

Winsham Parish Council

Notice of the Ordinary Council Meeting – 1st February 2017

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 1ST FEBRUARY 2017** at **7.30pm** in the **Jubilee Hall, Winsham**.

Teresa Pinder

Teresa Pinder, Clerk to the Parish Council
24th January 2017

PUBLIC FORUM

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

(1) TO RECEIVE APOLOGIES FOR ABSENCE & TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

(2) DECLARATIONS OF INTEREST

Council to receive any declarations of interest.

(3) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 11TH JANUARY 2017 (LGA 1972 sch 12, para 41(1))

(4) PLANNING MATTERS

a) Applications:

Application No: 17/00033/FUL

Applicant: Mr & Mrs M Pike

Proposal: Demolition of garage and workshops. Erection of 1 No. Two bedroom detached dwelling house, 1 No. Detached dwelling with rooms in roof and erection of a terrace of 3 No. Two bedroom dwelling houses and associated parking.

Location: Victory Garage, Church Street, Winsham, Chard, Somerset, TA20 4JD

- b) Planning determinations received from SSDC
- c) Plans and determinations received after the posting of the agenda

(5) FINANCE

Proposal:

- a) To note the schedule of cheques.
- b) To confirm the account reconciliations up to December 2016.

(6) PARISH OFFICE RENT

Proposal: To consider the increase in rent of the Parish Office.

(7) ALLOTMENT CHARGES

Proposal: To review the allotment charges for the 2017 season.

(8) SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) MEMBERSHIP

Proposal: To approve the continued membership for the Clerk to the SLCC. One third cost to be paid by Winsham Parish Council and two thirds cost to be paid by Tatworth & Forton Parish Council.

(9) COMMUNITY COUNCIL FOR SOMERSET (CCS)

Proposal: To consider being a member of CCS for an annual fee of £40.00

(10) WINSHAM CORONATION BAND DONATION

Proposal: To agree on how best to use the £550.00 donation received from Winsham Coronation Band.

(11) DONATED BENCHES FROM A RESIDENT

Proposal: Following the kind donation of two park benches from Mr & Mrs Button, the Parish Council to decide:

- a) Where to place them
- b) Obtain quotes for securing the benches

(12) SHARED ACCESS

To receive an update on negotiations from the Working Party regarding the possibility of this company installing equipment at the Sports Field.

(13) WINSHAM SHOP AND THE BELL

To receive an update on the current position.

(14) ANNUAL PLAYGROUND INSPECTION & PLAYGROUND RISK ASSESSMENT SERVICE

Proposal: The Members:

- a) To approve South Somerset District Council's Annual Playground Inspection to be undertaken between June and August 2017 at a cost of £48 plus VAT.
- b) To not take up the offer of a Playground Risk Assessment as it was last undertaken in July 2015 with a recommended review date of July 2018.

(15) OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) HM Land Registry of Parish assets
- b) Parish magazine article

(16) ITEMS FOR REPORT

- a) Parish Assets:
Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins
- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies.
- g) Clerk's report and correspondence – see attached Agenda Notes.

(17) QUESTIONS TO THE CHAIRMAN

"Under Standing Orders 3d and 10xi the Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw".

(18) POTHOLE REPAIR POOLES LANE

Proposal: To approve a quotation for the repair of the potholes in Pooles Lane, Winsham and entrance to Playing Fields.

(19) CHURCH STREET LYCH GATE

Proposal: To approve a quotation for the "repair" of the worn and damaged flagstone underneath the lych gate on Church Street.

(20) DATE OF THE NEXT MEETING – 1ST MARCH 2017