



Winsham Parish Council Ordinary Council Meeting – 1st November 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 1st November 2023 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 27th October 2023

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0296 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0297 To receive any Declarations of Interest**
- 0298 Members to fill the vacant position on the Council by Co-option**
- 0299 Approve the Minutes of the Ordinary Council Meeting held 11th Oct 2023 (LGA 1972 sch 12, para 41(1))**
- 0300 Outstanding Items Update**
 - a) Update on the need for a Waste Carriers Licence
 - b) Update on the Planning Breach at Chard Equestrian
 - c) Update of the collection from a second dog waste bin at the Upper Rec
 - d) Update on the Armistice Day arrangements and the war memorial plaque
 - e) Specifications for cutting back the Yew tree over the lych-gate and pruning the Holly Tree in the cemetery
 - f) Update on the appointment of a Bus Champion to replace Brian Turner
 - g) Update on the collapsed grave stones in the cemetery
- 0301 Planning Matters**
 - a) Members to resolve Applications received

Application Reference: 23/02512/FUL

Proposal: The erection of new agricultural workers dwelling

Location: Land At Hoarstones Cricket St Thomas Limekiln Lane Winsham Chard

Applicant: Mr Stephen Taylor

Comments Required by: 27th October 2023 – Extended to 3rd November 2023

Application Reference: 23/02562/S73A

Proposal: S73A application to release condition 10 and vary condition 12 to omit the need for a newly constructed bat loft in the adjacent dutch barn in relation to planning approval 19/03258/FUL for Change of use and conversion of a former agricultural building for use as two units of holiday accommodation or ancillary accommodation

(dual use), with recladding and provision of bat roost within modern agricultural building
Location: Midnell Farm Crewkerne Hill Winsham Chard Somerset TA20 4EQ
Applicant: Mr Piers Millar
Comments Required by: 1st November 2023 – Extended to 3rd November 2023

- b) Application Decisions received – None

0302 Finance

Proposals:

- a) To note the schedule of cheques as contained in the November List of Payments and approve the bank reconciliations for 2nd October 2023

0303 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

- a) Filming, Photographing, Audio Recording and Reporting Policy
- b) Press & Media Policy
- c) Recording of Decisions made by Officers Policy

0304 Members to consider the request from Abri to use the Upper Rec to place their site office during repair work to properties in Davies Close and Bakersfield

0305 Members to consider the request to place an urn on Plot D5 in the cemetery

0306 Members to consider the application for funding from Citizens Advice Somerset

0307 Members to decide if they want to increase the Allotment Rent for 2024/25

0308 Members to carry out the quarterly review of the Risk Management Scheme

0309 Items for Report

- a) Parish Assets:
 - ♦ Cemetery and Churchyard
 - ♦ Lower Recreation Ground
 - ♦ Bus Shelter
 - ♦ War Memorial
 - ♦ Seating, Signage and Bins
 - ♦ Telephone Box
 - ♦ Allotments
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ♦ Jubilee Hall
 - ♦ Winsham Recreational Trust
 - ♦ Winsham Community Resource Centre
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0310 Quotes for consideration and decision by Members

- a) Members to decide on a quote for replacement/repair of the wet pour surfacing in the Lower Rec

0311 Date of the Next Meeting – Wednesday 6th December 2023