



## Winsham Parish Council

### Notice of the Ordinary Council Meeting – 3<sup>rd</sup> January 2018

#### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 3<sup>rd</sup> JANUARY 2018** at **7.30pm** in the **Jubilee Hall, Winsham**.

*Teresa Pinder*

Teresa Pinder, Clerk to the Parish Council  
27<sup>th</sup> December 2017

#### **PUBLIC FORUM**

**This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.**

**Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.**

**No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.**

#### **Reports from County and District Councillors**

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### **AGENDA**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### **(1) COUNCILLOR CO-OPTION**

Proposal: To co-opt one Councillor onto Winsham Parish Council.

#### **(2) TO RECEIVE THE CO-OPTED COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE**

The co-opted Councillor to sign the Declaration of Acceptance of Office.

#### **(3) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))**

Council to receive any apologies for absence and Members to approve reasons given.

#### **(4) DECLARATIONS OF INTEREST**

Council to receive any declarations of interest.

#### **(5) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 6<sup>TH</sup> DECEMBER 2017** (LGA 1972 sch 12, para 41(1))

#### **(6) PLANNING MATTERS**

a) Applications:

**Application No: 17/04807/DPO**

Applicant: Michael John Scott and Sally Scott

Proposal: Application to discharge S52 agreement dated 1<sup>st</sup> June 1979 between Yeovil District Council and Sydney Victor Spiller and Leigh House Farm also S106 agreement dated 5<sup>th</sup> April 2013 between South Somerset District Council and M J Scott and S Scott requiring the non fragmentation of agricultural land from the agricultural unit.

Location: Land at Leigh House Farm, Forton, Chard, Somerset

b) Planning determinations received from SSDC

#### **(7) FINANCE**

Proposal: Members to:

- a) Note the schedule of cheques.
- b) Note the Bank reconciliation for November 2017.
- c) Note the Bank reconciliation for October 2017 signed off by Cllr R Miller.
- d) Approve the Quarterly Spend Against Budget as at 31<sup>st</sup> December 2017.

#### **(8) BUDGET 2018/19**

Proposal: Members:

- a. To approve the Budget for the financial year 2018/19.
- b. To approve an increase in the annual precept of £9.27 per household, based on the Band D average, for the financial year 2018-19.

#### **(9) DOCUMENT REVIEW**

Proposal: Members to review and adopt the following policies:

- a) Winsham Cemetery Fees & Policy (no change)
- b) Social Media Policy (new)

#### **(10) GRANTS**

Proposal: Members to accept the Sports & Social Club's refusal to accept the £1,000 grant awarded to the Club in 2017.

#### **(11) WINSHAM SHOP AND POST OFFICE**

Proposal: To approve the suggested wording of a letter to be sent to SSDC in support of the relocation of the Shop and Post Office to the site of the old George Inn.

#### **(12) SPEED INDICATOR DEVICE (SID)**

Proposal: Following the discontinuation of the SID Programme by South Somerset District Council (SSDC), Members to consider:

- a) Whether to purchase and run its own SID, with advice and assistance being given from SSDC.
- b) Or for Winsham Parish Council to make a regular contribution to SSDC towards costs for SSDC to continue the service.

#### **(13) PLAYGROUND EQUIPMENT**

Proposal: Members to agree on a public survey to ask which piece of equipment to install at the Lower Recreation area.

#### **(14) HEDGE ALONG THE EDGE OF THE LOWER RECREATION GROUND**

To receive an update on the current position.

Proposal: Members to approve cutting the side hedge on the western boundary of the Lower Recreation Ground.

**(15) AMENDMENTS TO WORDING OF THE WEBSITE AND ACTION PLAN**

Proposal: To consider amending the wording, as suggested by a resident, to the home page of the Parish Council Website and the Parish Council Action Plan.

**(16) WINSHAM PLAYING FIELDS MANAGEMENT COMMITTEE AND WINSHAM COMMUNITY RESOURCE CENTRE COMMITTEE**

Proposal: To appoint a Member to:

- a) Winsham Playing Fields Management Committee (also known as “The Trust Property”)
- b) Winsham Community Resource Centre Committee

**(17) COUNCIL’S MISSION STATEMENT AND CORE VALUES**

Proposer: Cllr A Simkins

Proposal: Members to consider the inclusion of four Core Values to the Parish Council’s Mission Statement.

**(18) TRAINING AND DEVELOPMENT**

Proposal: To update and review training for:

- a) The Clerk
- b) Councillors

**(19) OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates on the following outstanding items:

- a) Land Registry of Parish Council’s Land Assets
- b) Letter to SCC CEO regarding obstructed footpath CH30/7
- c) Assets of Community Value – School
- d) Bus Service meeting with Somerset County Council
- e) War Memorial Cleaning
- f) Networking Event - Chard Business Voice
- g) Housing Survey
- h) Community Impact Mitigation Fund (CIM)
- i) Youth Needs Survey

**(20) ITEMS FOR REPORT**

- a) Parish Assets:  
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies.
- g) Clerk’s report and correspondence – see attached Agenda Notes.
- h) Newsletter
- i) Councillor Surgeries

**(21) QUESTIONS TO THE CHAIRMAN**

**(22) DATE OF THE NEXT MEETING – WEDNESDAY 7<sup>TH</sup> FEBRUARY 2018**