- b) Councillors

(20) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) Land Registry of Parish Council's Land Assets
- b) Letter to SCC CEO regarding obstructed footpath CH30/7
- c) Assets of Community Value – School
- d) Bus Service meeting with Somerset County Council
- e) War Memorial Cleaning
- f) Networking Event - Chard Business Voice
- g) Housing Survey
- h) Youth Needs Survey

(21) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies.
- g) Clerk's report and correspondence – see attached Agenda Notes.

(22) QUESTIONS TO THE CHAIRMAN

(23) DATE OF THE NEXT MEETING – WEDNESDAY 7TH MARCH 2018