



Winsham Parish Council Ordinary Council Meeting – 5th January 2022

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **Wednesday 5th January 2022 at 7.30 pm** at Winsham Jubilee Hall

Rose Richards

Rose Richards, Clerk to the Parish Council: 30th December 2021

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham. Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 4375 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))**
- 4376 To receive any Declarations of Interest**
- 4377 Approve the Minutes of the Council Meeting Held on 1st December 2021 (LGA 1972 sch 12, para 41(1))**
- 4378 Members to fill the council vacancy by co-option**
- 4379 Outstanding Items Update**
- Pooles Lane pot holes
 - Small Improvement Scheme (S.I.S.) - Highways Safety
- 4380 Planning Matters**
- Members to resolve Applications received
 - Application Reference: 21/03055/FUL
Applicant: C & R Wachsmuth
Location: The Old Farm House Down Lane Purtington Chard TA20 4DH
Proposal: Change of use of agricultural land to additional domestic curtilage/garden. Construction of bridge and formation of vehicle driveway. Erection of detached garage/store/pumphouse.
Observations Required by: 7th January
- 4381 Finance**
- Proposals:
- To note the schedule of cheques totalling £,3032.27
 - To approve the bank reconciliations for 2nd December 2021
 - Members to approve the 3rd Quarter Spend against Budget
 - Members to approve the draft budgets for 2022/23
 - Members to approve the transfer of £4,000 from the Reserve Account to the Current Account

4382 Document Review

Members to review and adopt the following policies:

- a) Social Media Policy
- b) Winsham Cemetery – Fees & Policies

4383 Members to confirm changes to Allocated Responsibilities

4384 Members to consider changing the day of council meetings so they can be held in the main hall

4385 Members to agree moving the March meeting to the second week of March

4386 Update on the Balsom Close meeting with the County and the developer to sign off the car park and transfer the land to the Parish Council

4387 Members to discuss celebrations for the Queen’s Platinum Jubilee

4388 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
 - ◆ Telephone Box
 - ◆ Allotments
 - ◆ Defibrillator
- b) Web Sites
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Environmental Issues
- f) Highways and Bus Services
- g) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- h) Clerk’s report and correspondence – see Agenda Notes
- i) Training

4389 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4390 Legal Proceedings - Members to review progress of any legal proceedings and associated matters

4391 Date of the Next Meeting – To be agreed