



Winsham Parish Council Ordinary Council Meeting – 6th September 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 6th September 2023 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 1st September 2023

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0262 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0263 To receive any Declarations of Interest**
- 0264 Approve the Minutes of the Ordinary Council Meeting held 2nd August 2023 (LGA 1972 sch 12, para 41(1))**
- 0265 Outstanding Items Update**
- a) Members to agree the revised Asset Register
 - b) Update on request for Risk Assessment from Peter Parfitt
 - c) Update on the cost of a new defibrillator for the Community Centre at Davies Close
- 0266 Planning Matters**
- a) Members to resolve Applications received
 - a) Application Reference: 23/01668/FUL
Proposal: Erection of a potting and equipment shed and an agricultural barn for machinery, hay and animal welfare
Location: Land At Whatley Hazelwood Hill Winsham Chard Somerset TA20 4JS
Applicant: Miss Donna Norfolk
Comments Required by: 30th August 2023 – Extension granted until 7th September
 - b) Application Reference: 23/01150/OUT
Proposal: Outline Application with some matters reserved except for Access for the erection of one 3-bedroom chalet bungalow dwelling and a double carport and an additional double-parking place. Access to the site will be via Court Street and 'Chapel Lane' through the top of the garden of No 37 Church Street
Location: Land Rear Of 31 Church Street Winsham Chard Somerset TA20 4HY
Applicant: Mr Anthony Fuller
Comments Required by: 30th August 2023 – Extension granted until 7th September

- b) Application Decisions received –
23/01113/LBC Whatley Farm Whatley Cross to Street Winsham TA20 4JS – Application Withdrawn

0267 Finance

Proposals:

- a) To note the schedule of cheques as contained in the September List of Payments and approve the bank reconciliations for 2nd August 2023
- b) To discuss the completion of the external audit for 2022-23 and the Notice of Conclusion of Audit

0268 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

- a) Dignity at Work – No change
- b) Equality & Diversity Policy – No change
- c) Website Accessibility Statement – No change

0269 Members to consider the request from St Stephens Church for agreement and help funding an eco-compostable toilet in the churchyard

0270 Members to consider an offer in principle to buy the iron railing from the WPC

0271 Members to consider amendments to the WRT Constitution, specifically the position of the WPC as the Sole Trustees in preparation for a final decision at the October meeting

0272 Update on the Lower Recreation Ground

0273 Members to discuss the 100th Anniversary of the War Memorial and how it should be recognised in November

0274 Members to discuss the Councils donation for a Remembrance Day Wreath

0275 Members to consider any action required regarding the dangerous tree at Hollowells

0276 Members to approve a transfer of £7,500 from the Reserve Account to the Current Account

0277 Items for Report

- a) Parish Assets:
 - ♦ Cemetery and Churchyard
 - ♦ Bus Shelter
 - ♦ War Memorial
 - ♦ Seating, Signage and Bins
 - ♦ Telephone Box
 - ♦ Allotments
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ♦ Jubilee Hall
 - ♦ Winsham Recreational Trust
 - ♦ Winsham Community Resource Centre
- j) Clerk's report and correspondence – see Agenda Notes

k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0278 Quotes for consideration and decision by Members

- a) Members to decide if they will accept a quote for the Lower Rec Fencing
- b) Members to decide on a quote for a new dog waste bin and replacement litter bin
- c) Members to decide on a quote for replacement/repair of the wet pour surfacing in the Lower Rec

0279 Date of the Next Meeting – Wednesday 11th October 2023