



Winsham Parish Council Ordinary Council Meeting – 7th June 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 7th June 2023 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 2nd June 2023

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 0213 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0214 To receive any Declarations of Interest**
- 0215 Approve the Minutes of the Ordinary Council Meeting held 3rd May 2023 (LGA 1972 sch 12, para 41(1))**
- 0216 Members to fill the council vacancy by co-option (s21 Representation of the People Act 1985)**
- 0217 Outstanding Items Update**
- a) Update on the Enforcement Notice at the Old Farmhouse, Purtington
 - b) Update on the follow up email to Cricket St Thomas Estates re War Memorial Funding
 - c) Members to discuss the hedge and fencing between the Lower Rec and 1 Western Way
- 0218 Planning Matters**
- a) Members to resolve Applications received
 - Application Reference: 23/01113/LBC
Proposal: Replacement of all External Windows, External Lime Rendering, and Associated Internal Alterations
Location: Whatley Farm Whatley Cross To Street Winsham Chard Somerset TA20 4JS
Applicant: Mr and Mrs Vickers
Comments Required by: 8th June 2023
 - Application Reference: 23/01216/HOU
Proposal: Demolition of existing barn and extension of existing garage
Location: Green Hedges Fosse Way Winsham Chard Somerset TA20 4JU
Applicant: Mr Steve Dawson
Comments Required by: 8th June 2023
 - Application Reference: 22/02530/HOU
Proposal: Erection of a replacement garage on an existing concrete base

Location: Leigh Lodge Cow Down Road Winsham TA20 4HW

Applicant: Mr Stephen Hunt

Comments Required by: 16th June 2023

- b) Application Decisions received - None

0219 Finance

Proposals:

- a) To note the schedule of cheques as contained in the May List of Payments and approve the bank reconciliations for 2nd May 2023
- b) Members to agree the dates for the Notice of Public Rights for Annual Accounts (AGAR)

0220 Document Review

Proposal: Members to review and adopt the following policies:

- a) Disciplinary Procedure
- b) Grievance Procedure
- c) Governance & Accountability for Smaller Authorities in England (March 2016)
- d) Risk Management Scheme

All documents have been checked for website accessibility

0221 Members to review and agree the Asset Register

0222 Members to decide who will replace Emma Pike on the List of Responsibilities

0223 Members to nominate a councillor to attend the Crewkerne & Ilminster Area LCN Launch meeting

0224 Lower Recreation Ground

Working Party to report back on their progress

0225 Members to consider the following requests from Winsham Recreational Trust

- a) The Parish Council to initiate the drawing up of a new lease for the WRT based on the draft Heads of Terms
- b) The Parish Council approve the installation of patio doors in the Upper Recreation Ground Clubhouse
- c) To discuss the roadway connecting Bakersfield and the Upper Recreation Ground

0226 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
 - ◆ Telephone Box
 - ◆ Allotments – Allotment 6 overgrown and rent unpaid
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust

- ♦ Winsham Community Resource Centre
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0227 Members to accept a quote for the Lower Rec Fencing

0228 Date of the Next Meeting – Wednesday 5th July 2023