



## Winsham Parish Council Ordinary Council Meeting – 5th April 2023

### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 5th April 2023 at 7.30 pm** at Winsham Jubilee Hall  
Rose Richards, Clerk to the Parish Council: 31st March 2023

#### PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

- 0170 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0171 To receive any Declarations of Interest**
- 0172 Approve the Minutes of the Ordinary Council Meeting held 1st March 2023 (LGA 1972 sch 12, para 41(1))**
- 0173 Members to co-opt a replacement councillor following the resignation of E. Pike**
- 0174 Outstanding Items Update**
- a) Update on the Enforcement Notice at the Old Farmhouse, Purtington
  - b) Update on plans for the Kings Coronation
  - c) Update on the convex mirrors opposite the entrance to the Bell Inn
  - d) Update on the storage of the Book of Condolence
  - e) Update on the cutting back of the Yew Tree
  - f) Letter to Cricket St Thomas Estates re War Memorial Funding
- 0175 Planning Matters**
- a) Members to resolve Applications received
    - Application Reference: 23/00263/FUL  
Applicant: Mr & Mrs John Swetman  
Location: Fourways Winsham Chard Somerset TA20 4JS  
Proposal: Demolition of existing bungalow and garage and erection of a replacement dwelling and garage. Extend residential curtilage  
Observations Required by: 24th March 2023 Extend to 7th April 2023
    - Application Reference: 23/00529/S73A  
Applicant: Mr and Mrs Peter and Mary Pye  
Location: Land west of Limekiln Lane Winsham  
Proposal: S73A application to vary conditions 1 and 3 of 820078 (for Reserved Matters; Erection of a house and garage following outline approval 790283) to allow the amendment of the approved plans,

including site plan, floor plans, elevation and materials. to construct a 3 bed dormer bungalow on the site with an attached double garage, varying the design from the original extant planning permission  
Observations Required by: 29th March 2023 Extend to 7th April 2023

- b) Application Decisions received  
23/00272/COL Midnell Farm Crewkerne Hill Winsham Chard – Permitted with conditions

#### **0176 Finance**

Proposals:

- a) To note the schedule of cheques as contained in the April List of Payments
- b) To approve the bank reconciliations for 2nd March 2023
- c) Members to discuss increasing the Earmarked Reserves for the Playground Fund
- d) Members to approve the 2022/23 Annual Accounting Statement figures ready for the AGAR

#### **0177 Document Review**

Proposal: Members to review and adopt the following policies:

- a) Bees Policy
- b) Policy for Seeking Legal and Technical Advice – No change
- c) Privacy Policy Notice - Updated
- d) Website Privacy Notice Statement – No change

All documents have been checked for website accessibility

#### **0178 To discuss and endorse WRT proposals for infrastructure improvements and extension to the Upper Recreation Grounds Clubhouse & Changing Rooms**

#### **0179 Members to consider a suggestion from a resident for wind turbines on the upper rec to provide subsidised electricity to Winsham and the sale of the excess as a fund generator**

#### **0180 Members to decide on a new area within the Cemetery to allocate for Ashes Plots**

#### **0181 Members to review the Clerks Homeworking Risk Assessment**

#### **0182 Update on preparation for the Annual Parish Meeting**

#### **0183 Members to decide who will replace Emma Pike on the List of Responsibilities**

#### **0184 Members to discuss the letter received from a resident in regards to the War Memorial repairs**

#### **0185 Lower Recreation Ground**

Working Party to report back on their progress

#### **0186 Items for Report**

- a) Parish Assets:
  - ◆ Cemetery and Churchyard – Including the memorial risk assessment
  - ◆ Bus Shelter
  - ◆ War Memorial
  - ◆ Seating, Signage and Bins including Dog bin signs
  - ◆ Telephone Box
  - ◆ Allotments
- b) Defibrillator
- c) Web Sites
- d) Public Rights of Way
- e) Grass Cutting Report

- f) Gardening Group
- g) Environmental Issues
- h) Highways and Bus Services
- i) Reports from member representatives on outside bodies:
  - ♦ Jubilee Hall
  - ♦ Winsham Recreational Trust
  - ♦ Winsham Community Resource Centre – Including storage of fencing
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training

#### **Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**0187 Members to discuss quotes for the Lower Rec Fencing and Equipment**

**0188 Date of the Next Meeting – Wednesday 26th April 2023 Annual Parish Meeting  
Wednesday 3rd May 2023 Annual Council Meeting**