



Winsham Parish Council Ordinary Council Meeting – 1st March 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 1st March 2023 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 24th February 2023

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

- 0152 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 0153 To receive any Declarations of Interest**
- 0154 Approve the Minutes of the Ordinary Council Meeting held on 1st Feb 2023 (LGA 1972 sch 12, para 41(1))**
- 0155 Outstanding Items Update**
- a) Update on the Enforcement Notice at the Old Farmhouse, Purtington
 - b) Update on plans for the Kings Coronation
- 0156 Planning Matters**
- a) Members to resolve Applications received
 - Application Reference: 22/03429/PAMB
Applicant: Mr Richard Scott
Location: Barn At Oakleigh Forton Chard Somerset TA20 4HW
Proposal: Prior approval notification for the change of use of an agricultural building into a dwelling house
Observations Required by: December 2022 (Details of this application were not received from SSDC until after it had been permitted)
 - b) Application Decisions received
22/03429/PAMB Barn at Oakleigh Forton Chard – Permitted with conditions
- 0157 Finance**
- Proposals:
- a) To note the schedule of cheques as contained in the March List of Payments
 - b) To approve the bank reconciliations for 2nd February 2023
- 0158 Document Review**
- Proposal: Members to review and adopt the following policies:
- a) Freedom of Information Policy

- b) Bees Policy
- c) Model Publication Scheme

All documents have been checked for website accessibility

0159 Members to decide on appropriate sizes for memorial on burial plots and ashes plots

0160 Quarterly Review of Risk Management Plan

0161 Members to decide on storage of the Book of Condolence

0162 Members to approve a Release of Liability letter for organisations that use the Resource Centre

0163 Members approve part of the Clerks Salary can be paid by Standing Order each month

Proposal: A set amount will be paid to the clerk by Standing Order each month with the balance paid by cheque

0164 Members to consider the request for two convex mirrors to be fitted opposite the exit to the Bell

0165 Lower Recreation Ground

Working Party to report back on their progress

0166 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins including Dog bin signs
 - ◆ Telephone Box
 - ◆ Allotments
 - ◆ Defibrillator - Pads expire at the end of January
- b) Web Sites
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Gardening Group
- f) Environmental Issues
- g) Highways and Bus Services
- h) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- i) Clerk's report and correspondence – see Agenda Notes
- j) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0167 Members to discuss quotes for dismantling the Holly tree in the cemetery

0168 Members to consider quotes for replacing the metal pipes at the lower rec

0169 Date of the Next Meeting – Wednesday 5th April 2023