



Winsham Parish Council

Councillors are summoned, and members of the public invited, to attend the Ordinary Meeting of the Parish Council on **Wednesday 18th June 2025, 7.30pm** at Winsham Jubilee Hall.

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from Somerset Councillors

Somerset Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

0612 Attendance, Apologies for Absence, and to Approve the Reasons given (LGA 1972 s85(1))

0613 To receive any Declarations of Interest

0614 Approve the minutes of the previous council meeting (LGA 1972 sch 12, para 41(1))

0615 Planning Matters

a) New applications:

- i) 25/01124/LBC: Whatley Farm Whatley Winsham TA20 4JS - Replacement of fibre-cement sheeting with fibre-cement slate tiles due to leaks which are affecting the historic fabric of the building
- ii) 25/01299/FUL: 1 & 2 Hey Farm Bungalows Winsham - To carry out renovation & extension works to transform the existing two bungalows into a single family property and erection of a single storey extension to west elevation
- iii) 25/01263/PAMB: Lynch Field Part OS 6700 Puthill Farm Limekiln Lane Winsham - Prior Approval Notification for the proposed conversion of an existing agricultural building into a single residential dwelling
- iv) 25/01248/HOU: Ivy Cottage Back Street Winsham TA20 4ED - Conversion and extension of existing outbuilding to form accommodation ancillary to the main dwelling (annex)
- v) 24/02143/FUL: Land At Whatley Hazelwood Hill Winsham TA20 4JS – The erection of an agricultural barn (Amended plans/additional information)

b) Planning updates, notifications and enforcement issues

- i) Chard Equestrian – To discuss ongoing concerns and agree next actions regarding development of the site
- ii) 25/00937/HOU: Hen House Forton Chard Somerset TA20 4HW – Single storey rear extension – Application permitted with conditions

0616 Financial & Audit

- a) To note the Internal Auditors report
- b) To approve the Annual Governance Statement
- c) To approve the Annual Accounting Statements
- d) To agree the period of notice for the Exercise of Public Rights
- e) To receive the latest financial report
- f) To approve the schedule of cheques as contained in the List of Payments

- 0617 To review and agree the asset register**
- 0618 To consider arrangement and scope of a tree safety and condition survey**
- 0619 To discuss condition of the war memorial and retaining wall at the lower rec and agree next steps**
- 0620 To further consider implementation of access restrictions at the upper recreation ground to prevent unauthorised access and encampment**
- 0621 To consider grant application from the Jubilee Hall to support the cost of membership with The Community Council for Somerset**
- 0622 To consider and agree the arrangements for an Annual Parish Meeting, to be held on Wednesday 16th July**
- 0623 To receive updates and agree any actions on the following areas:**
- a) Parish Assets:
 - iii) Cemetery and Churchyard
 - iv) Lower Recreation Ground
 - v) Upper Recreation Ground
 - vi) Bus Shelter
 - vii) War Memorial
 - viii) Seating, Signage and Bins
 - ix) Telephone Box
 - x) Allotments
 - xi) Winsham Community Resource Centre
 - b) Defibrillator
 - c) Web Sites
 - d) Public Rights of Way
 - e) Grass Cutting Report
 - f) Gardening Group
 - g) Environmental Matters
 - h) Highways and Bus Services
 - i) Reports from member representatives on outside bodies:
 - i) Jubilee Hall
 - ii) Winsham Recreational Trust
 - j) Training
 - k) Clerk's report and correspondence
 - l) Outstanding items not covered by another agenda item
- 0624 Proposals for items for the next meeting.**
Motions for inclusion on the next agenda should be submitted by members to the Clerk in line with the councils adopted standing orders.
- 0625 Date of next ordinary meeting:** Wednesday 16th July 2025, 7.30pm.

Kim Larsson, Clerk
12th June 2025