



Winsham Parish Council Ordinary Council Meeting – 7th February 2024

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 7th February 2024 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 2nd February 2024

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0357 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0358 To receive any Declarations of Interest**
- 0359 Members to fill the vacant position on the Council by Co-option**
- 0360 Approve the Minutes of the Ordinary Council Meeting held 10th January 2024 and the Extraordinary Meeting held 24th January (LGA 1972 sch 12, para 41(1))**
- 0361 Outstanding Items Update**
- Update on the appointment of a new Bus Champion
 - Update on whether Citizens Advice Somerset are regional or national organisation
- 0362 Planning Matters**
- Members to resolve Applications received – None received
 - Application Decisions received –
23/02655/FUL Land At Swandown Cricket St Thomas Chard TA20 4DQ - Permitted with conditions
23/02562/S73A Midnell Farm Crewkerne Hill Winsham Chard TA20 4EQ - Permitted with conditions
- 0363 Finance**
- Proposals:
- To note the schedule of cheques as contained in the February List of Payments and approve the bank reconciliations for 2nd January 2024
 - Members to appoint an Internal Auditor for the 2023/24 Annual Accounts
- 0364 Document Review** – All documents have been checked for website accessibility
- Proposal: Members to review and adopt the following policies:
- Financial Regulations – No change
 - Home Working Policy – No change
 - Training Policy – Updated consistent with SLCC new model policy

0365 Sign Posts

- a) Members to decide what action to take regarding listed/heritage sign posts that have been removed by Somerset Council
- b) Members to discuss the need to clean and repair finger sign posts in the parish
- c) Members to decide on repairs and re-instatement of the S.A.C. sign

0366 Members to consider the Grant Application received from Winsham Street Fair

0367 Members to decide on the date for the 2024 Annual Parish Meeting

0368 Members to consider the Lengthsman duties that we may need to fund following the Somerset Council's Services Devolution

0369 Members to carry out the quarterly review of the Risk Management Scheme

0370 Chairman to report on the Insurance Considerations for Local Councils Briefing

0371 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
 - ◆ Telephone Box
 - ◆ Allotments
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0372 Quotes for consideration and decision by Members

- a) Members to decide on a quote for replacement/repair of the wet pour surfacing in the Lower Rec

0373 Date of the Next Meeting – Wednesday 6th March 2024