



Winsham Parish Council Annual Council Meeting – 21st May 2025

Councillors are summoned, and members of the public invited, to attend the Annual Meeting of the Parish Council on **Wednesday 21st May 2025, 7.30pm** at Winsham Jubilee Hall.

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from Somerset Councillors

Somerset Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

0589 Election of Chair

0590 Declaration of Acceptance of Office by the Chair

0591 Election of Vice Chair

0592 Attendance, Apologies for Absence, and to Approve the Reasons given (LGA 1972 s85(1))

0593 To receive any Declarations of Interest

0594 Approve the Minutes of the previous council meeting (LGA 1972 sch 12, para 41(1))

0595 Planning Matters

- a) New applications to be considered:
 - i) 25/00827/FUL: Land Os 9928 Part Cow Down Lane Whitegate Forton Chard TA20 4HW - Erection of a Replacement Dwelling (*consultation as adjoining parish*)
 - ii) 25/00937/HOU: Hen House Forton Chard TA20 4HW - Single storey rear extension
 - iii) 25/01048/HOU: The Granary Whatley Winsham Chard TA20 4JS - Conversion of an existing carport and the loft storage space above, into a residential annexe ancillary in use and sensitively linked to the existing dwelling.
 - iv) 25/01049/LBC: The Granary Whatley Winsham Chard TA20 4JS - Conversion of an existing carport and the loft storage space above, into a residential annexe ancillary in use and sensitively linked to the existing dwelling.
 - v) 25/01084/PAMB: Land Adjoining Laurel House Ammerham Winsham Chard Somerset - Conversion and Change of Use of Agricultural Buildings to 1 No. Dwelling (*Notification only in line with Somerset Council scheme of delegation*)
- b) Planning updates and enforcement issues:
 - i) 25/00739/S73A - Land Rear Of The Bell Inn Church Street Winsham TA20 - Application Permitted
 - ii) 25/00780/DOC1 - Land At Swandown Cricket St Thomas Chard – Closed

0596 Finance

Proposals:

- a) To receive the latest financial report
- b) To approve the schedule of cheques as contained in the List of Payments

0597 To review any council and/or staff subscriptions

0598 To consider any amendments and adoption of the following policies and documents

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Complaints procedure
- e) Information and Data Protection Act Policy
- f) Terms of Reference - Working Parties, groups and Task and Finish Groups

0599 Members to review and agree the Asset Register

0600 Members to review insurance cover and consider renewal quotes

0601 To consider the quotation for Somerset Council to empty parish council owned waste and dog waste bins for 2025/26

0602 To consider accepting a donation made from community fundraising for the refurbishment of the fingerpost at the Church Street/Back Street and for the council to arrange the works and fund any shortfall required

0603 Items for Report

- a) Parish Assets:
 - ♦ Cemetery and Churchyard
 - ♦ Lower Recreation Ground
 - ♦ Upper Recreation Ground
 - ♦ Bus Shelter
 - ♦ War Memorial
 - ♦ Seating, Signage and Bins
 - ♦ Telephone Box
 - ♦ Allotments
 - ♦ Winsham Community Resource Centre
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ♦ Jubilee Hall
 - ♦ Winsham Recreational Trust
- j) Clerk's report and correspondence
- k) Training

0604 Items for Report

0605 To confirm dates for future meetings

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0606 Members to consider quotes received

- a) Grass Cutting & Grounds Maintenance