



Winsham Parish Council

Councillors are summoned, and members of the public invited, to attend the Ordinary Meeting of the Parish Council on **Wednesday 15th October 2025, 7.30pm** at Winsham Jubilee Hall.

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from Somerset Councillors

Somerset Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0645 Attendance, Apologies for Absence, and to Approve the Reasons given (LGA 1972 s85(1))**
- 0646 To receive any Declarations of Interest**
- 0647 To consider any applications to the Parish Council vacancy**
- 0648 Approve the minutes of the previous council meeting (LGA 1972 sch 12, para 41(1))**
- 0649 Planning Matters**
 - a) New applications:
 - i) 25/02188/FUL: Land At Whatley Hazelwood Hill Winsham Chard Somerset - The erection of an extension to agricultural barn.
 - b) Planning updates, notifications and enforcement issues
- 0650 Financial & Audit**
 - a) To receive the latest financial report
 - b) To approve the list of payments
- 0651 To review the draft byelaw in relation to unauthorised parking/camping at the Upper Recreation Ground and consider next steps**
- 0652 To review the scope of the grass gutting and grounds maintenance requirements for the 2026/27 growing season and agree next steps**
- 0653 To consider any further actions following topple testing in the churchyard and cemetery**
- 0654 To discuss and consider replacement of the bench at the southbound bus stop**
- 0655 To consider repairs to damaged cemetery bench**
- 0656 To consider proposal to install cast iron bollards around cross pump and phone box area**
- 0657 To receive updates and agree any actions on the following areas:**
 - a) Parish Assets:
 - i) Cemetery and Churchyard
 - ii) Lower Recreation Ground
 - iii) Upper Recreation Ground
 - iv) Bus Shelter
 - v) War Memorial
 - vi) Seating, Signage and Bins

- vii) Telephone Box
- viii) Allotments
- ix) Winsham Community Resource Centre
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Matters
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - i) Jubilee Hall
 - ii) Winsham Recreational Trust
- j) Training
- k) Correspondence

0658 Proposals for items for the next meeting.

Motions for inclusion on the next agenda should be submitted by members to the Clerk in line with the councils adopted standing orders.

0659 Date of next ordinary meeting: Wednesday 19th November 2025, 7.30pm.

Exempt Business: The Parish Council proposes that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and are instructed to withdraw.

In addition to the items already specified, the Parish Council may also resolve to move other matters into the confidential session if it considers that open discussion would be inappropriate due to the sensitive nature of those items.

0660 Quotations for consideration

- a) Works to hedges in the Upper Recreation Ground
- b) Tree safety survey
- c) Resource centre door
- d) Remedials to lower recreation ground wall and war memorial

0661 Clerk Recruitment: To update on applications, interviews and agree next steps.

Kim Larsson, Clerk
10th October 2025