



Winsham Parish Council Ordinary Council Meeting – 6th December 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 6th December 2023 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 1st December 2023

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0312 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0313 To receive any Declarations of Interest**
- 0314 Members to fill the vacant position on the Council by Co-option**
- 0315 Approve the Minutes of the Ordinary Council Meeting held 1st Nov 2023 (LGA 1972 sch 12, para 41(1))**
- 0316 Outstanding Items Update**
- a) Update on the appointment of a new Bus Champion
 - b) Members to note that the Clerk and Chairman approved the cost of removing the Lower Rec rotting stepping posts and refilling as this fell within the budgetary controls in the councils Financial Regulations
- 0317 Planning Matters**
- a) Members to resolve Applications received
- Application Reference: 23/02655/FUL
Proposal: Proposed development of a laundry building
Location: Land At Swandown Cricket St Thomas Chard TA20 4DQ
Applicant: Mr Stephen Taylor
Comments Required by: 20th November 2023 (extension requested)
- Application Reference: 22/03326/S73
Proposal: S73 application for the proposed variation of conditions 18 and 19 to allow the use of Lodge 7 as a self-contained, private dwelling. In relation to approval 10/02986/FUL as amended by 11/04152/S73 (Demolition of agricultural building and erection of 20 holiday lodges with reception/swimming pool building and associated access, service yard and building landscaping works)
Location: London Lodge Farm Windwhistle Cricket St Thomas Chard Somerset TA20 4DQ
Applicant: Mr Robert Heap-Hammond
Comments Required by: 11 December 2023

Application Reference: 23/02800/FUL

Proposal: Erection of a single detached dwelling with double garage, associated access and parking

Location: Land Adjoining 26 Church Street Winsham Chard Somerset TA20 4JD

Applicant: Mr Peter And Matthew Linden-Jones

Comments Required by: 13th December 2023

b) Application Decisions received –

21/02181/FUL: Barns At East Whatley Farm Whatley Cross To Street – Permitted

23/02717/DEM: Midnell Farm Crewkerne Hill Winsham – Permitted

23/02718/NMA: Midnell Farm Crewkerne Hill Winsham – Permitted

0318 Finance

Proposals:

- a) To note the schedule of cheques as contained in the December List of Payments and approve the bank reconciliations for 2nd November 2023
- b) Members to consider the 2024/25 Budget Proposal

0319 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

- a) Statement of Internal Control
- b) Reserves Policy

0320 Members to decide on the Allotment Rent for 2024/25

0321 Members to consider a Grant Application from the Christmas Tree Light Up Event

0322 The change of date of the Street Fair from the Charter

0323 WRT - Constitutional/Organisational changes: Agreed way forward

0324 Selection of WPC nominees to be WRT Trustees from 26th January 2024 onwards

WPC is requested to nominate five Councillors to continue as WRT Trustees for endorsement at the WRT AGM on 26th January 2024

0325 Members to decide where and how to re-instate the S.A.C. Sign recently returned to the council

0326 Members to consider the request from Shared Access to cut back certain trees surrounding the mast

0327 Members to discuss the Asset and Service Devolution letter received from Somerset Council

0328 Members to decide if they wish to donate to Citizens Advice now that more information has been provided about the numbers of residents previously helped in the Parish

0329 Members to decide who will do the reading at St Stephens Service of Nine Lessons & Carols

0330 Members to agree the meeting dates for 2024/25

0331 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins

- ♦ Telephone Box
- ♦ Allotments
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ♦ Jubilee Hall
 - ♦ Winsham Recreational Trust
 - ♦ Winsham Community Resource Centre
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0332 Quotes for consideration and decision by Members

- a) Members to decide on a quote for replacement/repair of the wet pour surfacing in the Lower Rec
- b) Members to decide on a quote for moving the collapsed stones in the cemetery
- c) Members to decide on a quote for tree works in the Cemetery and Grave Yard

0333 Date of the Next Meeting – Wednesday 10th January 2024