

Winsham Parish Council

Notice of the Ordinary Council Meeting – 1st March 2017

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 1ST MARCH 2017** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
22nd February 2017

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE & TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 1ST FEBRUARY 2017 (LGA 1972 sch 12, para 41(1))

(4) PLANNING MATTERS

a) Applications:

Application No: 17/00339/R3C

Applicant: Somerset County Council

Proposal: The installation of 3 No. Replacement windows

Location: Winsham Primary School, Church Street, Winsham, Chard, Somerset, TA20 4HU

b) Planning determinations received from SSDC

c) Plans and determinations received after the posting of the agenda

(5) FINANCE

Proposal:

a) To note the schedule of cheques.

b) To appoint a Member who is a signatory on the account to be set up for on-line banking.

(6) SHARED ACCESS

To receive an update on the current position.

Proposal: Members

a) To decide on amount to release for community grants.

b) To decide on the deadline for applications for grants.

c) To donate the £25 consent fee from Western Power to the affected allotment holder in lieu of disruption on their plot (in laying of underground cable to feed the new mast)

(7) WINSHAM SHOP AND THE BELL

To receive an update on the current position.

Proposal: To consider appealing the SSDC's decision to not list the Winsham Community Shop as an Asset of Community Value.

(8) ANNUAL PARISH MEETING

To receive an update from the organisers.

(9) CORONATION BAND DONATION

To receive an update on the donation of the money to the Primary School.

(10) LOCAL COUNCIL AWARD SCHEME

Proposal:

a) To consider applying for Foundation Status in the Local Council Award Scheme.

b) To agree that the Parish Council Action Plan is Parish Plan Review 2016/17 tax year.

c) To approve and adopt the Policy for training new staff and councillors.

(11) PARISH AWARD

Proposal: To gift an award to a parishioner who has served the community in some form or other, with nominations open all year round from the public (with final decision being made by the Parish Council). The first award commencing at the Annual Parish Meeting 2018.

(12) THE PARISH WAR MEMORIAL

Proposer: Cllr A Simkins

Proposal: To consider in principle whether to undertake appropriate and affordable refurbishment of the War Memorial in time for the 100th Anniversary of the end of the First World War; 11 November 2018.

(13) GROWING A RURAL COMMUNITY QUESTIONNAIRE

Proposal: To agree on a response to the Rural Services Network questionnaire.

(14) REQUEST TO ERECT A POLYTHENE GREEN HOUSE ON ONE OF THE ALLOTMENTS

Proposal: Members:

a) To approve a request to erect a 6x4 seasonal polythene green house on one of the allotments.

- b) To approve a Buildings on Allotment Gardens Application for this request and for future use.

(15) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) HM Land Registry of Parish assets
- b) Parks and Open Spaces Policy on the website
- c) Parish Plan Review – any updates before first feedback next month

(16) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies.
- g) Clerk's report and correspondence – see attached Agenda Notes.

(17) QUESTIONS TO THE CHAIRMAN

“Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw”.

(18) CHURCH STREET LYCH GATE

Proposal: To approve a quotation for the “repair” of the worn and damaged flagstones underneath the lych gate on Church Street.

(19) BENCHES

Proposal: To approve a quotation for the securing of the two donated benches to the Parish.

(20) CLERK APPRAISAL FEEDBACK

Cllrs Stevens and Harris to feedback the outcomes of the Clerk's appraisal.

(21) OVERTIME PAYMENT FOR THE CLERK

Proposal: To approve 19 hours of overtime undertaken since February 2016.

(23) DATE OF THE NEXT MEETING – 12TH APRIL 2017