



Winsham Parish Council Ordinary Council Meeting – 1st February 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 1st February 2023 at 7.30 pm** at Winsham Jubilee Hall
Rose Richards, Clerk to the Parish Council: 27th January 2023

PUBLIC FORUM

This provides an opportunity /for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

0136 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

0137 To receive any Declarations of Interest

0138 Approve the Minutes of the Ordinary Council Meeting held on 4th Jan 2023 (LGA 1972 sch 12, para 41(1))

0139 Outstanding Items Update

- a) Update on the Review of Allocated Responsibilities
- b) Update on the Enforcement Notice at the Old Farmhouse, Purtington
- c) Update on the new pads required for the defibrillator

0140 Planning Matters

- a) Members to resolve Applications received - None received
- b) Application Decisions received – None received

0141 Finance

Proposals:

- a) To note the schedule of cheques as contained in the February List of Payments
- b) To approve the bank reconciliations for 2nd January 2023

0142 Document Review

Proposal: Members to review and adopt the following policies:

- a) Safeguarding Statement – No change
- b) Standing Orders – Updated to NALC Model policy amended in April 2022
- c) Financial Regulations – Based on NALC's regulations
- d) Training Policy – No change
- e) Homeworking Policy – New for 2023

All documents have been checked for website accessibility

0143 Risk Management Plan

Proposal: Members to review and adopt the Risk Management Plan

0144 Members to agree a date for the Annual Parish Meeting

0145 Members to discuss the Upper Rec Car Park Area resurfacing

Proposal: Given the car parking area is used by a wide range of village organisations and individuals the WRT are seeking the council's endorsement of the work and also support towards the cost

0146 Consideration of the Kings Coronation Celebrations

Members to start making plans for the Kings coronation

0147 Lower Recreation Ground

Working Party to report back on their progress

0148 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins including Dog bin signs
 - ◆ Telephone Box
 - ◆ Allotments
 - ◆ Defibrillator - Pads expire at the end of January
- b) Web Sites
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Gardening Group
- f) Environmental Issues
- g) Highways and Bus Services
- h) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- i) Clerk's report and correspondence – see Agenda Notes
- j) Training

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0149 Members to discuss quotes for dismantling the Holly tree in the cemetery

0150 Members to consider quotes for the 2022-23 Internal Audit

0151 Date of the Next Meeting – Wednesday 2nd March 2023