



Winsham Parish Council Ordinary Council Meeting – 19th June 2024

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 19th June 2024 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 14th June 2024

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from Somerset Councillors

Somerset Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

0443 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

0444 To receive the Chair's Declaration of Acceptance of Office

0445 To consider any applications for the Councillor Vacancy

0446 To receive any Declarations of Interest

0447 Approve the Minutes of the Annual Council Meeting held 15th May 2024 (LGA 1972 sch 12, para 41(1))

0448 Outstanding Items Update

- a) Update of the changes required to the Information & Data Protection Policy
- a) Update on the changes required to the Biodiversity Policy, the Privacy Policy Notice and the Website Privacy Notice Statement
- b) Update on the repairs needed to finger posts and possible funding from CPRE
- c) Update on the War Memorial repairs

0449 Planning Matters

- a) Members to resolve Applications received – No new applications received.
- b) Application Decisions/Notifications received –
24/01330/COL: Broadenham Farm Ebben Lane Winsham Chard Somerset TA20 4EF – Notification of application for Certificate of Lawful Use or Development.
24/00476/FUL: Fourways Whatley Cross To Street Winsham Chard Somerset TA20 4JS – Application permitted with conditions.

0450 Finance

Proposals:

- a) To note the schedule of cheques as contained in the June List of Payments and approve the bank reconciliations for 2nd June 2024
- b) To agree setting up a standing order for monthly payment of Clerks salary

- 0451 To review cemetery regulations and associated fees in relation to erection/placement of memorials**
- 0452 To consider requirements for repairs to the vehicle entrance to the Upper Recreation Ground**
- 0453 To discuss and clarify the ownership of the Jubilee Hall**
- 0454 To consider amendment of the Financial Regulations, item 4.1. to allow delegation of the Chairmans authority to approve expenditure to the Vice Chair when required**
- 0455 To consider donation of the parish council owned printer to the previous Clerk**
- 0456 To consider contribution towards cost of ICCM Cemetery Management Training Course for the Clerk (proposal to split with other Council employers with cemeteries)**
- 0457 To discuss contributions towards the Clerks administrative costs and SLCC membership (proposal to split with other Council employers)**
- 0458 To consider grant application of £175 from the Winsham Street Fair Committee towards the costs of a bouncy castle**

0459 Items for Report

- a) Parish Assets:
- ◆ Cemetery and Churchyard
 - ◆ Lower Recreation Ground
 - ◆ Upper Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
 - ◆ Telephone Box
 - ◆ Allotments
 - ◆ Winsham Community Resource Centre
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
- ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0460 Members to consider quotes received

- a) Work to trees in the Churchyard
- b) Works to steps and manhole cover at Lower Recreation Ground

0461 Date of the Next Meeting – Wednesday 17th July 2024