



Winsham Parish Council Ordinary Council Meeting – 6th March 2024

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 6th March 2024 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 1st March 2024

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0374 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0375 To receive any Declarations of Interest**
- 0376 Approve the Minutes of the Ordinary Council Meeting held 7th Feb 2024 (LGA 1972 sch 12, para 41(1))**
- 0377 Outstanding Items Update**
- Update on any response from the Bus Champion poster
 - Update on the repair of signposts and the application for funding from CRPE
 - Update on the repair and reinstatement of the S.A.C. signpost
 - Update on the reports submitted to Highways regarding the poor state of pavements
- 0378 Planning Matters**
- Members to resolve Applications received –
 - Application Reference: 24/00131/FUL
Proposal: Change of use from agriculture to equine use Creation of an equine manege and stable block
Location: Hen House Cow Down Road Winsham Chard Somerset TA20 4HW
Applicant: Mr Steven Hicks
Comments Required by: 28th February 2024 (Extension Granted to 8th March)
 - Application Reference: 24/00448/TCA
Proposal: Notification of intent to fell No. 3 trees within a Conservation Area
Location: Old Kings Arms 6 Church Street Winsham Chard Somerset TA20 4HU
Applicant: Mr Rodney Wells
For Notification Only
 - Application Reference: 24/00162/FUL
Proposal: Two storey rear extension and associated roof works
Location: Hen House Cow Down Road Winsham Chard Somerset TA20 4HW
Applicant: Mr Steven Hicks
Comments Required by: 18th March 2024

- b) Application Decisions received – None received

0379 Finance

Proposals:

- a) To note the schedule of cheques as contained in the March List of Payments and approve the bank reconciliations for 2nd February 2024
- b) Members to decide on a donation for Citizens Advice Somerset

0380 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

- a) Freedom of Information Policy – No change
- b) Bees Policy – No change
- c) Biodiversity Policy – New for 2024 based on NALC's Model Policy
- d) Publication Scheme – Updated

0381 Members to consider the Schedule of Content for the PC Facebook

0382 Members discuss ideas for the Annual Parish Meeting

0383 Members to set a date for the Clerk's Annual Appraisal

0384 Review the Asset Register

0385 To consider repairs to the vehicle entrance to the Upper Rec

0386 To consider purchasing an SSL Certificate for the Council's website

0387 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard (including problems with the water butt)
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
 - ◆ Telephone Box
 - ◆ Allotments
 - ◆ Winsham Community Resource Centre
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training – Cllr Fowler has attended Playground Inspection Training and Cllr Vickers has attended

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0388 Quotes for consideration and decision by Members

- a) Members to consider a quote from Wickstead for replacement swing seats and fittings
- b) Members to consider the quote from Graham Miles to cut back the overhanging branches in the Lower Rec

0389 Date of the Next Meeting – Wednesday 3rd April 2024