



Winsham Parish Council

Councillors are summoned, and members of the public invited, to attend the Ordinary Meeting of the Parish Council on **Wednesday 17th September 2025, 7.30pm** at Winsham Jubilee Hall.

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from Somerset Councillors

Somerset Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

- 0612 Attendance, Apologies for Absence, and to Approve the Reasons given (LGA 1972 s85(1))**
- 0613 To receive any Declarations of Interest**
- 0614 To note the Parish Councillor resignation and resulting vacancy**
- 0615 Approve the minutes of the previous council meeting (LGA 1972 sch 12, para 41(1))**
- 0616 Planning Matters**
 - a) New applications: None.
 - b) Planning updates, notifications and enforcement issues
 - i) 25/01124/LBC: Whatley Farm Whatley Winsham TA20 4JS - Replacement of fibre-cement sheeting with fibre-cement slate tiles due to leaks which are affecting the historic fabric of the building.
APPLICATION PERMITTED WITH CONDITIONS.
 - ii) 25/01387/DOC1: Land Adjoining 26 Church Street Winsham TA20 4JD - Discharge of Conditions No. 03(Materials), 05(visibility), 06(landscaping), 08(lighting design for bats), 09(historic gas lamp), 14(nesting bird survey) and 16(vegetation clearance) of planning application 23/02800/FUL.
CONDITIONS DISCHARGED
- 0617 Financial & Audit**
 - a) To receive the latest financial report
 - b) To approve the schedule of cheques as contained in the List of Payments
 - c) To receive and note the external auditors report and closure for 2024/25
- 0618 To consider a response to the Parish Preparedness Survey**
- 0619 To consider implementation of bye-laws in relation to unauthorised parking/camping at the Upper Recreation Ground**
- 0620 To review the scope of the grass gutting and grounds maintenance requirements for the 2026/27 growing season and agree next steps**
- 0621 To consider any action required for maintaining the "wild patch" in the churchyard**
- 0622 To consider appointment of a councillor as a Winsham United Charities trustee**
- 0623 To discuss and consider appropriate management of the hedges in the upper recreation ground**
- 0624 To consider and agree required scope for a tree safety survey**

- 0625 To consider required actions following topple testing in the churchyard and cemetery**
- 0626 To consider any required action with regards to the damaged bench at the southbound bus stop**
- 0627 To receive an update on fingerpost repairs and agree any further actions**

0628 To consider the following traffic calming measures:

- a) Introduction of a Speed Indicator Device
- b) Reduction of the speed limit on Church Street to 20mph
- c) Introduction of speed restrictions at Whatley Cross

0629 To receive updates and agree any actions on the following areas:

- d) Parish Assets:
 - i) Cemetery and Churchyard
 - ii) Lower Recreation Ground
 - iii) Upper Recreation Ground
 - iv) Bus Shelter
 - v) War Memorial
 - vi) Seating, Signage and Bins
 - vii) Telephone Box
 - viii) Allotments
 - ix) Winsham Community Resource Centre
- e) Defibrillator
- f) Web Sites
- g) Public Rights of Way
- h) Grass Cutting Report
- i) Gardening Group
- j) Environmental Matters
- k) Highways and Bus Services
- l) Reports from member representatives on outside bodies:
 - i) Jubilee Hall
 - ii) Winsham Recreational Trust
- m) Training
- n) Correspondence

0630 Proposals for items for the next meeting.

Motions for inclusion on the next agenda should be submitted by members to the Clerk in line with the councils adopted standing orders.

0631 Date of next ordinary meeting: Wednesday 19th October 2025, 7.30pm.

Exempt Business: The Parish Council proposes that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and are instructed to withdraw.

In addition to the items already specified, the Parish Council may also resolve to move other matters into the confidential session if it considers that open discussion would be inappropriate due to the sensitive nature of those items.

0632 Quotations for consideration

- a) Remedial works to the retaining wall around the Lower Recreation Ground
- b) Tree safety survey

0633 Local Government Services Pay Agreement: To note revision to the SCP salary rates effective 1st April 2025.

0634 Clerk Recruitment: To agree the recruitment process and role particulars